



The Corporation of the Township of Huron-Kinloss

Ripley Summer Sports – General Meeting Agenda

Ripley Huron Community Centre

Thursday, July 27, 2023

Darryl Zettler	Chair//Baseball Contact/Webmaster	Present
Dennis Dewar	Deputy Chair/Equipment Manager	Present
Kyle Little	Member at Large, Equipment Manager/Webmaster	Absent
Tyson Pollock	Member at Large/Referee Coordinator	Absent
Kara Kortegaard	Soccer Contact/Soccer Coach Coordinator	Present
Meg Fry	Member at Large	Present
Leeah Caslick	Member at Large	Present
Kristy Botden	Member at Large	Present
Jean Breton	Member at Large	Absent
Elyse Dewar	Secretary & Registrar (non-voting)	Present
Mike Fair	Director of Community Services (non-voting)	Absent

Others Present:

Call to Order
7:01pm

1.0 Adoption of Minutes

That the Ripley Summer Sports Committee hereby approves the July 11, 2023 meeting minutes.

Motion: Dennis Dewar Seconded by: Darryl Zettler

CARRIED

2.0 Year End Ball Tournament

Ripley Summer Sports will host WOBA Division 3 and Division 1 for the U9 Year End Tournament August 11-13, 2023. Ripley will host 12 teams, starting Friday evening through to Sunday morning. Games will be completed by 1pm Sunday.

The registration fee is \$375/team. If a tournament game is scheduled away and not held in Ripley, Point Clark, or Reid's Corners, the umpire fees will be deducted off team's registration.

The BBQ and Concession Stand Schedule:

- Friday, August 11 – Concession Stand ONLY – no BBQ
- Saturday August 12 – BBQ/Concession Stand – 10am to 6pm
- Sunday August 13 – 10am to 1pm
 - Volunteers are needed for the Concession Stand, BBQ and Game Starters. Ripley Summer Sports Committee members are responsible for helping and volunteering at this tournament when possible.
 - Current Community Volunteers – Carson Rutlidge, Kim Colling, Maureen DeBruyn
 - The fridge in the Ripley Pavilion stopped working during the Baseball Day in Ripley. Matt McClinchey fixed the problem. Please do not adjust the temperature of the fridge as it will blow the breaker. Just leave it where it is set.
 -

Trish Smith has purchased 6 dozen balls.

AED Machines

There are AED machines located at the Ripley-Huron Community Centre and the Point Clark Community Centre. There are no AED machines at Reid's Corners and machines will not be available during the tournament at this location. In the event of an emergency, contact 911. This information will be included in the Tournament Binders and posted at the diamond.

Tournament Tots

Each ball diamond will have tot filled with the following:

- First Aid Kit
- Tournament Binder
- Emergency Action Plan
- Tournament Convenor's Contact Information
- Extra Baseballs
- Water for ump's/game starters

Concession Stand Purchases

- ✓ Coffee by donation on Saturday and Sunday mornings. The urn will be in the pavilion, holds 100 cups and takes about 1 hour to perk a full pot.
- ✓ 300 hamburgers
- ✓ 300 hot dogs
- ✓ Freezies

- ✓ Gatorade
- ✓ Pop – including diet options
- ✓ Candy
- ✓ Sugar and Milk for coffee

3.0 Baseball in Ripley Recap

The Baseball Day in Ripley generated \$2,400 before expenses. Not all expenses have been submitted. A final revenue total will be provided at the next meeting.

Feedback/Considerations for next year:

- Consider having it in June next year; Maybe week before the Mushball Tournament.
- This was a Full-Day commitment and next year committee members make an effort to commit to the full day
- Consider doing it on a weekend when all committee members are present.
- Include the T-Ball team next year.
- Provide music/entertainment again next year, but not during games. Consider having a break throughout the day with no games, entertainment and food.
- Provide healthy snack options – bananas, apples, oranges
- Provide sugar free option of beverages
- No recycling bins were provided
- Use mini tongs for Candy
- Freezies didn't freeze in the middle

4.0 Next Meeting

Tuesday, August 8 at 7pm at the Ripley-Huron Community Centre

5.0 Adjournment

The Ripley Summer Sports Committee hereby adjourns the July 27 2023 meeting.

Moved by: Meg Fry Seconded by: Leeah Caslick.

Action Items:

Name	Action Item	Completed/Incomplete
Darryl	Create game schedule	
Darryl	Ask Walkerton to borrow Pitching Machine	
Darryl	Send Elyse the list of teams & contacts	

Darryl	Send Elyse the Chart to be printed off on large paper & hung at the Ripley Pavilion	
Darryl	Send the final schedule to Braden Novak to book umps	
Elyse	Get Float for BBQ	Completed – Float and cash box can be picked up at Ripley Arena. Leeah will pick up the float at the Arena.
Elyse	Look into AEDs at ball diamonds	Completed – see Item 3.0 – AED machines
Elyse	Ensure CS has Porter Potties at Reid’s Corners and Point Clark cleaned Thursday/Friday before tournament	Completed – Matt will contact the company for a scheduled clean
Elyse	Make arrangements for a committee member to pick up the coffee urn and drop it off at the Pavilion.	Elyse is on holidays August 8-11 – a committee member is going to pick up the Urn from the arena.
Elyse	Ensure CS has Recycle bins at the Pavilion for the BBQ	Completed – CS will have recycle bins at the Ripley Pavilion for the BBQ
Elyse	Get More ice packs	Completed – two packs will be in each tote. More will be left in the Summer Sports Shed.
Elyse	Create Welcome Package	Completed.
Elyse	Get totes for all diamonds and put the binders with rules, emergency contact info, convenor info, etc.	Completed - totes include welcome packages/binders/EAP
Elyse	Ask Food Booth where they order their fries	Completed – West Coast Distributing contact info sent to Leeah.

Elyse	Send payment options to Darryl to be shared with teams paying registration fees	Completed
Leeah	Order hamburgers/hotdogs from Ripley Variety Order buns Purchase concession stand items Purchase gel burners for BBQ warmers	
Leeah	Create Schedule and assign volunteers – including Summer Sports Committee members – to work shifts at the Concession Stand, Cook at the BBQ	
Kara	Create Game Starter Schedule once Darryl circulates the final game schedule	
Kara	Find volunteers – including Summer Sports Committee members – to be game starters	
Kara	Get empty bucket for balls at each diamond	
Kara	Donating coffee	
Meg	Create sponsorship letter and create list of who the committee is sending the letter to and what you are asking for donations towards.	
Dennis/Kyle/Tyson	Game Day Convenors: Create and monitor flow chart	
Dennis	Ask Jeff Richardson to cook French fries on Saturday from 11am to 1pm	Completed – Jeff has agreed to volunteer
Dennis	Get BBQs from Fire Department and Warmers from Legion	
Dennis	Gas can, generator, extension cord for the Reid's Corners pitching machine	
Kyle	Put mini freezer in Pavilion	
Kyle	Pick up the totes from the Ripley arena, deliver them to each ball diamond	
Matt McClinchey	<ul style="list-style-type: none"> - Purchase fire extinguisher for Ripley Pavilion - Fix Summer Sports Shed Door 	Completed – Fire extinguisher is installed

		inside the Ripley Pavilion. Shed door handle fixed
Matt McClinchey	<ul style="list-style-type: none"> - Fix in the Pavilion - Fridge needs to be serviced by Coca Cola. Only one fridge is available. 	please do not adjust the temperature of the fridges

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