



The Corporation of the Township of Huron-Kinloss

Council Meeting Minutes

Date: February 21, 2023
Time: 7:00 pm
Location: Council Chambers

Members Present Don Murray, Mayor
Larry Allison, Councillor
Shari Flett, Councillor
Scott Gibson, Councillor
Ed McGugan, Councillor
Carl Sloetjes, Councillor

Members Absent Jim Hanna, Deputy Mayor

Staff Present Jennifer White, Clerk
Chris Cleave, Fire Chief
Jodi MacArthur, Treasurer
John Yungblut, Director of Public Works

1. **Call to Order**

Mayor Murray called the meeting to order at 7:00 p.m.

2. **Disclosure of Pecuniary Interest**

None disclosed.

3. **Adoption of the Minutes**

Resolution No.: 02/21/23 - 01

Moved by: Shari Flett

Seconded by: Scott Gibson

THAT the minutes of the Committee of the Whole meetings of January 16, 2023 and February 6, 2023 and the Council meeting of January 16, 2023 (Regular and Planning) be adopted as presented.

4. Delegations

4.1 Fire and Emergency Services Strategic Plan - Emergency Management Group Inc.

Lyle Quan from the Emergency Management Group Inc. presented a high-level overview of the Fire Services Strategic Plan. Quan outlined the process used, the Fire Protection model, and what the 29 recommendations outlined in the Plan were based on.

The Strategic recommendations in the Plan were the focus of the presentation, rather than the operational items. A focus on Fire Prevention, Public Education and Training included the recommendation for additional staff members to complete these recommendations.

Quan additionally presented on physical concerns at the Fire Stations including storage, exhaust removal and fleet considerations.

National Fire Protection Association Standards (NFPA)

The presentation noted that the Township should be commended on the Training Facility which has been created. It is a progressive facility.

Council inquired about the response times indicated in the report, and coverage areas. Council inquired about a feasibility review to look at where and what type of stations could be built. Council inquired about cost sharing initiatives with respect to neighboring municipalities. Council inquired if mutual aid agreements were considered in the preparation of the Plan.

Council also inquired about whether volunteers should be responding directly to scenes in their own personal vehicles. Ventilation requirements were discussed.

4.2 Transportation Master Plan Presentation - Colliers Project Leaders

Kim Turner, Dean Platter and Justine McDonald will present virtually, the Transportation Master Plan on behalf of Colliers Project Leaders.

Colliers presentation included information on; the approach to preparing the plan, the engagement process, opportunities and capital improvement plans for facilities and equipment.

Colliers provided positive feedback on the Townships maintenance of assets (facilities and fleet). They were in very good condition for their age.

Staffing levels in Huron-Kinloss are lower than surrounding communities, however Staff are effective, efficient and open to learning new software products, so human resources are being used well. The Plan identified that there is no single source of information to supply information that the regulatory requirements are being met.

The presentation provided information on the Top 6 opportunities which included; evidencing regulatory compliance, formalizing service process(es), improving communication within public works, improving storage at Ripley with respect to consumables, Financial reporting and improve Service Levels to Lakeshore.

Council requested more information on the reasons for loss of consumables indicated in the report. Council requested more information from the consultants about the recommendation presented on a facility located on the lakeshore.

5. Financial Reports

5.1 Previous Month Actual Accounts – January 2023, TR-2023-02-18

Resolution No.: 02/21/23 - 02

Moved by: Larry Allison

Seconded by: Ed McGugan

That the Township of Huron-Kinloss Council hereby ratifies and confirms payment of the January 2023 accounts in the amount of \$2,466,088.78.

Carried

5.2 Revenue and Expenditure Reports to January 31, 2023, TR-2023-02-19

Resolution No.: 02/21/23 -03

Moved by: Carl Sloetjes

Seconded by: Larry Allison

That the Township of Huron-Kinloss Council hereby reviews and receives the summary revenue and expenditure reports to January 31, 2023 prepared by Jodi MacArthur, Treasurer.

Carried

5.3 February 2023 Accounts, TR-2023-02-22

Resolution No.: 02/21/03 - 04

Moved by: Scott Gibson

Seconded by: Shari Flett

That the Township of Huron-Kinloss Council hereby authorizes payment of the February accounts in the amount of \$457,032.09

Carried

6. Staff Reports

6.1 Fire Department

6.1.1 Fire & Emergency Services 10 year Strategic Plan, FIRE-2023-02-12

Council discussed the presentation received, and recommendations regarding new equipment and stations.

