



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: Hiring Report October Council

Prepared By: Leanne Scott, Human Resources Generalist

Department: CAO

Date: Oct. 17, 2022

Report Number: CAO-2022-10-36

File Number:

Attachments:

Recommendation:

That the Township of Huron-Kinloss Council hereby receives for information Report Number CAO2022-10-36 prepared by Leanne Scott, Human Resources Generalist.

Background:

The current Hiring Policy, By-Law 2022-137 Schedule H, Selection and Promotions states Senior Managers have discretion to hire casual and student employees and further that the Municipal Council will be kept informed of all hiring and staffing decisions that are made by the Chief Administrative Officer and Senior Managers.

Discussion:

The Public Works department has hired their seasonal Snow Plow Operators and Winter Patrollers to fill the season vacancy. The successful candidates are Adam Condie (Winter Patroller), Samuel Adams (Winter Patroller), Glen Haldenby (Snow Plow Operator), Steven Panchuk (Relief Snow Plow Operator), Dan Dahm (Relief Snow Plow Operator). These positions run from November 1st – April 30th.

The Community Service department has hired their Casual Facility Operator to fill the seasonal vacancy. The successful candidate is Alex Rawlings.

Current Recruitment

Due to the nature of the Relief Snow Plow position the Director of Public Works would like to continue advertising for the relief position to ensure adequate flexibility during the winter season.

Financial Impacts:

Included in the proposed 2022 budget as part of normal operating expenses.

Strategic Alignment / Link:

We are an accessible community that offers opportunities for everyone by being open and transparent.

Respectfully Submitted By:

Leanne Scott, Human Resources Generalist

Report Approved By:

Mary Rose Walden, Chief Administrative Officer