



## Staff Report

**Report Title: Parks and Recreation Master Plan**

**Prepared By: Mike Fair**

**Department: Community Services**

**Date: Jan. 16, 2023**

**Report Number: CS-2023-01-2**

**File Number: C11 CS23**

**Copy to: D03 REC22**

**Attachments: Parks and Recreation Master Plan and PRC Solutions Presentation**

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### **Recommendation:**

That the Township of Huron-Kinloss Committee of the Whole hereby receives Report Number CS-2023-01-2 prepared by Mike Fair, Director of Community Services;

AND FURTHER adopts the Parks and Recreation Master Plan prepared by PRC Solutions dated January 16, 2023 in principle;

AND FURTHER authorizes the appropriate by-law coming forward.

### **Background:**

A Request for Proposals for a Parks and Recreation Master Plan was approved in May of 2022. PRC Solutions was authorized to complete the Mater Plan.

The Parks and Recreation Master Plan provides an overall vision, direction, and guidance for making decisions about parks, recreation programs, sport services, and facilities. It is informed by public input and is aligned to strategies and best practices, trends, demographic shifts, and growth forecasts. The Master Plan has a timeframe of ten years (2023 to 2033).

The Plan will define the needs of current and future residents for parks, recreation, facilities, and programs, and identify the appropriate level of service and standards for the sustainability of such service. The Master Plan must be financially viable and address the anticipated demand and time for service and facility improvements or replacement as required, potential locations, costs and funding approaches. The Master Plan will provide a comprehensive and inclusive process to accommodate the full scope of municipal and community parks, recreation, trails, and provide a ten-year vision for the future growth and development of these services and facilities.

**Discussion:**

In general staff is pleased with the results of the Parks and Recreation Master plan and PRC Solutions work. The plan will provide a guide forward for the Community Services staff for the next ten years. A copy of the final draft of the Master Plan is attached for your review.

PRC Solutions has also provided a summary presentation document attached for your review and will be attending the meeting to answer any questions you may have.

**Financial Impacts:**

The 2022 budget for the project was \$80 000. The project final costing was less than \$65 000 including PRC Solutions consultant, and printing and mailing.

**Strategic Alignment / Link:**

We are a vibrant community that values our uniqueness and creativity.  
By creating places where people want to be  
By supporting and growing the arts and creativity

We are a spirited community that takes pride in calling Huron-Kinloss home and welcoming others.  
By supporting a diversity of lifestyles  
By maintaining a sense of connection and cohesion with each other  
By engaging in our community  
By retaining our youth

We are an accessible community that offers opportunities for everyone.  
By ensuring people have a place to live  
By having amenities and services nearby  
By being age friendly  
By enhancing our mobility  
By being accessible for those with disabilities  
By being open and transparent

**Respectfully Submitted By:**

Mike Fair, Director of Community Services

**Report Approved By:**

Mary Rose Walden, Chief Administrative Officer