



The Corporation of the Township of Huron-Kinloss
Committee of the Whole Meeting Minutes

Date: October 3, 2022
Time: 7:00 pm
Location: Council Chambers

Members Present Don Murray, Deputy Mayor
 Lillian Abbott, Councillor
 Jeff Elliott, Councillor
 Ed McGugan, Councillor
 Carl Sloetjes, Councillor

Members Absent Mitch Twolan, Mayor
 Jim Hanna, Councillor

Staff Present Mary Rose Walden, Chief Administrative Officer
 Emily Dance, Clerk
 Jodi MacArthur, Treasurer
 Chris Cleave, Fire Chief
 John Yungblut, Director of Public Works

1. Call to Order

Deputy Mayor Murray called the meeting to order at 7:00 p.m.

2. Disclosure of Pecuniary Interest

None noted.

3. Delegations

4. Staff Reports

4.1 September 2022 Monthly Building Report BLDG-2022-10-20

Resolution No.: 776

Moved by: Ed McGugan
Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2022-10-20 prepared by Matt Farrell, Building and Planning Manager/CBO

Carried

4.2 September 2022 Monthly By-Law Enforcement Status Report BLE-2022-10-18

Resolution No.: 777

Moved by: Lillian Abbott
Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE-2022-10-18 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

4.3 Emergency Management and Health and Safety September 2022 Summary FIRE-2022-10-32

Resolution No.: 778

Moved by: Ed McGugan
Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE-2022-10-32, prepared by Mel Moulton, Emergency Services/ Health & Safety Coordinator.

Carried

4.4 Fire & Emergency Services Monthly Activities Report – September 2022 FIRE-2022-10-33

Resolution No.: 779

Moved by: Lillian Abbott
Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2022-10-33 prepared by Chris Cleave, Fire Chief / CEMC

Carried

4.5 Fire Hall Facility Use Agreement – Ontario Provincial Police FIRE-2022-10-34

Resolution No.: 780

Moved by: Ed McGugan

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number FIRE-2022-10-34 prepared by Chris Cleave, Fire Chief and approves entering into a Fire Hall Facility Use Agreement with the Ontario Provincial Police AND FURTHER authorizes the appropriate By-Law coming forward.

Carried

4.6 Bruce Beach Municipal Drain Phase I Update (10), Bruce Beach Municipal Drain Phase II Update (7) Bruce Beach Municipal Drain Extension Branch 'A' (4). DRAIN-2022-10-18

Resolution No.: 781

Moved by: Lillian Abbott

Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report DRAIN-2022-10-18 prepared by Ken McCallum, Drainage Superintendent.

Carried

4.7 Emerson Municipal Drain 2020 Construction update DRAIN-2022-10-19

Resolution No.: 782

Moved by: Ed McGugan

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report DRAIN-2022-10-19 prepared by Ken McCallum, Drainage Superintendent.

Carried

4.8 2023 Saugeen Valley Conservation Authority Budget TR-2022-10-66

A discussion was held on the proposed 8.9% increase. Council noted that there have been a number of new regulations that the Conservation Authorities have to incorporate and funding has continued to be cut back from the province which results in a bigger levy to maintain services.

Overall the Committee did not support the 8.9% increase and directed Deputy Mayor Murray to oppose the Saugeen Valley Conservation Authority's proposed 2023 budget.

Resolution No.: 783

Moved by: Lillian Abbott

Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR-2022-10-66 prepared by Jodi MacArthur, Treasurer and provides any comments on the draft 2023 budget to the Saugeen Valley representative Deputy Mayor Murray.

Carried

Resolution No.: 784

Moved by: Carl Sloetjes

Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby directs Saugeen Valley Conservation Authority representative Deputy Mayor Murray to oppose the draft 2023 Saugeen Valley Conservation Authority Budget.

Carried

4.9 Reserve and Reserve Fund Policy TR-2022-10-67

Resolution No.: 785

Moved by: Ed McGugan
Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR-2022-10-67 prepared by Jodi MacArthur, Treasurer AND approves the Reserve and Reserve Fund Policy AND FURTHER authorizes the appropriate By-law be brought forward.

Carried

4.10 Community Services Programming – October 2022 CS-2022-10-56

Resolution No.: 786

Moved by: Lillian Abbott
Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS-2022-10-56 prepared by Elyse Dewar, Administrative Assistant/Program Coordinator.

Carried

4.11 Parks and Recreation Master Plan Update CS-2022-10-57

Resolution No.: 787

Moved by: Ed McGugan
Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS-2022-10-57 prepared by Mike Fair, Director of Community Services

Carried

4.12 2022 October Parks and Facilities Update CS-2022-10-58

Resolution No.: 788

Moved by: Lillian Abbott
Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS-2022-10-58 prepared by Matt McClinchey, Parks and Facilities Supervisor.