Council inquired about the life expectancy and expected use of an arial truck

Staff discussed the mutual aid agreements already in place. Staff indicated that the majority of the calls in the lakeshore area are not fires, but are mostly medical, water rescue, or alarm calls.

Council inquired about land that could be available in Ripley for a new fire station. Council inquired about the recommendation for additional staffing, and whether budget was currently available for these positions. Staff clarified the organizational structure for the fire department.

Council inquired about a rapid response vehicle and whether cost sharing would be available for this. There are 3 volunteer fire fighters in that area, who have the equipment and are able to be deployed quickly for medical calls in Point Clark.

Council inquired about the contamination possibilities from CO and Diesel exhaust at the Stations. Staff suggested that there is a

ventilation system in place, that could possibly be adjusted to activate earlier. Staff will investigate this as an interim solution.

Staff confirmed that they are using correct procedures to store compressed air cylinders.

Council inquired about the types of training that were available to firefighters.

Resolution No.: 02/21/23 - 05

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Council hereby approves Report Number FIRE-2023-02-12, prepared by Chris Cleave, Fire Chief;

AND FURTHER adopts the Fire and Emergency Services 10 year Strategic Plan as prepared by Emergency Management Group Inc. in principle.

Carried

6.2 Public Works

6.2.1 Public Works Operations and Transportation Review (2), PW-2023-02-13

Council discussed the storage of commodities under cover as recommended in the report. Council expressed concern about software being cumbersome to operators.

Staff indicated that they are trialing a software that is existing within the Township's infrastructure, to determine if it is feasible to use. Council inquired about whether software would also be used for tracking work requests.

Council inquired about the use of the monitors and gps sensors on the equipment. Staff indicated satisfaction with their use. Council discussed communications opportunities, and liability concerns.

Council discussed the recommendation for a shed at the lakeshore area. Council inquired about contracting some of the costs for lakeshore service. Staff confirmed that they have done this before from time to time.

Council expressed concern over the cost of the consultants. Staff discussed the value of the process and the funding for this project.

Resolution No.: 02/21/23 - 06

Moved by: Larry Allison

Seconded by: Shari Flett

THAT the Township of Huron-Kinloss Council hereby approves Report Number PW-2022-02-13, prepared by John Yungblut, Director of Public Works;

AND FURTHER adopts the Public Works Operations and Transportation Review as prepared by Colliers Project Leaders Inc. in principle.

Carried

6.3 Treasury

6.3.1 Minutes of Settlement, TR-2023-02-20

Resolution No.: 02/21/23 - 07

Moved by: Scott Gibson

Seconded by: Ed McGugan

That the Township of Huron-Kinloss Council hereby receives for information Report TR-2023-02-20 as prepared by Phyllis Hunter, Taxation/Revenue Clerk – Township of Huron-Kinloss

Carried

6.4 Business & Economic Development

6.4.1 2022 EDCO Conference, BED-2023-02-13

Resolution No.: 02/21/23 - 08

Moved by: Carl Sloetjes

Seconded by: Larry Allison

THAT the Township of Huron-Kinloss Council hereby approves for information report number BED-2023-02-13, prepared by Michelle Goetz, Manager of Strategic Initiatives.

Carried

6.5 Chief Administrative Officer

6.5.1 South Bruce Nuclear Exploration Project Learning Opportunities, CAO-2023-02-6

Council inquired about the forum and how to participate.

Ed McGugan, Scott Gibson

Resolution No.: 02/21/23 - 09

Moved by: Shari Flett

Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Council hereby receives report number CAO-2023-02-06, prepared by Mary Rose Walden, Chief Administrative Officer

Carried

6.6 Legislative Services

6.6.1 Westario Board of Directors Appointments, CLK-2023-02-14

Resolution No.: 02/21/13 - 10

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

WHEREAS as a Shareholder, The Corporation of the Township of Huron-Kinloss has been requested by Westario Power Inc. to confirm the Directors of the Westario Corporation;

NOW THEREFORE BE IT RESOLVED THAT the following persons be hereby confirmed as Directors of the Westario Power Inc. Corporation effective February 21, 2023:

George Bridge, Robert Buckle, Luke Charbonneau, Paul Heffer, Mike Hinchberger, Tim Lavoie, Don Murray, Sue Paterson, and Chris Peabody.

