



**The Corporation of the Township of Huron-Kinloss**  
**Council Meeting Minutes**

Date: December 19, 2022  
Time: 7:00 pm  
Location: Council Chambers

Members Present Don Murray, Mayor @ 7:39 p.m.  
Jim Hanna, Deputy Mayor  
Larry Allison, Councillor  
Shari Flett, Councillor  
Scott Gibson, Councillor  
Ed McGugan, Councillor

Members Absent Carl Sloetjes, Councillor

Staff Present Jennifer White, Clerk  
Mary Rose Walden, Chief Administrative Officer  
Jodi MacArthur, Treasurer  
Mike Fair, Director of Community Services

---

**1. Call to Order**

Deputy Mayor Hanna called the meeting to order at 7:00 p.m.

**2. Disclosure of Pecuniary Interest**

**2.1 Name: Larry Allison Item: 4.3 December 2022 Accounts, TR-2022-12-85**

General Nature of Interest: due to ownership of the property which is the subject of the surveyor invoice. Councillor Allison did not comment or vote on the business item while this matter was considered.

**3. Adoption of the Minutes**

**Resolution No.: 960**

Moved by: Shari Flett  
Seconded by: Scott Gibson

THAT the minutes of the Council meeting of December 12, 2022 (Planning) be adopted as presented.

Carried

#### **4. Financial Reports**

##### **4.1 Revenue and Expenditure Reports to November 30, 2022, TR-2022-12-82**

Council discussed general expenses and how they appear on the report, including; municipal drains, machinery rental costs, and why the community centres are isolated in their reporting (traditionally has been done this way).

Staff explained the difference in capital works for drainage were due to the Township carrying shared costs with landowners, until works are completed and the landowners are allocated their share.

Additionally, machinery rental costs are used for departmental allocations, as this is a flow through cost with the municipality as the person being paid.

##### **Resolution No.: 961**

Moved by: Ed McGugan  
Seconded by: Larry Allison

That the Township of Huron-Kinloss Council hereby reviews and receives the summary revenue and expenditure reports to November 30, 2022 prepared by Jodi MacArthur, Treasurer.

##### **4.2 Previous Month Actual Accounts – November 2022, TR-2022-12-81**

Council requested the approximate costs to run a paper based election. Staff to provide during budget deliberations.

##### **Resolution No.: 962**

Moved by: Scott Gibson  
Seconded by: Ed McGugan

That the Township of Huron-Kinloss Council hereby ratifies and confirms payment of the November 2022 accounts in the amount of \$2,951,076.07.

Carried

**4.3 December 2022 Accounts, TR-2022-12-85**

Larry Allison declared a conflict on this item. (General Nature of Interest: due to ownership of the property which is the subject of the surveyor invoice. Councillor Allison did not comment or vote on the business item while this matter was considered.

**Resolution No.: 963**

Moved by: Scott Gibson

Seconded by: Shari Flett

That the Township of Huron-Kinloss Council hereby authorizes payment of the December accounts in the amount of \$ 969,526.86

Carried

**5. Staff Reports**

**5.1 Treasury**

**5.1.1 Minutes of Settlement, TR-2022-12-80**

**Resolution No.: 964**

Moved by: Ed McGugan

Seconded by: Larry Allison

That the Township of Huron-Kinloss Council hereby receives for information Report TR-2022-12-80 as prepared by Phyllis Hunter, Taxation/Revenue Clerk – Township of Huron-Kinloss

Carried

**5.1.2 Financial Indicator Review 2021, TR-2022-12-84**

**Resolution No.: 965**

Moved by: Shari Flett

Seconded by: Scott Gibson

That the Township of Huron-Kinloss Council hereby receives for information Report Number TR-2022-12-84 prepared by Jodi MacArthur, Treasurer.

Carried

**5.1.3 Ontario Community Infrastructure Fund Formula Based Component – 2023 Allocation, TR-2022-12-83**

**Resolution No.:** 966

Moved by: Ed McGugan

Seconded by: Larry Allison

That the Township of Huron-Kinloss Council hereby receives for information Report Number TR-2022-12-83 prepared by Jodi MacArthur, Treasurer.

Carried

**5.2 Community Services**

**5.2.1 Green and Inclusive Community Buildings Program, CS-2022-12-70**

**Resolution No.:** 967

Moved by: Shari Flett

Seconded by: Scott Gibson

That the Township of Huron-Kinloss Council hereby approves Report Number CS-2022-12-70 prepared by Mike Fair, Director of Community Services and authorizes the agreement with Pretium Consultants from Waterloo for \$9 400.00 plus HST.

