



## Staff Report

**Report Title: Fire Chief Resignation**

**Prepared By: Leanne Scott, Human Resources Generalist**

**Department: CAO**

**Date: Sep. 6, 2023**

**Report Number: CAO-2023-09-29**

**File Number: C11-CAO23**

### **Attachments:**

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### **Recommendation:**

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO-2023-09-29 prepared by Leanne Scott, Human Resources Generalist AND accepts with regrets the resignation of Chris Cleave, Fire Chief.

### **Background:**

Chief Cleave submitted his resignation on August 30<sup>th</sup>, 2023 and his last day will be September 15<sup>th</sup>, 2023. Chris was hired on September 14, 2015 and has been a pivotal part in updating the standards for our volunteer fire fighters and supporting our fire and emergency services. Chris has over 25 years in the fire service industry and the Township is grateful to have been a part of that time. The Township would like to thank Chris for his service and wish him all the best.

### **Discussion:**

The recruitment process for this position will start immediately.

### **Financial Impacts:**

N/A

### **Strategic Alignment / Link:**

We are an accessible community that offers opportunities for everyone By being open and transparent.

**Respectfully Submitted By:**

Leanne Scott, Human Resources Generalist

**Report Approved By:**

Mary Rose Walden, Chief Administrative Officer