



Staff Report

Report Title: Electronic Monitoring Policy and Technology Policy Consolidation

Prepared By: Leanne Scott, Human Resources Generalist

Department: CAO

Date: Oct. 17, 2022

Report Number: CAO-2022-10-35

File Number: A09-HR22

Attachments: Technology Policy

Recommendation:

That the Township of Huron-Kinloss Council hereby approves Report Number CAO-2022-10-35 prepared by Leanne Scott, Human Resources Generalist AND approves the Technology Policy AND FURTHER authorizes the appropriate by-law coming forward on tonight's agenda.

Background:

During the October 3rd Committee of the Whole meeting, I brought forward a report to authorize the Electronic Monitoring Policy, as the per the *Employment Standards Act, 2000*. In order to keep consistent with the previously consolidated Human Resource policies, I would like to propose we consolidate the Electronic Monitoring Policy, with the Mobile Communications Policy and the Email, Internet and Intranet Policy under one titled Technology Policy.

Discussion:

The consolidation of the Mobile Communications Policy, Email, Internet and Intranet Policy and Electronic Monitoring Policy would eliminate duplication and keep our current Human Resource policies consistent. There would be no change to the polices as previously approved.

The draft consolidated Technology Policy is attached.

Financial Impacts:

This report has no financial impact.

Strategic Alignment / Link:

We are accessible community by being open and transparent.

Respectfully Submitted By:

Leanne Scott, Human Resources Generalist

Report Approved By:

Mary Rose Walden, Chief Administrative Officer