

Municipal Innovation Council Minutes

Electronic Meeting

September 15, 2022 2:30 p.m.

Members:

Kara Van Myall, CAO, Municipality of Saugeen Shores, Chair	Present
Jodi MacArthur, Treasurer Township of Huron-Kinloss	Present
Sonya Watson, CAO Municipality of Brockton	Present
Leanne Martin, CAO/Clerk Municipality of South Bruce	Present
Sylvia Kirkwood, CAO/Clerk Municipality of Arran-Elderslie	Absent
Peggy Van Mierlo-West, CAO Municipality of Northern Bruce Peninsula	Present
Matthew Meade, Strategic Initiatives Specialist at Bruce County	Present
Jillene Bellchamber-Glazier, CAO Municipality of Kincardine	Present

Staff/ Other:

Becky Smith, Director for the Centre for Municipal Innovation (non-voting)	Present
Bruce Wallace, President & CEO, Nuclear Innovation Institute (non-voting)	Absent
Stellina Williams, Executive Director, Nuclear Innovation Institute (non-voting)	Absent

1. Call to Order

The MIC welcomed Jillene to the meeting. Kara Van Myall, Chair called the meeting to order at 2:33 p.m.

2. Additions or Amendments to the Agenda

3. Adoption of the July 21, 2022 Minutes

Motion: MIC 2022-23

Moved by: Sonya Watson Seconded by: Matthew Meade

THAT the MIC hereby adopts the July 21, 2022 Municipal Innovation Council Meeting Minutes as presented.

Carried.

4. Delegations

None

5. Updates from Chair

6. Director Report-In

6a. Decision item: Delivery of MIC 2023-2025

In July and June, MIC members brought forward delegations to Council, including funding and budget information. Currently 7-8 MIC members secured extensions for the next 3 years. The Director noted that South Bruce

Peninsula will receive a delegation in January 2023 to gather their interest. The Chair noted the positive interest in service delivery and proceeding to move forward with the MIC.

Recommendation:

Motion: MIC 2022-24

Moved by: Sonya Watson Seconded by: Peggy Van Mierlo

That the MIC hereby receives Report No. 2022-29 and directs the Director, Municipal Innovation and Chair, Municipal Innovation Council to prepare a Program Delivery Agreement (2023-2025) with the Nuclear Innovation Institute for consideration at the November MIC meeting.

Carried.

6b. Information item: December 6th NII Event

The Director reported that the MIC breakfast was originally planned but cancelled to host this event instead to expand on the Clean Energy Summit. The event is hosted at the Best Western in Walkerton on December 6th and save the dates have been circulated to MIC members.

At the last MIC meeting, the Committee passed a motion regarding waste management ensuring it is a priority, and a panel will be moderated regarding waste management innovations. The Director noted that potential panelists include the Guelph Innovation LaunchPad on a Zero Waste Transformation lab who are demonstrating opportunities to redirect waste. Adaptis are also working on circular construction solutions and retrofits. Prairie Robotics are using cameras with GPS AI on recycling trucks to scan blueboxes and provide educational materials for households.

Leanne Martin entered the meeting at 2:39 p.m.

The Director will start having conversations on the possibilities and ways to intersect the County of Bruce's waste management plan.

Matt Meade advised that the robotics program is similar to the County's modernization funding.

Peggy Van Mierlo discussed a collection system in Sweden or Holland using underground schematics and automatic collection.

The MIC discussed the date regarding the proximity to appointment of new Councils.

6c. Information item: Communitech's Future of Cities

The Director reported that the adjudication process was conducted in July, and approximately 20 startups presented at the Futures of Cities Showcase.

The Director noted that the session will be recorded and shared with the County of Bruce.

The civic engagement will be useful for the SmartBeach project and to optimize transportation.

Rogers is also offering a lab webinar on October 4th and NII has invited Rogers to the next Joint IT Committee meeting. Updates and a summary of the webinar will be shared with the MIC.

6d. Information item: Cultural Awareness Training/ First Nations History

The Director advised that additional funding was secured to schedule workshops, including three sessions for Municipal staff, and a session for newly elected officials on December 8th at the Bruce County Museum. The Director thanked the MIC members for hosting the training sessions. Invitations will be circulated again to staff and Council. The MIC discussed the focus of the training on the history of the local treaties.

6e. Information item: Report in on 2022 MIC Workplan

IT Review

The Director noted that the Joint IT Review was completed earlier this year and the second meeting was held with the committee to establish roles and responsibilities. IT policies and related RFP's were shared with the group as a resource, and uploaded to the portal. The County of Bruce offered to start a Teams channel to communicate and store documents. Shared vendor record pricing for telecommunications and IT audit discussions have started, and municipalities will look at the shared service model moving forward and investigate cybersecurity insurance. The Director is investigating whether to submit a joint RFP for an IT audit. The MIC discussed the timing of the project in regards to budgeting. The Director will have an RFP and report prepared for November and can discuss more details in November.

Rogers is coming as a delegation to share information on the services they have available, and a shared service model for the IT review.

Sylvia Kirkwood entered the meeting at 2:55 p.m.

Smart Beach

The Director advised that Dr. Houser hired local students engage with beach goers on the beach survey including knowledge of rip currents, conditions, and reported appropriately 100 beach goers attended in August. A presentation was made to the Kincardine BIA and will present to their Chamber in the fall. There was a supply chain issue with the camera, and Windsor mounted cameras in late August to collect data. The buoy will be

taken down early October. The Kincardine Fire and community advocated for marine heritage day on August 27th and the water safety event went well.