Carried

4.13 Director of Community Services October 2022 Status Report CS-2022-10-59

Resolution No.: 789

Moved by: Ed McGugan

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS-2022-10-59 prepared by Mike Fair, Director of Community Services.

Carried

4.14 2022 Winter Sand Tender PW-2022-10-67

Resolution No.: 790

Moved by: Lillian Abbott

Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW-2022-10-67, prepared by John Yungblut, Director of Public Works AND accepts the tender from Johnston Brothers (Bothwell) Ltd. for the supply and hauling of winter sand in the amount of \$43,300 plus HST for the 2022-2023 winter season and \$44,800 plus HST for the 2023-2024 winter season AND FURTHER authorizes the appropriate by-law coming forward.

Carried

4.15 Transportation October 2022 PW-2022-10-68

A discussion was held regarding alternative options. The Director of Public Works explained that issues with environmentally protected lands may prohibit municipal-owned lands to provide additional parking. The Director explained the areas adjacent to the beaches which are popular for parking have environmental protection, whereas, areas that may have

the potential for parking are in the proximity of less desirable beaches. He noted that Community Services are studying defining the beach areas which will provide additional information to incorporate into the plan.

Resolution No.: 791

Moved by: Ed McGugan

Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information, Report Number PW-2022-10-68, prepared by John Yungblut, Director of Public Works.

Carried

4.16 Waste Management October 2022 PW-2022-10-69

Resolution No.: 792

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. PW-2022-10-69, prepared by John Yungblut, Director of Public Works.

Carried

4.17 Water Wastewater October 2022 PW-2022-10-70

Resolution No.: 793

Moved by: Carl Sloetjes

Seconded by: Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information, Report Number PW-2022-10-70, prepared by John Yungblut, Director of Public Works

Carried

4.18 2022 Surplus Equipment PW-2022-10-71

Resolution No.: 794

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information, Report Number PW-2022-10-71, prepared by John Yungblut, Director of Public Works AND declares a 2005 Sterling tandem snow plow truck and the 2018 AMI snow pusher as surplus to the operations of the Township, authorizing their disposal as per the Township's Surplus Equipment Policy.

Carried

4.19 Winter Maintenance Equipment RFQ PW-2022-10-72

Resolution No.: 795

Moved by: Carl Sloetjes

Seconded by: Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW-2022-10-72, prepared by John Yungblut, Director of Public Works AND accepts the quotations from Cottrill Heavy Equipment in the amount of \$13,423.00 plus HST for purchase of a 102" snow plow and a tailgate spreader.

Carried

4.20 Public Works Operations and Transportation Review PW-2022-10-73

Resolution No.: 796

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW-2022-10-73, prepared by John Yungblut, Director of Public Works AND authorizes an additional expenditure of up to \$8,000 for the Public Works Operations and Transportation Review.

Carried

4.21 September 2022, The Hub Status Report BED-2022-10-43

Resolution No.: 797

Moved by: Carl Sloetjes
Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED-2022-10-43 prepared by Lauren Eby, Business Development Coordinator.

Carried

4.22 October 2022 Manager of Strategic Initiatives Status Update BED-2022-10-44

Resolution No.: 798

Moved by: Jeff Elliott
Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information report number BED-2022-10-44, prepared by Michelle Goetz, Manager of Strategic Initiatives.

Carried

4.23 Point Clark Lighthouse Revitalization Research and Design BED-2022-10-45

Resolution No.: 799

Moved by: Carl Sloetjes
Seconded by: Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number BED-2022-10-45 prepared by Amy Irwin, Business and Economic Officer; AND approves the quote of Blue Rhino Designs for the Project Management Phase of the Point Clark Lighthouse Museum Revitalization Project in the amount of \$3,000 + HST AND the quote of Performance Solutions to fabricate the exhibits for the amount of up to \$148,570 + HST, AND FURTHER grants an exemption to the Purchasing Policy AND FURTHER authorizes the appropriate By-Law coming forward.

Carried

4.24 Business and Economic Officer September Status Report BED-2022-10-46

Resolution No.: 800

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED-2022-10-46 prepared by Amy Irwin, Business and Economic Officer.

Carried

4.25 Secrets of the Back Forty Project Update BED-2022-10-47

Resolution No.: 801

Moved by: Carl Sloetjes

Seconded by: Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves report number BED-2022-10-47 prepared by Amy Irwin, Business & Economic Officer AND approves entering into a Tourism Micro-website hosting agreement with The New Business in the amount of \$30,500 + HST plus a yearly hosting fee of \$1,200/per year subject to a positive demonstration AND FURTHER approves the appropriate By-Law coming forward.

