

# The Corporation of the Township of Huron-Kinloss



## BY-LAW No.

2023 - 33

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### BEING A BY-LAW TO AMEND BY-LAW NO. 2019-155; BEING THE PROCEDURAL BY-LAW FOR THE TOWNSHIP OF HURON-KINLOSS

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**WHEREAS** Section 8(1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

**AND WHEREAS** Section 28(2) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended states that every municipality and local board shall pass a procedural by-law for governing the calling, place and proceedings of meetings;

**AND WHEREAS** the Council of The Corporation of the Township of Huron-Kinloss has enacted By-law No. 2019-155; being the Procedural By-law for the Township;

**AND WHEREAS** the Council of The Corporation of the Township of Huron-Kinloss deems it advisable to amend the Procedural By-law with respect to permitting attendance in a hybrid (in-person and electronic simultaneous participation) meeting format;

**NOW THEREFORE** the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That Section 1.0 of Schedule "A" to By-law No. 2019-155, be amended to include the following as number 1.26 and the remaining numbers be amended accordingly:

**"Hybrid"** shall mean a meeting called and held with participation both in person and via electronic participation.

2. That Section 2.5 Electronic Meeting of Schedule "A" of By-law No. 2019-155 be repealed and replaced with the following:

#### 2.5 Electronic and Hybrid Meetings

(a) Members of Council or Committees may attend an open or closed meeting electronically via telephone or video conference. Any such member participating electronically shall be counted in determining whether or not a quorum of members is present and shall be permitted to participate fully in the meeting including casting a vote per Appendix D, Operational Protocols for Hybrid Meeting Participation by Council and Committee Members.

(b) Notwithstanding 2.5, Township Staff, invited deputations and consultants are permitted to participate electronically in a meeting.

(c) Notwithstanding 2.5 (a), when it is determined by the Mayor, CAO and Clerk that electronic participation will be required by a large number or all members of Council, the meeting shall be held entirely electronically.

3. That Schedule “A” of By-law No. 2019 – 155 be amended to include Appendix “D” Operational Protocols for Hybrid Meeting Participation by Council and Committee Members, attached to and forming a part of this by-law.
4. That this by-law shall come into full force and effect upon its final passage.
5. That this by-law may be cited as the “Township of Huron-Kinloss Procedural By-Law (2022) Amendment (4)”.

**READ a FIRST and SECOND TIME** this 20<sup>th</sup> day of March, 2022.

**READ a THIRD TIME and FINALLY PASSED** this 20<sup>th</sup> day of March, 2022.

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Mayor

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Clerk