



Staff Report

Report Title: Municipal Law Enforcement Relief

Prepared By: Bill Klingenberg, Manager of Building and Planning

Department: By-law Enforcement

Date: Jul. 13, 2023

Report Number: BLE-2023-07-17

File Number: C11 BLE 23

Attachments: Security Contractor Agreement

Recommendation:

That Township of Huron-Kinloss Council hereby receives for information Report Number BLE-2023-07-17 prepared by Bill Klingenberg, Chief Building Official;

AND FURTHER THAT Council authorize entering into an agreement with Fairmount Security Services for the purpose of providing By-law Enforcement on an as needed basis to cover vacations and other absences including, supporting the pilot weekend enforcement program;

AND FURTHER THAT the necessary by-laws be brought forward as a matters arising at tonight's meeting.

Background:

At the May 1st Committee of the Whole meeting, Committee passed "THAT the Township of Huron-Kinloss Committee of the Whole receive for information Report CAO-2023-05-9" regarding implementing a By-law Enforcement Services Pilot Summer Program. With current staffing, achieving a regular by-law enforcement presence on weekend has been difficult. To achieve a true representation of enforcement needs on weekends, and to provide a comprehensive review, regular scheduling on the weekends is needed.

The occasional employee previously hired for by-law enforcement relief has recently resigned and is no longer available to provide by-law enforcement during vacation, and other absences. This has left a void for enforcement coverage during the time when the permanent by-law enforcement officer is away.

Discussion:

Three Security firms were contacted to provide a quote for services on an as required basis. One did not respond and one declined due to staffing shortage. Fairmount Security Services provided a quote at an hourly rate of \$35.00 per hour with a 3 hour minimum charge. Fairmount Security Services are experienced in providing by-law enforcement with other municipalities including the City of Owen Sound.

If approved, by-law enforcement coverage during absences and weekends can be secured ensuring a continued service.

Financial Impacts:

Associated costs will be offset with budget allocated for the recently retired relief by-law enforcement officer.

Strategic Alignment / Link:

We are an accessible community that offers opportunities for everyone by being open and transparent.

Respectfully Submitted By:

Bill Klingenberg

Report Approved By:

Mary Rose Walden, Chief Administrative Officer