



## Staff Report

**Report Title: Fire Chief**

**Prepared By: Mary Rose Walden, Chief Administrative Officer**

**Department: CAO**

**Date: Sep. 18, 2023**

**Report Number: CAO-2023-09-30  
Fire Services**

**File Number: C11 CAO 23, P16-**

**Attachments: Memorandum of Understanding with the Municipality of South Bruce and the Municipality of Brockton**

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### **Recommendation:**

THAT the Township of Huron-Kinloss Council hereby approves report number CAO-2023-09-30, prepared by Mary Rose Walden, Chief Administrative Officer;

AND FURTHER authorizes by-laws to be brought forward on tonight's agenda to appoint South Bruce Fire Chief Guy Gallant as Acting Fire Chief and to ratify the agreements with the Municipality of South Bruce and the Municipality of Brockton.

### **Background:**

As you are aware the Township's Fire Chief resigned effective September 15<sup>th</sup>, 2023.

The Fire Protection and Prevention Act, 1997, Part II paragraph 6 (1) states:

"If a fire department is established for the whole or part of a municipality or for more than one municipality, the council of the municipality or councils of the municipalities, as the case may be, shall appoint a fire chief for the fire department".

### **Discussion:**

To bridge the gap during the absence of our Fire Chief, we had previously established a temporary arrangement with South Bruce to oversee Fire Chief Services. We are pleased to report that South Bruce has graciously agreed to provide temporary fire services for the period of September 15 – November 3, 2023 and acknowledges that the Township of Huron-Kinloss will be appointing Chief

Gallant as Acting Fire Chief during this period. The memorandum of agreement is attached.

The Municipality of Brockton has also agreed to provide on an interim basis Brockton Fire Chief as a back up in the South Bruce Fire Chief's absence. The memorandum of agreement is attached.

**Financial Impacts:**

This will be funded from our 2023 operating budget. Details are included in the attached memorandums.

**Strategic Alignment / Link:**

The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The recommendations contribute to the goals in achieving a prosperous, spirited, vibrant and accessible community.

**Respectfully Submitted By:**

Mary Rose Walden, Chief Administrative Officer

**Report Approved By:**

Mary Rose Walden, Chief Administrative Officer