

Ministry of the Environment,
Conservation & Parks

Ministère de l'Environnement, de la Protection de
la nature et des Parcs

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The Municipality of Kincardine,
1475 Concession 5,
Kincardine ON.,
N2Z 2X6

November 28, 2023

Attention: Jillene Bellchamber-Glazier CAO

Re: 2023/24 Inspection

Report: Kincardine Drinking Water System

Drinking Water Licence # 088-102

Drinking Water Works Permit #088-202

The enclosed report documents findings of the inspection that was performed on September 20, 2023. Two sections of the report, namely "Actions Required" and "Recommended Actions", specify due dates for the submission of information or plans to my attention.

Please note that "Actions Required" are linked to incidents of non-compliance with regulatory requirements contained within an Act, a Regulation, or site-specific approvals, orders or instructions; "Recommended Actions" convey information that the owner or operating authority should consider implementing in order to conform with existing and emerging industry standards.

The report includes an Inspection Summary Rating Record as an appendix. This record forms part of the ministry's comprehensive, risk-based inspection process. The rating provides a quantitative measure of the inspection results for this specific drinking water system for the reporting year. An inspection rating that is less than 100 per cent does not mean that the drinking water from the system is unsafe. The primary goals of this assessment are to encourage ongoing improvement of drinking water systems and to measure this progress from year to year.

Please note that due to an IT issue for the Kincardine DWS, the Inspection Rating Report (IRR) cannot be generated at the same time as the inspection report and will be sent at a later date.

I would like to remind you that Section 19 of the Safe Drinking Water Act, 2002 (Standard of Care) creates a number of obligations for individuals who exercise decision-making authority over municipal drinking water systems, including members of municipal councils. "Taking Care of Your Drinking Water: A guide for members of municipal council", a publication found on the [Drinking Water Ontario website](#)

(<https://www.ontario.ca/page/taking-care-your-drinking-water-guide-members-municipal-councils>), provides further information about these obligations.

Should you have any questions regarding the content of the enclosed report, please do not hesitate to contact me.

Yours truly,



Shayne Finlay
Water Compliance Officer
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e-mail: shayne.finlay@ontario.ca

Enclosure

Dr. Ian Arra, Medical Officer of Health, Grey-Bruce Health Unit
John Ritchie, Drinking Water Inspections Program Supervisor
Carl Seider, Project Manager, Source Water Protection Program
Lisa Crimmings, Compliance Officer, Municipality of Kincardine
Jerry Jez, Supervisor of Environmental Services, Municipality of Kincardine
Adam Weishar, Director of Infrastructure and Development, Municipality of Kincardine
c: File SI-BR-K-540 2023



KINCARDINE DRINKING WATER SYSTEM
155 DURHAM ST, KINCARDINE, ON, N2Z 1A4
INSPECTION REPORT

System Number: 220002716
Entity: CORPORATION OF THE
MUNICIPALITY OF KINCARDINE
Inspection Start Date: September 20, 2023
Inspection End Date: November 22, 2023
Inspected By: Shayne Finlay
Badge #: 1285

Shayne Finlay

(signature)

NON-COMPLIANCE

The following item(s) have been identified as non-compliance, based on a "No" response captured for a legislative question(s). For additional information on each question see the Inspection Details section of the report.

Ministry Program: DRINKING WATER | **Regulated Activity:** DW Municipal Residential

Item	Question	Compliance Response/Corrective Action(s)
NC-1	<p>Question ID: DWMR1023000</p> <p>Do records indicate that the treatment equipment was operated in a manner that achieved the design capabilities required under Ontario Regulation 170/03 or a DWWP and/or MDWL issued under Part V of the SDWA at all times that water was being supplied to consumers?</p>	<p>Records did not indicate that the treatment equipment was operated in a manner that achieved the design capabilities required under O. Reg. 170/03 or a Drinking Water Works Permit and/or Municipal Drinking Water Licence issued under Part V of the SDWA at all times that water was being supplied to consumers.</p> <p>Records reviewed indicate the drinking water system was operated to achieve the necessary CT requirements and filter performance criteria for primary disinfection purposes during the inspection cycle except for the month of April 2023.</p> <p>The Kincardine WTP experienced an extreme high turbidity event on April 5 caused by a significant rainfall event. Raw NTU entering the plant was over 800. Operations staff ensured there was no adverse event by backwashing the filters more often and directing water to waste. All water directed to users was disinfected. During the event on April 5 the turbidity entering the plant was slightly elevated compared to past monthly averages.</p> <p>For the month of April filters did not meet the performance criterion for filtered water turbidity of less than or equal to 0.3 NTU in 95% of the measurements each month as per the Procedure for Disinfection of Drinking Water in Ontario.</p> <p>The owner notified the undersigned provincial officer on May 1, 2023 that the filter performance criteria was not met for the month of April. The municipality notified the the spills</p>

