



## Staff Report

**Report Title: Emergency Management and Health and Safety October 2023 Summary**

**Prepared By: Mel Moulton, Emergency Services/ Health & Safety Coordinator- CEMC**

**Department: Fire & Emergency Services**

**Date: Nov. 6, 2023**

**Report Number: FIRE-2023-11-37**

**File Number: C11-FIRE-23**

### **Attachments:**

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### **Recommendation:**

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE-2023-11-37, prepared by Mel Moulton, Emergency Services/ Health & Safety Coordinator-CEMC.

### **Background:**

This report provides an update of Emergency Management and Health and Safety activities.

### **Discussion:**

#### Emergency Management

The Bruce Fall Sector Emergency Management Meeting was held in Meaford on October 5. Many guest speakers shared information on wildland fires, right to gather and protest, summary of the declared emergency in Meaford earlier this year due to large commercial fire and impact to water supply and a demonstration from Huron Area Search and Rescue.

The annual emergency exercise was conducted October 18 at the primary emergency operations centre (EOC). Participants were primary and alternate EOC staff and Mayor Murray. The "exercise in a box" was developed by Emergency Management Ontario. The scenario was a winter storm and power outage. The group completed the exercise in round table format with question prompts and discussion. Alternate CEMC Mike Fire performed the observer function.

The Ontario Government announced on October 27, 2023 it is investing \$5 million to small and medium size communities to assist with community emergency preparedness. The Township of Huron-Kinloss is eligible for \$5,000- \$50,000 funding. Staff are currently reviewing equipment and services to apply for. Applications are due November 30, 2023, successful applicants will be notified February 2024 and projects must be completed by July 31 2024.

## Health & Safety

Training: Emergency Services/ Health and Safety Coordinator continues to meet with departments monthly completing Safety Tailgate training on internal policies, procedures, and applicable Safety Data Sheets (SDS). New employees have been assigned orientation training to complete.

Inspections: Regular monthly inspections were completed at Township facilities. Corrective actions have been distributed to applicable staff to complete.

Incident Reporting: There were two incidents in October one employee rolled their ankle on an uneven surface and a fire fighter strained their arm during a medical response.

Joint Health and Safety Committee: All three committees met in October. The Township committee performed a group inspection at the Ripley Public Works Shed during their meeting.

### **Financial Impacts:**

To comply with the Occupational Health and Safety Act, as well as Regulations under the Act, and other Acts, and to keep workers safe on the job, health and safety is an ongoing expense included in the operating budget.

### **Strategic Alignment / Link:**

We are an accessible community by being open and transparent.

We are an accessible community that offers opportunities for everyone by having services and amenities nearby.

### **Respectfully Submitted By:**

Mel Moulton, Emergency Services/ Health & Safety Coordinator- CEMC

### **Report Approved By:**

Mary Rose Walden, Chief Administrative Officer