



Staff Report

Report Title: 2023 January Community Services Status Report

Prepared By: Mike Fair, Director of Community Services

Department: Community Services

Date: Jan. 16, 2023

Report Number: CS-2023-01-6

File Number:

C11 CSE 23

Attachments:

Recommendation:

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS-2023-01-6 prepared by Mike Fair, Director of Community Services, AND FURTHER authorizes the appropriate by-law coming forward to raise summer camp fees from \$145 to \$155.00.

Background:

2023 Summer Staff

In the past few years, the community services department has continuously had a shortfall on summer student applicants for parks. Instead of hiring our usual six summer students for parks, we will hire four summer students and one mature person who will focus on mainly grass cutting. Staff propose to hire the usual four students for the Summer Camp.

2023-24 Seniors Community Grant

Staff has received the grant package for the Seniors Community Grant. Staff has contacted the Huron Lakeshore Friendship Club HLFC and is setting up a meeting to determine if there are any needs that are eligible for the grant.

2023 Tree Planting

Staff is planning the 2023 tree planting projects.

Point Clark Lighthouse Renovation

The lighthouse renovations are on going and almost completed.

2023 Summer Camp Fees

Upon budget review staff are proposing an increase in fees for summer camp.

Discussion:

2023 Summer Staff

Staff will be advertising for a Seasonal Parks Operator which will replace two summer students and have no impact on the budget. The position will start mid April and end Mid October and the position allows for two weeks unpaid during July and two weeks unpaid during August during the slower season. The position will allow full time staff to focus on buildings, sports field preparations, and play equipment preparations, and play surfacing maintenance. The position provides support during the spring preparations for parks, and the fall grass cutting when full time staff are required for Arena and other building operations.

2023-24 Seniors Community Grant

The grant application is due March 6th, 2023. Staff will meet with the HLFC to determine if there are any needs for the club that would qualify under the grant and support the club with the writing of the grant application for submission.

2023 Tree Planting

Staff is proposing tree planting near the corner of Lake Range and Concession 2 green space that was clear cut in 2022 with the removal of over three hundred ash trees. Saugeen Valley Conservation staff will assist with this planting. Staff is also proposing a focused planting at the south end of boiler beach road near concession 10 on the beach side away from the road. There has been significant sand migration off the beach onto and across Boiler Beach Road onto the property's on the east side of the road. Staff has ordered five hundred trees and shrubs in preparation for the spring planting. The Boiler Beach planting will be a continued partnership with local volunteers. The trees are included in the traditional operating budget and require ordering now in time for spring delivery.

Ripley-Huron Community Centre Renovations

The front doors have been installed, and the new exterior dressing rooms walls have been installed. The deadline for completion is March 31, 2023. The front doors are in use at this time however there will be times when the doors will be out of service for interior construction when the alternate doors will once again be used for public access.

Lighthouse Interior renovations

The interior renovations including painting, flooring, trim, lighting, security alarm and fire protection, and removal of chimney are almost completed. The estimated \$20 000.00 in works are coordinated and paid by the Township of Huron-Kinloss and reimbursed by Parks Canada.

2023 Summer Camp fees

The summer camp has always budgeted for a close to break even program. Due to increases in minimum wage and other expenses the staff propose a fee increase from \$145.00 per week to \$155 per week. Staff propose to bring forward the rates and fees by-law.

Financial Impacts:

There are no financial implications.

Strategic Alignment / Link:

We are a prosperous community that continues to grow in a sustainable manner
By retaining and expanding our existing businesses and attracting new ones
By investing in infrastructure

We are a vibrant community that values our uniqueness and creativity.
By creating places where people want to be
By preserving and protecting our history and heritage

We are an accessible community that offers opportunities for everyone.
By having amenities and services nearby
By being open and transparent

We are an environmentally conscious community that are good stewards of our natural environment.
By protecting our natural assets
By using our resources wisely
By being aware and taking responsibility

Respectfully Submitted By:

Mike Fair, Director of Community Services

Report Approved By:

Mary Rose Walden, Chief Administrative Officer