

## Municipal Innovation Council

### Minutes

#### Electronic Meeting

July 21, 2022 2:30 p.m.

**Members:**

Kara Van Myall, CAO, Municipality of Saugeen Shores, Chair	Absent
Mary Rose Walden, CAO, Township of Huron-Kinloss	Absent
Sonya Watson, CAO Municipality of Brockton	Present
Roxanna Baumann, Acting CAO/Director of Corporate Services, Kincardine	Absent
Leanne Martin, CAO/Clerk Municipality of South Bruce	Present
Sylvia Kirkwood, CAO Municipality of Arran-Elderslie	Absent
Peggy Van Mierlo-West, CAO Municipality of Northern Bruce Peninsula	Present
Matthew Meade, Strategic Initiatives Specialist at Bruce County	Present

**Staff/ Other:**

Becky Smith, Director for the Centre for Municipal Innovation (non-voting)	Present
Emily Dance, Clerk Huron-Kinloss (non-voting)	Absent
Sarah Johnson, Deputy Clerk Brockton, Recording Secretary (non-voting)	Present
Bruce Wallace, President & CEO, Nuclear Innovation Institute (non-voting)	Absent
Stellina Williams, Executive Director, Nuclear Innovation Institute (non-voting)	Absent
Michelle Goetz, Manager of Strategic Initiatives Township of Huron-Kinloss (non-voting)	Absent
Lorie Fioze, Manager Strategic Initiatives Municipality of Kincardine (non-voting)	Absent
Jodi MacArthur, Treasurer Township of Huron-Kinloss	Present
Jim Bundschuh, Director Corporate Services, Town of Saugeen Shores	Present

### 1. Call to Order and Appointment of Alternate Chair

In the absence of the Chair, the MIC accepted nominations for the appointment of an Alternate Chair. The MIC appointed Matthew Meade as Alternate Chair.

The Alternate Chair called the meeting to order at 2:34 p.m.

### 2. Additions or Amendments to the Agenda

The MIC accepted the agenda as presented.

### 3. Adoption of Minutes

Motion: MIC 2022-17

Moved by: Leanne Martin

Seconded by: Sonya Watson

THAT the MIC hereby adopts the May 17, 2022, Municipal Innovation Council Meeting Minutes as presented.

Carried

### 4. Delegations

None.

## 5. Updates from Chair

None.

## 6. Director Report-In

### 6a. Decision Item: Communitech's Future of Cities

The Director reviewed the report, advising that the Chair and Director had discussion with Communitech over the past 3-4 months, and launched the future cities initiative in 2022 of innovative ecosystem startups in cities reaching out to municipalities for participation. Communitech has offered an agreement for municipalities to participate for free, though it will require some staff time. The Director will participate this year, and in 2023. The MIC are being asked to sign the partnership for 2022. The Director confirmed that information will be brought forward to the MIC describing the partnership progress and whether the MIC wishes to continue into 2023.

Motion: MIC 2022-18

Moved by: Leanne Martin

Seconded by: Sonya Watson

THAT the MIC direct the Chair to sign the partnership agreement for the MIC to participate in Communitech's Future of Cities Initiative for 2022.

Carried

### 6b. Decision Item: Cultural Awareness Training/ First Nations History

The Director discussed the training opportunities available, and that as of June 7<sup>th</sup>, training has been secured for elected officials and staff for \$5,000. The MIC is being asked to approve an additional \$9,000 for four (4) half-day sessions to accommodate 160 staff across the County, with the suggestion to ghost sessions in member municipalities.

The MIC discussed the cost, and the amount of staff that could be accommodated in the training. Matthew Meade described the training being proposed at the County of Bruce, as part of a larger Indigenous Reconciliation training and action plan with a consultant.

The MIC suggested arranging the training for October or early November due to the Municipal election, and opportunities to involve the new Councils.

Motion: MIC 2022-19

Moved by: Sonya Watson

Seconded by: Leanne Martin

THAT the MIC hereby approve \$9,000 from the MIC budget to support Cultural Awareness Training/ First Nations History for municipal staff from the MIC

member municipalities in the fall 2022 with Trish Meekins from Nikaanaganaa Counselling & Learning Centre in Owen Sound.

Carried

### **6c. Information item: Report in on 2022 MIC Workplan**

The Director provided an update on the programs, advising that the IT Committee will meet on August 8<sup>th</sup> to outline roles and responsibilities, and cost-savings in telecommunications. The Director is investigating shared IT service models to present to the Committee.

The Director noted that the mapping project involves a data sharing agreement with amendments the original agreement. The County of Bruce have not shared data with Municipalities but provided information to Conservation Authorities. Ecopia have been asked to provide demonstration sessions to GIS, Building/Planning, Engineering departments and a virtual session to assist Municipalities in understanding how to use the data. A session may be organized for September. The MIC discussed the importance of hosting an additional workshop.

The Director reported that Smart Beach was launched at Station Beach, Kincardine on May 25<sup>th</sup>. Local media and social media coverage were conducted on the launch. The Director described the collection of weather, water, and wave data and assistance from two of Dr. Houser's University of Windsor students. A survey is being developed by the University of Windsor, and a survey will be conducted for the rest of the summer at Station beach. The social media toolkit was emailed to the MIC and has been added to the portal.