Carried

6.6.2 Laserfiche Staff Training Opportunity, CLK-2023-02-13

Resolution No.: 02/21/23 - 11

Moved by: Larry Allison

Seconded by: Shari Flett

THAT Council provide an exemption to the Professional Development and Expense Policy (By-law No. 2022-137) to permit Staff to attend the Laserfiche Training Conference as recommended in Report 2023-02-13.

Carried

7. Correspondence Requiring Direction

8. By-Laws and Agreements

8.1 Zoning Amendment By-law -Z-2022-115 Snobelen By-law

Resolution No.: 02/21/23 -12

Moved by: Scott Gibson

Seconded by: Ed McGugan

THAT the "Zoning Amendment By-law -Z-2022-115-Snobelen" By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No 2023-10.

Carried

8.2 Zoning Amendment By-law -Z-2022-117 McClory By-law

Resolution No.: 02/21/23 -13

Moved by: Carl Sloetjes

Seconded by: Larry Allison

THAT the "Zoning Amendment By-law -Z-2022-117-McClory" By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023-11.

Carried

8.3 Veranda Official Plan Amendment No.3 (L-2023-012) By-law

Resolution No.: 02/21/23 - 14

Moved by: Shari Flett
Seconded by: Scott Gibson

THAT the "OPA#2 (L-2022-012) to the Township of Huron-Kinloss Official Plan By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023-12.

Carried

8.4 Zoning Amendment By-law Z-2022-112 Veranda By-law

Resolution No.: 02/21/23 - 15

Moved by: Carl Sloetjes
Seconded by: Ed McGugan

THAT the "Zoning Amendment By-law - Z-2022-112 Veranda" By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023-13.

Carried

8.5 Lucknow Kinsmen Official Plan Amendment No. 2 (L-2022-010) By-law

Resolution No.: 02/21/23 -16

Moved by: Larry Allison
Seconded by: Shari Flett

THAT the "Lucknow Kinsmen Official Plan Amendment No. 2 (L-2022-010) By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023-14.

Carried

8.6 Zoning Amendment By-law Z-2022-064 Lucknow Kinsmen By-law

Council inquired about the mechanisms to ensure that conditions were met. Staff

Installation of the twin tracks for the Tractor Pull, Lucknow medical center.

Lyndon Johnson was in the Council Chambers and addressed Council at their request.

Resolution No.: 02/21/23 - 17

Moved by: Scott Gibson

Seconded by: Larry Allison

THAT the "Zoning Amendment By-law Z-2022-064 Lucknow Kinsmen By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023-15.

Carried

8.7 Zoning Amendment By-law Z-2022-097 Eadie By-law

Resolution No.: 02/21/23 - 18

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the "Zoning Amendment By-law -Z-2022-097 Eadie" By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023-16.

Carried

8.8 2023 Consolidated Rates and Fees Amendment (1) By-law

Resolution No.: 02/21/23 - 19

Moved by: Shari Flett

Seconded by: Scott Gibson

THAT the "2023 Consolidated Rates and Fees Amendment (1)" By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023-17.

Carried

8.9 Municipal Modernization Funding Amending Agreement By-law

The By-law considered by Council was modified from the Agenda to reflect the signing authority as the Chief Administrative Officer to permit an electronic execution of the document.

Resolution No.: 02/21/23 - 20

Moved by: Shari Flett
Seconded by: Ed McGugan

THAT the "Municipal Modernization Funding Amending Agreement By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023-18.

Carried

8.10 Near-Term Investments Funding Agreement with NWMO By-law

Resolution No.: 02/21/23 - 21

Moved by: Carl Sloetjes
Seconded by: Larry Allison

THAT the "Near-Term Investments Funding Agreement with NWMO By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023-19.

Carried

8.11 Near-Term Investments Reserve Fund By-law

Resolution No.: 02/21/23 - 22

Moved by: Scott Gibson
Seconded by: Ed McGugan

THAT the "Near-Term Investments Reserve Fund By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023-20.