Carried

**5.3 Business and Economic Development**

**5.3.1 2022 EDCO Awards, BED-2022-12-56**

**Resolution No.:** 968

Moved by: Shari Flett

Seconded by: Larry Allison

THAT The Township of Huron-Kinloss Council hereby receives for information report number BED-2022-12-56, prepared by Michelle Goetz, Manager of Strategic Initiatives.

Carried

### **5.3.2 2023 Discovery Guide Printing, BED-2022-12-57**

Council inquired about the relevancy of printed guides, and the costs associated with an online version. Staff confirmed that an online version of the guide is available on the website and in an app. Staff will investigate the Huron-Kinloss Connects app being more readily apparent on the Township's website.

**Resolution No.:** 969

Moved by: Shari Flett

Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Council hereby approves report number BED-2022-12-57, prepared by Michelle Goetz, Manager of Strategic Initiatives; and further grants pre-budget approval for the amount of \$5,000; and further, approves entering into an agreement with Dolco Print Solutions Group to secure printing costs for April 2023; and further, approves the 2023 ad rates as described in this report.

Carried

## **5.4 Legislative Services**

### **5.4.1 Pine River Water Monitoring Reports October and November 2022, CLK-2022-12-108**

Council inquired about a how to receive more information. Staff confirmed that BM Ross will be presenting in February on this topic.

**Resolution No.:** 970

Moved by: Larry Allison

Seconded by: Ed McGugan

That the Township of Huron-Kinloss Council hereby receives for information Report Number CLK-2022-12-108 prepared by Kelly Lush, Deputy Clerk.

Carried

**5.4.2 Information on the Table November 7, 2022, CLK-2022-12-109**

**Resolution No.:** 971

Moved by: Larry Allison

Seconded by: Shari Flett

That the Township of Huron-Kinloss Council hereby receives for information Report Number CLK-2022-12-109 prepared by Kelly Lush, Deputy Clerk.

Carried

**5.4.3 Point Clark Harbour Request for Dredging 2023, CLK-2022-12-110**

Council inquired about the harbour wall replacement. Staff confirmed that the Harbour Wall protects municipal infrastructure such as the parking lot.

Council questioned whether it could be stockpiled at the landfill, in case fill becomes less available at a later date.

Council confirmed that there would be costs associated with the loading of the dredging.

**Resolution No.:** 972

Moved by: Scott Gibson

Seconded by: Jim Hanna

1 THAT the Township of Huron-Kinloss Council hereby approves Report No. CLK2022-12-110 prepared jointly by Jennifer White, Clerk and Mike Fair, Director of Community Services;

AND FURTHER THAT Council confirms there are no concerns with the Point Clark Boat Club dredging the Point Clark Harbour entrance as outlined in the report;

AND FURTHER THAT the Clerk be directed to sign all necessary documentation.

Carried

**Resolution No.: 973**

Moved by: Larry Allison

Seconded by: Shari Flett

THAT the Township of Huron-Kinloss Council authorize in-kind support only for the use of municipal trucks to remove dredging materials, and that all other costs associated with the removal of dredging materials in 2023 be borne by the Point Clark Boat Club.

Carried

**5.4.4 2023 Training and Conference Opportunities, CLK-2022-12-112**

Mayor Murray joined the meeting during these discussions and assumed the Chair.

**Resolution No.: 974**

Moved by: Scott Gibson

Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Council hereby receives for information Report Number CLK-2022-12-112 prepared by Jennifer White, Clerk;

AND FURTHER that Staff be directed to take the administrative steps necessary to register Council members for conferences per Council discussion, and that the costs associated be included within the 2023 budget.

Carried

**6. Correspondence Requiring Direction**

**6.1 Resignation**

Mayor Murray joined the meeting and assumed the Chair.

**Resolution No.: 975**

Moved by: Ed McGugan

Seconded by: Larry Allison

THAT the Township of Huron-Kinloss Council hereby accepts with regrets the resignation of Taralyn Cronin from the Business and Economic Officer position.

Carried

## **7. By-Laws and Agreements**

### **7.1 Appoint Moulton the Community Emergency Management Coordinator By-law**

**Resolution No.:** 976

Moved by: Shari Flett

Seconded by: Scott Gibson

THAT the "Appoint Moulton the Community Emergency Management Coordinator" By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 189.

Carried

### **7.2 2023 Rates and Fees**

**Resolution No.:** 977

Moved by: Jim Hanna

Seconded by: Ed McGugan

THAT the "2023 Consolidated Rates and Fees By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 190.

Carried

### **7.3 Hurontel Lighthouse Webcam Agreement By-law**

**Resolution No.:** 978

Moved by: Shari Flett

Seconded by: Scott Gibson

THAT the "Hurontel Lighthouse Webcam Agreement" By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No.191.



