



Staff Report

Report Title: Lucknow Parking Lot Snow Plow RFQ

Prepared By: John Yungblut, Director of Public Works

Department: Public Works

Date: Nov. 16, 2020

Report Number: PW-2020-11-80

File Number: 350 Roads

Attachments: Campbell St. Parking Lot Map

Recommendation:

That the Township of Huron-Kinloss Council hereby approves Report Number PW-2020-11-80, prepared by John Yungblut, Director of Public Works AND accepts the quotation from Kranenburg's Service in the amount of \$40.00 per trip plus HST for the clearing of snow south 648-634 Campbell Street AND \$20.00 per trip plus HST for the clearing of snow at 650 Wheeler Street for the 2020-2021 winter season.

Background:

During the winter of 2019-2020, Township staff hired Kranenburg Services to clear snow from the Township owned portion of the parking lot at the rear of 648, 644, 642, 638 and 634 Campbell Street in the community of Lucknow on an as-needed basis. Kranenburg Services was selected because they were already contracted to maintain the parking area adjacent to the Township property.

After the Township purchased the property on the north side of the Lucknow Standpipe in 2019, Township staff contracted the clearing of the shared driveway for 650 Wheeler and the Lucknow Standpipe to the same contractor.

Discussion:

In previous winters, Township staff were responsible for clearing the snow behind the Campbell Street businesses, however, the removal of the snow normally began after some vehicles were already parked in that area, which prevented proper snow clearing during heavy snowfall events.

Township staff could maintain the driveway at 650 Wheeler Street with the same equipment used to maintain municipal sidewalks, however, there are currently no

sidewalks in this area of Lucknow, so contracted service is a more cost effective solution at this time.

Township staff were satisfied with the work done by Kranenburg Services last winter and recommend entering into a formal contract with this contractor to clarify liability and scope of work in the event of a future claim. This contract does not include the treatment of ice formations, which will be the responsibility of the Township.

Financial Impacts:

The cost of maintaining these areas are included in the Operating Budget.

Strategic Alignment / Link:

We are an accessible community by being open and transparent.

Respectfully Submitted By:

John Yungblut, Director of Public Works

Approved By:

Mary Rose Walden, Chief Administrative Officer