



Staff Report

Report Title: Ripley Cemetery Paving and Archaeologist

Prepared By: Mike Fair

Department: Community Services

Date: Oct. 2, 2023

Report Number: CS-2023-10-45

File Number: C11 CS 23

Attachments: TMHC Inc. Stage one and two Proposal

Recommendation:

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS-2023-10-45 prepared by Mike Fair, Director of Community Services;

AND FURTHER authorizes the Director of Community Services to contract the services of TMHC Inc. for \$9,080.00 for a stage one-two assessment at the Ripley Cemetery entrance.

Background:

Ripley Cemetery paved entrance road to Mausoleum

The Ripley Cemetery entrance from Park Street to the mausoleum has been considered for repaving during the Park Street reconstruction project slated for 2024 or 2025. The current asphalt condition is very degraded due to age, poor original construction, and size of public works equipment clearing snow on the narrow existing asphalt during winter season on a as needed basis. Approvals are required from the Cemetery regulating authority known as the Bereavement Authority of Ontario if any excavation of material occurs within the cemetery limits.

Discussion:

The section of road that has asphalt is slated for repaving. Public works staff has suggested that the road be widened by three feet, which will require excavation to ensure a proper base is installed and accommodate snow clearing equipment. Staff has received approval from the Bereavement Authority of Ontario (BAO). The BAO also forwarded our proposal to the provincial Archaeological Program Unit which

has recommended a stage 1 archaeological assessment at minimum and suggested a stage 2 assessment to ensure no delays occur during any construction during the road work.

Staff solicited quotes from three consultants, and one consultant responded. THMC Inc provided a quote for a stage one and two assessments. The quote is \$9080.00 plus HST. The quote is attached.

The Archaeological project would be completed this fall, and the report does not expire unless regulations or standards change in the future. There will be no additional fees unless a discovery is made. Completing the project now will ensure that there will be no construction delays during the road reconstruction. Staff suggest that the project be funded by savings in other 2023 capital projects. Staff recommends proceeding with the archeological work this fall.

Staff propose the cost of paving the Cemetery entrance will be included as part of the Park Street reconstruction project in order to realize the benefits of bulk purchasing.

Financial Impacts:

\$9,080.00 plus HST to be funded from savings in other capital projects.

Strategic Alignment / Link:

We are a prosperous community that continues to grow in a sustainable manner
By retaining and expanding our existing businesses and attracting new ones
By investing in infrastructure

We are a vibrant community that values our uniqueness and creativity.
By creating places where people want to be
By preserving and protecting our history and heritage

Respectfully Submitted By:

Mike Fair, Director of Community Services

Report Approved By:

Mary Rose Walden, Chief Administrative Officer