Carried

**7.4 Accept Quote Savage Bros. Hazard Tree 2023 By-law**

**Resolution No.:** 979

Moved by: Jim Hanna

Seconded by: Ed McGugan

THAT the "Accept Quote Savage Bros. Hazard Tree 2023 By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 192.

Carried

**7.5 Hours of Work Policy Amendment (1) By-law**

**Resolution No.:** 980

Moved by: Larry Allison

Seconded by: Scott Gibson

THAT the "Hours of Work Policy Amendment (1) By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 193.

Carried

**7.6 Zoning Amendment By-law Z-2022-107 Morrison**

**Resolution No.:** 981

Moved by: Jim Hanna

Seconded by: Ed McGugan

THAT the "Zoning Amendment By-law Z-2022-107 Morrison" By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No.194.

Carried

**7.7 Angus Street**

**Resolution No.:** 982

Moved by: Larry Allison  
Seconded by: Shari Flett

THAT the "Road Dedication -Angus Street" By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No.195.

Carried

## **7.8 Purchasing & Procurement Policy By-law**

**Resolution No.:** 983

Moved by: Jim Hanna  
Seconded by: Ed McGugan

THAT the " Purchasing & Procurement Policy By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 196.

Carried

## **8. Information**

Council requested more information regarding item 8.6 and what benefits were of membership.

**Resolution No.:** 984

Moved by: Shari Flett  
Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Council hereby received for information item 8.1.

Carried

**Resolution No.:** 985

Moved by: Jim Hanna  
Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Council hereby received for information all items listed in agenda items 8.2 through 8.6;

AND FURTHER THAT item 8.5 be sent to local media for consideration;

AND FURTHER THAT the membership to the Great Lakes and St. Lawrence Cities Initiative not be renewed.

Carried

**8.1 Bruce Power Correspondence - Congratulations on Success in the recent Election**

**8.2 Multi-Municipal Wind Turbine Working Group Correspondence - Congratulations on Election**

**8.3 City of Toronto - Update on Bill 23, More Homes Built Faster Act 2022**

**8.4 EPCOR Natural Gas Update**

**8.5 Grey Highlands Municipal League**

**8.6 Great Lakes and St. Lawrence Cities Initiative Correspondence and 2022 Initiatives Report Card**

**9. Township Committee Minutes Received**

**Resolution No.:** 986

Moved by: Ed McGugan

Seconded by: Larry Allison

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 9.

Carried

**9.1 Summer Sports Committee**

**10. Other Agency Minutes and Reports Received**

**Resolution No.:** 987

Moved by: Jim Hanna

Seconded by: Shari Flett

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 10.

**10.1 Bruce Area Solid Waste Recycling**

## **10.2 Multi Municipal Wind Turbine Working Group**

### **11. New Business/Council Reports**

Members expressed congratulations to the Mayor on County Council Library Board appointment. A request was made to investigate at County Council why the Library can't decorate for Christmas.

Update from the Mayor

South Bruce Grey Hospital Board announced the CT Scanner at the Kincardine location would be available for use by March, 2023. MPP Lisa Thompson announced that three MRI's are coming to Huron Bruce in Kincardine, Wingham and Goderich.

### **12. Closed Session**

**Resolution No.:** 988

Moved by: Larry Allison

Seconded by: Shari Flett

THAT the Township of Huron-Kinloss Council move into closed meeting at 8:18 p.m. for the purpose of considering labour relations or employee negotiations (salary grid), litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (update on outstanding legal and insurance claims), and a proposed or pending acquisition or disposition of land by the municipality or local board (Ripley Industrial Park), pursuant to Section 239(2) of the *Municipal Act, 2001*, as amended;

AND FURTHER THAT Council return to regular open meeting upon completion.

Carried

### **13. Business Arising from the Closed Session**

**Resolution No.:** 989

Moved by: Scott Gibson

Seconded by: Ed McGugan

THAT the "Non-Union Municipal Employee Salary Grid Amendment By-Law (1)" By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 197.

Carried

**Resolution No.: 990**

Moved by: Larry Allison

Seconded by: Shari Flett

THAT the "Chief Building Official (Michele Barr)" By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 198.

Carried

**14. Confirming By-Law**

**Resolution No.: 991**

Moved by: Jim Hanna

Seconded by: Ed McGugan

THAT the By-law to confirm the proceedings of the Council of The Corporation of the Township of Huron-Kinloss of December 12, 2022 be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2022 - 199.

Carried

**15. Adjournment**

**Resolution No.: 992**

Moved by: Shari Flett

Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Council hereby adjourn at 8:58 p.m.

Carried

---

Mayor

---

Clerk