

**Minutes of the Ontario Association of Police Services Board
Zone 5 Business Meeting**

Tuesday, September 12, 2023

OAPSB - ZONE 5

Hosted by Guelph Police Services Board

Guelph Police Service HQ, 15 Wyndham Street South, Guelph, ON

Business Meeting

9:30 am

9:30 am Welcome/Shared Business/Ministry Report – Chiefs and Boards

**9:35 am Guest Speaker/Presentation – Lynne Haves, Acting Inspector General –
Inspectorate of Policing – Ministry of the Solicitor General**

Shared Business Meeting – Chiefs and Boards

- Chief of Police, Guelph Police Service, Gord Cobey welcomed Zone 5 members to their beautiful renovated facility today and provided acknowledgement of the land we enjoy
- Special thanks to Juanita and Leslie – thank you for organizing this meeting, snacks and lunch today
- Lynne Haves, Acting Inspector General – Inspectorate of Policing – Ministry of the Solicitor General was the guest speaker and presenter today
- Power point presentation will be shared with the membership
- Special thanks to Lynne for her knowledgeable and informative presentation today

Ministry Report

- Chief Cobey introduced Duane Sprague, Ministry Advisor
- Duane thanked Lynne for her presentation and coverage of the CSPA
- Tentative roll out of the CSPA – Spring 2024
- Further explanation and information will be shared during the Board Business Meeting

11:00 am OAPSB Zone 5 Board Business Meeting

Business Meeting – Called to order at 11:00 am

Chair – Jim Dietrich

Secretary/Treasurer – Jo-Anne Fields

Attendance - Police Services Board

- | | |
|-------------------|--|
| • Georgian Bluffs | Sue Carleton, Peter Hughes, Barry Hatt |
| • Grey Highlands | Lynn Silverton, Paul McQueen, Stewart Halliday |
| • Hanover | Selwyn “Buck” Hicks |
| • North Perth | Judy Givens, Ken Lawrence |
| • Orangeville | Ian McSweeney |

- Owen Sound
- South Huron
- Stratford
- Waterloo
- Wellington
- West Grey

John Thomson, Garth Pierce
 Jim Dietrich, Dave Frayne, Jo-Anne Fields
 Tim Doherty
 Meghan Martin
 Walter Trachsel, Ron Faulkner
 Kevin Eccles

- Duane Sprague, Ministry Advisor

1. Welcome and Introduction

- Chair Jim Dietrich welcomed everyone to the meeting today
- We encourage all Boards to submit a report which can be included in the minutes. This practice enables effective communication within Zone 5

2. Disclosure of Pecuniary Interest or the General Nature Thereof

- None identified

3. Approval of Agenda

Motion - Dave Frayne/Kevin Eccles

“That the agenda be approved as circulated.”

Disposition - Carried

4. Approval of Minutes

Motion - John Thomson/Ian McSweeney

“That the minutes of the June 06, 2023 meeting be approved as circulated.”

Disposition - Carried

4.1 Errors or Omissions

- No errors or omissions noted

4.2 Discussion pertaining to the minutes

- No discussion in reference to the minutes of the previous meeting

5. Secretary/Treasurer’s Report

- Treasurer, Jo-Anne Fields prepared financial report for presentation
- Bank balance as at August 18, 2023 was \$10,608.16
- Receipts – nil
- Disbursements – \$26.25

- Outstanding cheque in the amount of \$12.75
- Scotiabank Investment as of August 22, 2023 was \$4,366.24 – re-invested in August 2023 at 3.9% interest rate
- RBC Investment was re-invested in the amount of \$4,376.53 on February 5, 2023 at 3.000% interest. Anticipated interest generated at maturity on February 5, 2024 will be \$131.30
- Please remember to notify Secretary/Treasurer of any changes to your membership
- Appreciate Boards forwarding their respective report for inclusion in the minutes

Motion - Lynne Silverton/Selwyn Hicks

“That the Treasurers report be accepted as presented.”