Carried

8.12 Hydro One Easement Agreement (PT LT 16 CON 3) By-law

Resolution No.: 02/21/23 -23

Moved by: Ed McGugan
Seconded by: Carl Sloetjes

THAT the "Hydro One Easement Agreement (PT LT 16 CON 3) By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023-21.

Carried

8.13 Fire Department Tiered Medical First Response (2023) Policy By-law

Resolution No.: 02/21/23 - 24

Moved by: Larry Allison

Seconded by: Shari Flett

THAT the "Fire Department Tiered Medical First Response (2023) Policy By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023-22.

Carried

8.14 Council and Committee Appointment (2022-2026) Amendment (1) By-law

Resolution No.: 02/21/23 - 25

Moved by: Scott Gibson

Seconded by: Ed McGugan

THAT the "Council and Committee Appointment (2022-2026) Amendment (1) By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023-23.

Carried

9. Information

Resolution No.: 02/21/23 - 26

Moved by: Carl Sloetjes

Seconded by: Larry Allison

THAT the Township of Huron-Kinloss Council receive for information all items listed in Section 9.

Carried

9.1 AMO, AMCTO

9.1.1 AMO Watchfile - February 9, 2023

- 9.1.2 AMO Watchfile - February 2, 2023**
 - 9.1.3 AMCTO ROMA Conference 2023 - January 31, 2023**
- 9.2 Bruce County**
 - 9.2.1 Bruce County Council Committee Updates**
 - 9.2.2 Bruce County Black History Month Presentation at the BCM and CC - January 31, 2023**
 - 9.2.3 BCM and CC Launches Spring Events and Exhibits**
 - 9.2.4 Bruce County Council Approves 2023 Capital and Operating Budget**
 - 9.2.5 Bruce County Looking to Procure Services to Enhance EV Charging Network**
 - 9.2.6 Bruce County Public Library Valentines for Seniors**
 - 9.2.7 Bruce County Offers Resources for Creating Additional Residential Units**
 - 9.2.8 Bruce County Releases Housing Demographic Study**
 - 9.2.9 Positive Experiences at Bruce County's Long Term Care Homes**
 - 9.2.10 Bruce County Housing Forum Brings Together Municipal Leadership**
 - 9.2.11 Spruce the Bruce Program**
 - 9.2.12 Brucelea Haven's Behavioural Support Team Celebrates 10 Years**
- 9.3 General**
 - 9.3.1 AODA February Toolkit**
 - 9.3.2 ElectHER Spring Learning Series**
 - 9.3.3 Clean Energy Frontier**
 - 9.3.4 MPAC In Touch Newsletter**
 - 9.3.5 RT-07 February Newsletter**
 - 9.3.6 Pine River Watershed Winter Newsletter**

10. Township Committee Minutes Received

Resolution No.: 02/21/23 - 27

Moved by: Shari Flett

Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 10.0.

Carried

10.1 Lucknow and District Joint Recreation Board Dec 21 2022

11. Other Agency Minutes and Reports Received

Resolution No.: 02/21/23 - 28

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 11.0

Carried

11.1 Bruce Area Solid Waste Recycling - Sept 2022, 2023 Budget, January 2023 Regular and Special Meeting

11.2 Saugeen Conservation Authority Dec 15 2022

11.3 Maitland Valley Conservation Authority Dec 21 2022

11.4 Drinking Water Source Water Protection - March and July 2022

12. New Business/Council Reports

Council members have the opportunity to provide an update on Board and Committee meetings.

12.1 Rural Ontario Municipal Association Conference Update

Council members provided feedback on their participation at the ROMA conference. Roma presentations are available for review in an online format now. Council indicated that the found the focus to be on healthcare and housing concerns. Council discussed the benefits of attendance.

12.2 Other Business/Council Reports

Council reported on a concern that had been raised with members of Council regarding additional housing units and the zoning by-law. Staff will bring a report to Council for the March COW to provide more information to Council.

13. Confirming By-Law

Resolution No.: 02/21/23 - 29

Moved by: Larry Allison

Seconded by: Shari Flett

THAT the "Confirmatory February 2023" By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023 -24.

Carried

14. Adjournment

Resolution No.: 02/21/23 - 30

Moved by: Scott Gibson

Seconded by: Larry Allison

THAT the Township of Huron-Kinloss Council hereby adjourn at 9:27 p.m.

Carried

Mayor;Clerk