



Staff Report

Report Title: Public Works Operations and Transportation Review (2)

Prepared By: John Yungblut, Director of Public Works

Department: Public Works

Date: Feb. 21, 2023

Report Number: PW-2023-02-13

File Number: C11 PWO 22

Copy to: T05 PWO 22

Attachments: Final Report and Current State Summary

Recommendation:

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW-2022-02-13, prepared by John Yungblut, Director of Public Works AND adopts the Public Works Operations and Transportation Review as prepared by Colliers Project Leaders Inc. in principle.

Background:

On July 18, 2022, the Township awarded an RFP for a Public Works and Transportation Review to Colliers Project Leaders Inc. The purpose of this study was to review of various areas such as our road network, facilities, and fleet. It was also intended to provide a roadmap to allow for us to maintain our Level of Service while the Township continues to experience growth.

Discussion:

Township staff found the process Colliers went through to collect the information that is contained in this report to be beneficial overall. Gathering feedback from different perspectives and discussing with a neutral third party that has experience working with other municipalities generated some discussion that staff will consider when planning projects along with the final report.

We believe that we are on track for capital planning for fleet and we are also in the process of testing out road patrol software. The near and long term planning of the Public Works facilities that is outlined in the report had been lacking and staff believe the recommendations are a good basis to develop our strategy in providing efficient service as

our municipality continues to grow. This report places an emphasis on maximizing the use of existing buildings, which will require some investment to ensure they will meet both our current and future needs. A structural inspection of our buildings is a good first step and staff would suggest an energy audit to determine ways to reduce operating costs and our carbon footprint.

By adopting this report in principle, staff have the ability to use these recommendations to develop our short, medium and long term strategies and recommend various projects and expenditures to Council during future budget deliberations. There is no obligation to implement all the recommendations in this report.

Financial Impacts:

The original amount for this study was \$119,025.00 plus HST and the funding that will be provided through the Municipal Modernization Program will be \$66,144.00. On Oct. 3, 2022, Council approved an additional expenditure of \$8,000.00 plus HST for travel expenses related to a site visit, however, we expect the actual cost will be less than this.

Strategic Alignment / Link:

We are a prosperous community that continues to grow in a sustainable manner by investing in infrastructure.

Respectfully Submitted By:

John Yungblut, Director of Public Works, C.E.T.

Approved By:

Mary Rose Walden, Chief Administrative Officer