Disposition - Carried

Motion - Ken Lawrence/Barry Hatt

“That the Treasurer pay the necessary invoices between this and the next meeting.”

Disposition - Carried

6. **Ministry Report – Ministry Advisor**

- Ministry Advisor, Duane Sprague presented the Ministry Report and provided clarification
- As the Ministry works to bring the CSPA into force by April 1, 2024, work is underway to finalize all proposals and complete the regulatory work required to implement the Detachment Board framework
- In August 2023, the majority of detachments have received correspondence from the Ministry of the Solicitor General detailing that their OPP Detachment Board proposal was approved by the Solicitor General
- The remaining proposals required final confirmation or communication with local First Nations. The Ministry will be sending out letters for those detachments in September and early October as each proposal is finalized
- Once all proposals are finalized, a regulation with the compositions for all detachments will be posted on the Ontario Regulatory Registry for public review and comment
- The Ministry will be reaching out to the designated detachment leads to collect needed information, including: the preferred name of your board, key contact person, mailing address, email address, phone number and other identifying information (e.g., website). This information is needed to assist with the coordination of provincial appointments
- Also attached is the All Chiefs Memo that outlines the current regulations that have been recently posted on the Ontario Regulatory Registry website

7. **Educational Session**

- No education session at this meeting

8. **Correspondence**

- OAPSB – thank you message for the donation for the Spring Conference - \$1,500.00
- No other outstanding correspondence

- All correspondence is shared with Zone 5 membership as received

9. Zone Director's Report

- OAPSB Zone 5 Director John Thompson provided a comprehensive overview of the OAPSB activities since the last Zone 5 meeting
- He attended the OAPSB's Annual Strategic Planning session on June 28, 2023
- Some of the highlights of that session included:
 - Review of the OAPSB strategic plan and action plans and both of these documents can be found on the OAPSB web site under the drop-down box, About Us
 - The OAPSB board also reviewed the proposed 2024 budget
- Board members were appointed to the following committees:
 - Advocacy
 - Human Resources
 - OMERS; and
 - The Finance Committees.
- The new OAPSB website and new application were also presented at that meeting and both should be available to members soon
- The structure and administration of Zones was also revisited. An ad hoc committee was struck to review this matter in the upcoming months
- Over the summer Jennifer Williams sent out a number of e-mails requesting information on the following:
 - Remuneration being paid to Board members across the province. – Results of the survey are expected by the end of the year.
 - A WSIB Payments survey for Section 31 and First Nations boards was also sent out to members. The OAPSB knows that WSIB claims are a concern for members and the OAPSB wants to help advocate for members on this topic. In order for the OAPSB to do this successfully, they will need to gather important data regarding past WSIB claims.
 - Mr. Thomson noted there was a fair bit of work involved in completing this survey by the deadline date of September 18, 2023. If any members felt they needed additional time to complete the survey they should reach out to Jennifer and advise her.
 - There were also nine draft CSPA Regulations sent out for review and comment over the summer.
- Chair Dietrich thanked John Thompson, Director the report and for providing behind the scenes information to the Board membership

10. New Business

- No New Business at this time

11. Key Zone Updates and Q & A Period

- We encourage Boards to share a written report for inclusion in the minutes
- Any items of significance can be shared at the meeting

12. Future Agenda Items

- Suggested topic include:
- Update on Detachment Board amalgamation and transition period
- Improving communication
- Mandatory Detachment Board Training
- Please contact the Secretary-Treasurer if you have items that you would like to include on upcoming Agenda

12.1 Next Meeting Date

- The next meeting of the OAPSB Zone 5 will be held virtually on Tuesday, December 12, 2023 at 9:30 am
- Meeting Dates for 2024 will be determined by the OACP at the December meeting

13. Adjournment

Motion - Kevin Eccles/Sue Carleton

“That the meeting adjourns at 11:56 am.”

Disposition - **Carried**

Chair – Jim Dietrich

Date

Sec./Treasurer – Jo-Anne Fields

Date