Carried

4.26 NWMO Site Selection Update October 2022 CAO-2022-10-29

Resolution No.: 802

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO-2022-10-29 prepared by Lindsay Small, Project Coordinator.

Carried

4.27 Updated Hiring Policy and Organization Chart CAO-2022-10-31

Resolution No.: 803

Moved by: Carl Sloetjes

Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CAO2022-10-31 prepared by Leanne Scott, Human Resources Generalist AND approves the updates to the Hiring Policy and the updated Organizational Chart AND FURTHER authorizes the appropriate By-laws coming forward.

Carried

4.28 Hiring Report October 2022 CAO-2022-10-32

Resolution No.: 804

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby receives for information Report Number CAO2022-10-32 prepared by Leanne Scott, Human Resources Generalist.

Carried

4.29 Early Investment in Education and Skills 2022 Update CAO-2022-10-33

Resolution No.: 805

Moved by: Carl Sloetjes

Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CAO-2022-10-33 prepared by Lindsay Small, Project Coordinator and in so doing, supports the remainder of proposed EIES funding as detailed in the body of the report.

Carried

4.30 Electronic Monitoring Policy CAO-2022-10-34

Resolution No.: 806

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CAO-2022-10-34 prepared by Leanne Scott, Human Resources Generalist AND approves the new Electronic Monitoring Policy as outlined AND FURTHER authorizes the appropriate by-law coming forward.

Carried

4.31 Legislative Update – October 2022 CLK-2022-10-89

Resolution No.: 807

Moved by: Carl Sloetjes

Seconded by: Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CLK-2022-10-89 prepared by Emily Dance, Clerk

Carried

4.32 Information on the Table October 3, 2022 CLK-2022-10-90

Resolution No.: 808

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK-2022-10-90 prepared by Kelly Lush, Deputy Clerk.

Carried

4.33 Resolutions for Consideration October 2022 CLK-2022-10-91

Resolution No.: 809

Moved by: Carl Sloetjes

Seconded by: Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby supports the Municipality of Brighton in their request for the Government of Ontario to change the access rules to Healthcare Connect to permit the registration of military personnel into the Healthcare Connect system once the Canadian Forces Members are provided a military release date AND directs staff to distribute as they see fit.

Carried

Resolution No.: 810

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby supports the Municipality of Brighton in their request for the Government of Ontario to provide funding and change legislation to help attract Family Doctors to underserved areas of Ontario AND directs staff to distribute as they see fit.

Carried

Resolution No.: 811

Moved by: Carl Sloetjes

Seconded by: Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby supports the Municipality of Grey Highlands in their lobbying to the Minister of the Solicitor General to increase fines for all levels of speeding AND directs staff to distribute as they see fit.

Carried

Resolution No.: 812

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby supports the Town of Wasaga Beach in that the proposed changes to the Strong Mayors, Building Homes Act are not appropriate and for the

Ministry of Municipal Affairs and Housing to outline other ways for the province to institute housing AND directs staff to distribute as they see fit.

Defeated

5. Correspondence Requiring Direction

5.1 Resignation - Project Coordinator Position

Resolution No.: 813

Moved by: Carl Sloetjes

Seconded by: Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby accepts with regrets the resignation of Lindsay Small from the Project Coordinator position.

Carried

6. Information

6.1 Maitland Watershed Health Partnership

6.2 Ministry of Municipal Affairs and Housing - Public Consultation in the Land Use Planning Process

6.3 AMCTO: Participation in Accessibility for Ontarians with Disabilities Act (AODA) Review

6.4 Motion to Receive

Resolution No.: 814

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information all items listed in Section 6.

Carried

7. New Business/Council Reports

Councillor Abbott noted she attended a seminar on homelessness which was a real eye-opener on the status of homelessness.

8. Closed Session

Resolution No.: 815

Moved by: Carl Sloetjes

Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby moves into a Closed Meeting pursuant to [s. 239(2)(d)] Labour relations or employee negotiations (1) Hiring AND FURTHER returns to open session upon completion.

Carried

9. Business Arising from the Closed Session

Resolution No.: 819

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

That Deputy Mayor Murray reported a closed meeting was held regarding employee negotiations AND direction was given to staff to authorize an employment agreement with Jennifer White for the position of Manager of Legislative Services / Clerk AND FURTHER authorizing the appropriate By-Laws coming forward.

Carried

10. Adjournment

Resolution No.: 820

Moved by: Carl Sloetjes

Seconded by: Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby adjourns at 8:33 p.m.

Carried

Mayor

Clerk