



## Staff Report

**Report Title: Fire & Emergency Services Monthly Activities Report – January 2023**

**Prepared By: Chris Cleave, Fire Chief**

**Department: Fire & Emergency Services**

**Date: Feb. 1, 2023**

**Report Number: FIRE-2023-02-5**

**File Number: C11 FIRE23**

### **Attachments:**

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### **Recommendation:**

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2023-02-5 prepared by Chris Cleave, Fire Chief / CEMC.

### **Background:**

Fire Department/CEMC Administration

During the month of January, the following Fire and Emergency Services administrative tasks have been initiated, are on-going and/or have been completed.

1. All general administrative tasks with the day-to-day operations of the Fire Departments for the month have been completed.
2. The monthly activities for the Ripley-Huron and Lucknow & District Fire Departments are detailed below in the discussion section.
3. Recruitment and Human Recourses updates: Captain Sean Johnson – Ripley Station has retired after 21 years of service. An internal competition was conducted within the Station to replace him and Firefighter Greg Ackert was successful and has been promoted to Captain Effective January 15<sup>th</sup> 2023. A firefighter recruitment was held, and two individuals were hired for the Ripley Station to fill vacancies or anticipated vacancies. Matt Johnson and Dawn Granger were the successful candidates. We are currently interviewing candidates to fill 3 vacancies in Lucknow. This recruitment will bring us to full compliment for both stations as per the org chart approved in the E&R By-law.

**Discussion:**

## 1. Fire Department Emergency Responses:

**Ripley-Huron Station # 15-0**

Incident Type:	Totals:
Public Hazard - CO	1
Fire – Outdoor - Grass	1
Motor Vehicle Collision	1
Total Responses:	2

**Lucknow & District Station # 16-0**

Incident Type:	Totals:
Medical Assists	12
Fires – Outdoor	1
Fire – Unattended Cooking	1
Motor Vehicle Collision	1
Public Hazard – Wires Down	1
Fire – Burning Odour	1
Total Responses:	17

## 2. Fire Department Training/Meeting Sessions:

**Ripley-Huron Station # 15-0**

Session Type:	Totals:
General/Officer/JHSC Meetings	1
Fire Practice	2
Additional Emergency Training	0
Recruit Firefighter Training	0
Vehicle/Station/PPE Inspections	2

**Lucknow & District Station # 16-0**

Session Type:	Totals:
General/Officer/JHSC Meetings	3
Fire Practice	1
Emergency Training Course	0
Recruit Firefighter Training	0
Vehicle/Station/PPE Inspections	2

## 3. Fire Department Non-Emergency Activities:

### **Ripley-Huron and Lucknow Stations Combined**

Activity Type:	Totals:
Fire Inspections (Incl. Follow Ups)	1
Fire Investigations	0
Open Air Burn By-law Investigation	1
Fire Permits Issued	2
Fire Prevention Activity/Plan Review	1
Pre-Incident Planning Activity	0
Public Education Delivery	2
Smoke/CO Program Activity	1
Community Event Participation	0
JHSC – Monthly Facility Inspection	2

#### **Financial Impacts:**

There are no financial impacts or budget implications associated with this report.

#### **Strategic Alignment / Link:**

We are an accessible community that offers opportunities for everyone by having services and amenities nearby.

#### **Respectfully Submitted By:**

Chris Cleave, Fire Chief

#### **Report Approved By:**

Mary Rose Walden, Chief Administrative Officer