

## **Municipal Innovation Council**

### **Minutes**

#### **In-Person Meeting**

Municipality of Arran-Elderslie, 1925 Bruce Road 10, Box 70, Chesley ON, N0G 1L0

March 29, 2023, 1:00 p.m. - 3:00 p.m.

#### **Members:**

Kara Van Myall, CAO, Municipality of Saugeen Shores, Chair

Mary Rose Walden, CAO, Township of Huron-Kinloss

Sonya Watson, CAO Municipality of Brockton

Jillene Bellchamber-Glazier, CAO, Municipality of Kincardine

Leanne Martin, CAO, Municipality of South Bruce (Attended Virtually)

Sylvia Kirkwood, CAO, Municipality of Arran-Elderslie

Peggy Van Mierlo-West, CAO, Municipality of Northern Bruce Peninsula

Derrick Thomson, CAO, Bruce County

#### **Staff/ Other:**

Sarah Johnson, Deputy Clerk, Municipality of Brockton/Recording Secretary (non-voting)

### **1. Call to Order**

The meeting was called to order at 1:04 p.m.

### **2. Additions or Amendments to the Agenda**

### **3. Adoption of the February 1, 2023 Minutes and February 28, 2023 Special Meeting Minutes**

Motion: MIC 2023-11

Moved by: Derrick Thomson    Seconded by: Mary Rose Walden

Motion: THAT the MIC hereby adopts the Municipal Innovation Council February 1, 2023 Meeting Minutes, and the February 28, 2023 Special Meeting Minutes as presented.

Carried.

### **4. Delegations**

None

### **5. Updates from Chair**

#### **5.1 Decision Item: New Governance and Program Structure MIC Program Delivery Agreement**

Derrick Thomson noted that the MIC had asked for a re-envisioned program delivery structure which had been reimagined int Catalyst360, and provided an overview of the new structure.

The MIC discussed the importance of being clear on the projects and priorities to stay on track and ensure there is enough support to accomplish these goals.

Mr. Thomson provided an update on the County Council's reception to the letter from the MIC suggesting that the County lead the MIC, and the development of the new structure proposal. Mr. Thomson noted that the funding model would be proposed to remain the same for 2023, and in the future, additional avenues could be explored once Catalyst360 was in place.

The MIC discussed feedback from their respective Councils and improvements that could be made to communications and key messaging to clarify the group's objectives and leverage funding while advocating for efficiencies, cost savings, and completing actions included in many MIC member's Strategic Plans.

Mr. Thomson provided an overview on the Catalyst360 Committees and Streams. The MIC discussed the Catalyst360 streams and Committee structures, including the importance of involving other municipal staff to provide input and innovative perspectives in order to accomplish the goals.

The MIC discussed the available County staffing associated with Catalyst360 and a proposal to have an additional individual hired for an proposed 1 year 6 month contract.

The MIC noted the importance of maintaining a clear approach and linking the projects and priorities back to actions included in many MIC member's Strategic Plans to show how the work will be completed through Catalyst360.

The MIC discussed the original agreement signed with the Nuclear Innovation Council and the MIC members, and whether the agreement should be rescinded in the future once the new structure is approved.

The MIC discussed the benefits of the new structure, and the importance of showing tangible results to Councils.

The MIC discussed whether to have Derrick Thomson present the proposal to their Councils after the County Council reviews the proposal. An FAQ document could also be prepared to help prepare for questions asked by Council on the new structure.

**Recommendation:**

Motion: MIC 2023-12

Moved by: Sylvia Kirkwood

Seconded by: Jillene Bellchamber-Glazier

That the members of the Municipal Innovation Council approve the proposed New Governance and Program Structure presented by Bruce County,

And that the members of the Municipal Innovation Council request that Bruce County Council consider the Catalyst360 proposal for approval;

And further, if approved, that members of the Municipal Innovation Council present the New Governance and Program Structure to their respected Councils for information.

Carried.

### **5.2 Decision Item: FoodCycler Organic Waste Diversion Pilot Project Update**

The Chair provided an update on the Food Cycler project, acknowledging that the contract was signed, though an additional \$2,515.42 is needed to cover the MIC's costs, further noting that \$25,000 funding was received from Bruce Power's Environmental and Sustainability Fund.

The MIC members discussed the uptake in their municipalities, and communications that occurred about the project launch.

#### **Recommendation**

Motion: MIC 2023-13

Moved by: Peggy Van Mierlo-West      Seconded by: Derrick Thomson  
That the MIC receive Report Number 2023-10 - FoodCycler™ Organic Waste Diversion Pilot Project Update report for information,

And further, the MIC approve an additional \$2,515.42 from the carryover from the 2022 MIC Budget to fund the remainder of the FoodCycler Pilot Program.

Carried.

### **5.3 Decision Item: Smart Beach and Mapping (Ecopia AI) Project Update**

Derrick Thomson provided an overview of the Smart Beach project, noting the public speaking presentations occurring.

The Ecopia Agreement was reviewed, and the MIC discussed the permissions associated with the data and restrictions on distributing data to the public, and risks involved with possible re-engineering from AI. Data is being received from Ecopia for the MIC, although that data is not to be shared with the public.

The MIC discussed the preference to use data to build 3D maps based off building footprints, although this will not be allowed by Ecopia.

The Chair discussed the Federal Government funding available, and the progress on the grant application, advising that funds may not be received until 2024.

#### **Recommendation**

Motion: MIC 2023-14

Moved by: Jillene Bellchamber-Glazier    Seconded by: Sylvia Kirkwood

That the Ecopia Mapping Project, specifically the End User License Agreement, be approved for execution, recognizing that the MIC requires approval to modify data from Ecopia, and that any questions/concerns raised be directed to Ecopia for further clarification.

Carried

### **Recommendation**

Motion: MIC 2023-15

Moved by: Peggy Van Mierlo-West        Seconded by: Derrick Thomson

That the Smart Beach Agreement be reviewed and updated as deemed appropriate, once the future of the Municipal Innovation Council has been determined; and that the Smart Beach Update report be received for information.

Carried

## **6. Correspondence**

### **6.1 Bruce Power Environmental and Sustainability Fund Letter to MIC - Food Cycler Pilot Program Funding**

The Chair noted the letter attached from Bruce Power, and advised that the contact information could be forwarded to the MIC and a photo opportunity would be arranged to present the cheque to the MIC.

## **7. Member Updates and Open Discussion**

## **8. Meeting Schedule**

The next regular MIC meeting was originally scheduled for Wednesday, May 31, 2023 at 1:00 p.m. in Walkerton (County of Bruce).

The MIC suggested holding a meeting earlier to finalize the structure of the MIC. Derrick Thomson and Kara Van Myall noted conflicts with the CAO Meeting scheduled on April 26, 2023, and it was determined that a Doodle Poll would be sent out to member to determine the best date for a Special Meeting.

## **9. Adjournment**

Motion: MIC 2023-16

Moved by: Derrick Thomson    Seconded by: Jillene Bellchamber-Glazier  
THAT the MIC hereby adjourns at 2:26 p.m.

Carried.