Waste Management

The Director reported that the Bruce County Waste Management Master Plan will build on recommendations from the Dillon report, and the MIC's service review. Consultation will occur with stakeholders in the Fall and a draft report will be brought in April with a final report in November.

Mental Health

The Director reported that Jim Moss is hosting a mental health workshop on September 28th and the invitation has been attached to the report.

4th Quarter Report

The Director reported that the IT committee has advanced, and waste management recommendations are moving forward, the training sessions for elected officials have been scheduled, the director is priority planning for the next 3 years.

Mapping Project

The Director noted that the project was not included in the agenda package, but discussed the data sharing with Ecopia. Ecopia does not allow display of data on a public platform, or downloading of files. The MIC discussed concerns under Freedom of Information requests, and obtaining legal advice. The MIC discussed who currently owns the data, and suggested that the data is currently owned by the County of Bruce and Town of Saugeen Shores under the agreement.

The MIC discussed the County's need for a legal opinion regarding Freedom of Information requests for raw data and whether the MIC is protected by the agreement that data cannot be shared. The MIC agreed to pay for a legal review to provide information to the MIC members.

Motion: MIC 2022-25

Moved by: Leanne Martin Seconded by: Sonya Watson

That the County of Bruce on behalf of MIC seek a legal opinion on Ecopia agreement in relation to MFIPPA with a set limit of \$2,500 for a legal review.
Carried.

6f. Information Item: MIC Visibility

The Director reported that representatives for the Economic Cooperation Development met to review a presentation from Fed Dev and a case study on rural innovation, including policy decisions to recreate what has been conducted here around the world. The Director received a request from Western University

to attend the local government conference on November 18th to speak about the MIC.

Motion: MIC 2022-26

Moved by: Leanne Martin Seconded by: Matthew Meade

THAT the MIC hereby receives Report No. 2022-30, 2022-31, 2022-32, 2022-33, and 2022-34 for information.

Carried.

7. Member Updates and Open Discussion

Leanne Martin, CAO/Clerk of the Municipality of South Bruce reported that staff are in the midst of the Election and wrapping up year-end projects.

Sylvia Kirkwood, CAO of the Municipality of Arran-Elderslie reported that their Chamber is being amalgamated, and staff are filling a vacancy within their Economic Development department. The business community and associations are amalgamating. Ms. Kirkwood noted the issues occurring with staffing levels at the Chesley Hospital and associated closures of the emergency department. Staff continue to meet with the South Bruce Grey Health Centre regarding this issue. Ms. Kirkwood noted the difficulties associated with grants, including fulfilling grant requests and have asked the Province for extensions. Staff are also busy with the Election.

Matt Meade, Strategic Initiatives Specialist at Bruce County noted that County Council approved an Official Plan Amendment for Saugeen Shores landfill, and are working on a pilot project for Economic Development. Staff are also finalizing the report for the Municipal Modernization Fund grant, and working on their Corporate Strategic Plan.

Sonya Watson, CAO of Municipality of Brockton reported that staff are busy with the Election and Council Orientation. Phases one and two of the East Ridge Business Park are being finalized as most of the lots have sold and staff are planning for Phase three. Homelessness has been an issue in the Municipality consuming staff time. Staff are also awaiting the outcome of the MZO submitted in March to the Ministry. Staff are also working on a new Master Recreation Plan for the development and future of recreation.

Peggy Van Mierlo-West, CAO of Municipality of South Bruce Peninsula reported that the waterfront master plan and an attainable housing plan were both approved. Ms. Van Mierlo-West noted the issues concerning seasonal residents and difficulty in creating long-term housing with full-time servicing. Staff are also finalizing Council orientation packages. There will be a recommendation that Council pursue a Development Charges study in the 2023 budget, and staff are looking to hire additional staff in the recreation department as per recommendations in the Recreation Master Plan. Staff are also updating their Asset Management plan, and

reviewed their IT contract which expires in December. Council also approved a wage review.

Jodi MacArthur, Municipality of Huron-Kinloss reported that various residential development is occurring including in the Industrial Park, and staff are busy with the Election.

Jillene Bellchamber-Glazier, CAO of Municipality of Kincardine will start her role next week.

Kara Van Myall, CAO of the Town of Saugeen Shores reported that staff are working on Council orientation, and are hosting a joint session with the Integrity Commissioner. The MIC discussed the training with the Integrity Commissioner. Saugeen Shores is also having a Planning 101 session with their Council. The MIC discussed joint Council orientation sessions.

Ms. Van Myall reported that Saugeen Shores passed their Official Plan and Zoning By-Law Amendments to allow additional residential units and have discussed short-term rentals and Municipal accommodation taxes. Saugeen Shores is also building a wellness and aquatics centre, a recreation complex, new pool, walking track/fitness centre which may potentially expand into Municipal offices. Staff are dealing with Cedar Crescent Village and fundraising on the second phase of their sports park, and a business park. A market review will be rolled out in September redesigning the job evaluation process.

8. Meeting Schedule

Thursday November 17, 2022 at 2:30 p.m.

9. Adjournment

Motion: MIC2022-27

Moved by: Matthew Meade Seconded: Sonya Watson

That the MIC hereby adjourns at 3:47 p.m.

Carried.