#### **Grey Bruce Public Health**

An initial meeting with Grey Bruce Public Health was held on July 13<sup>th</sup> to explore opportunities around Smart Beach data collection that Public Health could use to develop predictive modelling to inform water quality in real time. Further discussions will take place this fall with data collection potentially beginning summer 2023.

#### **Georgian College**

An initial meeting was held with Dave Shorey and Georgian College on July 15<sup>th</sup> to discuss a potential partnership with Dr. Houser and Georgian's Big Data Analytics Program to support the Smart Beach project. We are in the process of defining the statement of work for a research project to begin in the fall of 2022, with continuing support throughout the three-year pilot.

Smart Beach has been contacted to investigate expansions to additional beaches. Dr. Houser is also initiating conversations with community groups, and emergency responders in Municipalities.

The MIC suggested further discussing inviting South Bruce Peninsula to join the MIC at the next meeting.

The Director responded to an inquiry on the program contribution costs, advising that \$125,000 was approved the MIC transferred to the County, and the application to Mitacs funding which covers the three-year project.

The Director reported on the Waste Management Review, The County of Bruce has evaluated proposals for a consultant to administer a County Waste Management Plan, incorporating the ten recommendations from the MIC's Dillon report. Consultation with stakeholders will begin in the fall, with a draft plan prepared for April 2023 and the final plan in September 2023. The Director will participate in discussions, and determine the MIC's role in the project.

The MIC breakfast was postponed, and a report was prepared for Municipal Councils regarding the MIC extension. At this time, Northern Bruce Peninsula, Saugeen Shores, Kincardine, Huron-Kinloss, and South Bruce have agreed to the extension.

Sonya Watson, Municipality of Brockton CAO informed the MIC that Brockton Council discussed the extension, focusing on the value gained from the MIC, and benefit to residents of Brockton. Brockton Council inquired on the term of the agreement, and whether there would be an opportunity to commit to a shorter term.

The Director advised that Jim Moss is scheduled to present additional training on September 28<sup>th</sup> from 9:00 to 11:00 a.m. and 2:00 to 4:00 p.m. in Saugeen Shores.

#### **6d. Information Item: MIC budget report**

The Director advised that there is \$135,000 remaining in the budget not including payroll, and a minimal amount of funds have been spent in the last few months.

Motion: MIC 2022-20

Moved by: Peggy Van Mierlo-West      Seconded by: Sonya Watson

THAT the MIC hereby received reports 2022-27 and 2022-28 for information.

Carried

#### **8. Member Updates and Open Discussion**

Municipality of Brockton - Sonya Watson, CAO informed the MIC that Brockton Council want to see action on the Waste Management Report, and advocated for the

value to Brockton residents. Ms. Watson and the Director explained the timelines involved in MIC projects, although Brockton Council was eager to see action

The MIC provided suggestions to Ms. Watson on opportunities to present to Brockton Council, such as the modernization review and HR portal. The MIC discussed the term of the agreement, and agreed on the importance of maintaining a three (3) year agreement as many member Municipalities have already signed on.

Motion: MIC 2022-21

Moved by: Sonya Watson

Seconded by: Leanne Martin

THAT the Municipal Innovation Council prioritize the waste management review as a significant item in the next three (3) year period as we strive to collaboratively find waste handling and waste diversion efficiencies and costs savings as a result of recommendations and data included in the MIC's Dillon Report.

### Carried

Ms. Watson noted that Brockton are conducting several large projects, including developments and completing construction projects, as well as hiring various positions.

Municipality of South Bruce – Leanne Martin, CAO reported that a CAO meeting was held this week to discuss studies, and the DGR project was launched on their website. South Bruce accepted a tender for budgeting software and are moving forward on that project.

Township of Huron-Kinloss - Jodi MacArthur, Treasurer reported that Huron-Kinloss are keeping ahead of development projects, and also hiring staff.

Municipality of Northern Bruce Peninsula - Peggy Van Mierlo-West, CAO reported that staff are proceeding with a new Records Management system, and developing Sharepoint for staff. Staff are also completing the Recreation Master Plan, and Waterfront Master Plan – which will be implemented in phases, and finishing other capital projects while preparing for the Election.

Bruce County - Matt Meade, Strategic Initiatives Specialist reported that the County are planning Council Orientation for the fall, and implementing a Cultural Action Plan, Archeological Management Plan, and reaching out the Chief Building Officials to share draft mapping layers. A Corporate Strategic Plan is being prepared, and the Paisley Bridge reconstruction is occurring.

## **9. Meeting Schedule**

Thursday, September 15 at 2:30 p.m.

Thursday, November 17 at 2:30 p.m.

## 10. Adjournment

Motion: MIC2022-22

Moved by: Leanne Martin

Seconded by: Sonya Watson

THAT the MIC hereby adjourns at 3:27 p.m.

Carried

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Chair

\_\_\_\_\_  
Secretary