



Staff Report

Report Title: Emergency Management and Health and Safety January 2023 Summary

Prepared By: Mel Moulton, Emergency Services/ Health & Safety Coordinator

Department: Fire & Emergency Services

Date: Feb. 6, 2023

Report Number: FIRE-2023-02-4

File Number:

C11-FIRE-23

Attachments:

Recommendation:

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE-2023-02-4, prepared by Mel Moulton, Emergency Services/ Health & Safety Coordinator.

Background:

This report provides an update of Emergency Management and Health and Safety activities.

Discussion:

Emergency Management

A review of staff Emergency Operations Centre and Incident Management System role assignment has been completed for primary and alternate individuals.

In person public education was presented to the Purple Grove Women's Institute. Members were informed of ways to be prepared for various emergencies that could occur within the township and resources to help create household emergency plans.

The Special Event Permit event checklist was revised and updated on the website. This is a tool to assist event organizers in planning a safe event.

Health and Safety

Training: Emergency Services/ Health and Safety Coordinator continues to meet with departments monthly completing Safety Tailgate training on internal policies, procedures, and applicable Safety Data Sheets (SDS). New employees have been assigned orientation training to complete.

Inspections: Regular monthly inspections were completed at Township facilities. Corrective actions have been discussed, action owners and due dates have been assigned with many items completed.

Public Services Health and Safety Association was hired to perform a confined space assessment on various water buildings and reservoirs. Confined spaces have been identified and will assist in ensuring compliance of the confined space and working at heights safety programs.

Incident: There were no safety incidents in January.

Joint Health and Safety Committee: The Township of Huron-Kinloss, Ripley Huron Fire Department and Lucknow District Fire Department committees each met in January.

Policies and Procedures: SOP CS 24 Fall protection on Ice Surface was updated in January and shared with applicable staff during the monthly tailgate.

COVID-19

Although Canadian media is reporting that respiratory illnesses have peaked and cases are declining, the virus is still spreading in the community.

Grey Bruce Public Health is currently reporting two local facilities in outbreak status

- Nine Mile Villa
- Rosewood R-Villa

[Outbreaks \(publichealthgreybruce.on.ca\)](https://publichealthgreybruce.on.ca)

Township staff continue to monitor COVID-19 and will make any necessary adjustments to services if and when required. Ill staff use the provincial screening tool to determine self isolation requirements.

The Grey Bruce Public Health Weekly vaccine schedule can be viewed here [Weekly Vaccine Schedule \(publichealthgreybruce.on.ca\)](https://publichealthgreybruce.on.ca) Residents can also contact local pharmacies for vaccine availability and scheduling. Booster and bivalent vaccine eligibility is ever changing, for the latest information visit [COVID-19 vaccines | ontario.ca](https://www.ontario.ca).

Financial Impacts:

To comply with the Occupational Health and Safety Act, as well as Regulations under the Act, and other Acts, and to keep workers safe on the job, health and safety is an ongoing expense included in the operating budget.

Strategic Alignment / Link:

We are an accessible community by being open and transparent.

Respectfully Submitted By:

Mel Moulton, Emergency Services/ Health & Safety Coordinator

Report Approved By:

Mary Rose Walden, Chief Administrative Officer