



## The Corporation of the Township of Huron-Kinloss

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### Staff Report

**Report Title: Community Services November Status Report**

**Prepared By: Mike Fair, Director of Community Services**

**Department: Community Services**

**Date: Nov. 7, 2022**

**Report Number: CS-2022-11-60**

**File Number: C11 CSE 2022**

**Attachments: Parks Canada Agreement, schedule G of rates and fees by-law and Blairs Grove Ash Tree Letter**

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#### **Recommendation:**

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report CS-2022-11-60 prepared by Mike Fair, Director of Community Services;

AND FURTHER THAT the Clerk be directed to put a by-law on the Council agenda authorizing the execution of the Parks Canada Lighthouse Agreement for the Lighthouse Revitalization Project;

AND FURTHER THAT the Clerk be directed to put a by-law on the Council agenda amending Schedule G of the 2022 Rates and Fees By-law.

#### **Background:**

##### Point Clark Lighthouse revitalization project

A request for funding approved from Parks Canada for the Point Clark Lighthouse revitalization project for flooring, lighting, small chimney removal, fire plus intrusion system, and window in the oil shed.

##### Planting Program for Green Spaces cleared of Ash Trees

Saugeen Valley Conservation Authority staff has provided a recommendation for tree planting.

##### Removal of Ash trees in Blairs Grove green space

Staff consulted Crawford Loggers to provide a proposal for the removal of 125 ash trees from the Blairs Grove Green Space.

### Ripley-Huron Community Centre Last Minute Ice rentals

The Schedule G of the rates and fees by-law for the Ripley-Huron Community Centre includes last minute rentals 50% of the prime rate and booked within five days of the rental. The five-day notice for last minute rental rate was originally for occasional users and has been booked by organized groups.

### **Discussion:**

#### Point Clark Lighthouse revitalization project

Parks Canada has secured funding for the revitalization project for flooring, lighting, small chimney removal, fire / intrusion system, and window in the oil shed. The funding is for \$20,000.00 in addition to a \$5,000.00 contingency fund. Staff has received an agreement for the funding which ends on March 21, 2023. Staff seeks approval to sign the agreement.

#### Planting Program for Green Spaces cleared of Ash Trees,

Saugeen Valley Conservation Authority (SVCA) staff reviewed the parcels of green space this fall and has provided a recommendation for tree planting at the green space located south of Concession 2 on the west side of Lake Range. SVCA recommends planting 125-150 seedling trees in the spring of 2023 at an estimated cost of \$3 to \$4 per tree. SVCA staff reviewed several other parcels and recommended that no additional tree planting occur, and that natural tree seed bed regeneration is already occurring. Staff will bring forward to the 2023 budget proposal.

#### Removal of Ash trees in Blairs Grove green space

Staff consulted Crawford Loggers to provide a proposal for the removal of 125 Ash and or hazard trees from the Blairs Grove green space. Crawford Loggers agreed to \$8,500.00 plus HST to remove the estimated 125 trees. Crawford loggers prefer to complete the work in November and December 2022. The staging area will be on Green Brae. All tops smaller than five inches will remain in the green space but not in the drain pathway. Staff have prepared a letter to provide notice to adjacent residents of proposed work, and the contact information for Crawford Loggers if an ash is on private property in proximity to the green space to request a quote. The letter with map is attached. This project is included in the 2022 operations budget.

### Ripley-Huron Community Centre Last Minute Ice rentals

The Schedule G from the rates and fees by-law for the Ripley-Huron Community Centre includes last minute rentals 50% of the prime rate and booked within five days of the rental. The five-day notice for last minute rental rate was originally designed for occasional users. Recently the rate has been booked by organized groups on a weekly basis. Staff propose a two-day notice for last minute rentals to avoid loss of revenue and aligns with neighbouring facility rates. Staff also recommends the last-minute rate not be available to current organizations who

already have subsidized rates. Staff propose to bring forward and amend the Schedule G, Section 2, subsection G of the Rates and Fees By-law and change from five-day to two-day notice for last minute ice rental at 50% of prime.

**Financial Impacts:**

Parks Canada Funding will support the Lighthouse revitalization project up to \$25,000.00 including the contingency.

Ash tree removal is included in the 2022 operations budget.

Last minute ice rental time frame change from five-day to two-day will increase revenues.

**Strategic Alignment / Link:**

We are an accessible community that offers opportunities for everyone.  
By being open and transparent

We are an environmentally conscious community that are good stewards of our natural environment.  
By protecting our natural assets  
By using our resources wisely  
By being aware and taking responsibility

**Respectfully Submitted By:**

Mike Fair, Director of Community Services

**Report Approved By:**

Mary Rose Walden, Chief Administrative Officer