action center, MOH and submitted AWQI forms
2A and 2B.
No action required.

RECOMMENDATIONS

The following item(s) have been identified as non-conformance, based on a "No" response captured for a best management practice (BMP) question(s). For additional information on each question see the Inspection Details section of the report.

Ministry Program: DRINKING WATER | **Regulated Activity:** DW Municipal Residential

Item	Question	Recommendation(s)
R-1	<p>Question ID: DWMR1116000</p> <p>Were the inspection questions sufficient to address other identified best practice issues?</p>	<p>The following issues were also noted during the inspection:</p> <p>Although not observed at the time of the physical site inspection due to the reservoir hatches being below grade, the operating authority informed the Inspector that after a recent ROV inspection of the reservoir, some of the access hatches for the reservoir associated with the Kincardine DWS appear to be allowing ground water to enter the reservoir.</p> <p>It is strongly recommended that the Owner / Operating Authority forthwith assess their reservoir hatch covers and make appropriate modifications to the hatch covers to ensure that they are functioning appropriately and, in a manner, to mitigate the entry of groundwater into the reservoir.</p>

INSPECTION DETAILS

This section includes all questions that were assessed during the inspection.

Ministry Program: DRINKING WATER | **Regulated Activity:** DW Municipal Residential

Question ID	DWMR1001000	Question Type	Information
Legislative Requirement(s): Not Applicable			
Question: What was the scope of this inspection?			
Compliance Response(s)/Corrective Action(s)/Observation(s): <p>The primary focus of this inspection is to confirm compliance with Ministry of the Environment, Conservation and Parks (MECP) legislation as well as evaluating conformance with ministry drinking water policies and guidelines during the inspection period. The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment, and distribution components as well as management practices.</p> <p>This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O. Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.</p> <p>This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.</p> <p>The review period for this inspection is September 7, 2022.- September 20, 2023.</p>			

Question ID	DWMR1000000	Question Type	Information
Legislative Requirement(s): Not Applicable			
Question: Does this drinking water system provide primary disinfection?			
Compliance Response(s)/Corrective Action(s)/Observation(s): This drinking water system provides for both primary and secondary disinfection and distribution of water.			

Question ID	DWMR1011000	Question Type	BMP
Legislative Requirement(s): Not Applicable			

<p>Question: Does the owner have a harmful algal bloom monitoring plan in place?</p>
<p>Compliance Response(s)/Corrective Action(s)/Observation(s): The owner had a harmful algal bloom monitoring plan in place.</p>

Question ID	DWMMR1012000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Does the owner have a harmful algal bloom monitoring plan in place that meets the requirements of the MDWL?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner had a harmful algal bloom monitoring plan in place.			
Condition 6.0, Schedule C of the amended Municipal Drinking Water Licence (MDWL) issued November 10, 2020 requires the Owner to develop a Harmful Algal (Cyanobacteria) Bloom monitoring, reporting and sampling plan on or before May 11, 2021. Harmful Algal Blooms Monitoring Plan Standard Operating Procedure # SOP035 was implemented by the Owner on May 29, 2017 and was subsequently revised on November 30, 2020 to comply with the requirements of the MDWL referenced above.			

Question ID	DWMMR1014000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Is there sufficient monitoring of flow as required by the MDWL or DWWP issued under Part V of the SDWA?			
Compliance Response(s)/Corrective Action(s)/Observation(s): There was sufficient monitoring of flow as required by the Municipal Drinking Water Licence or Drinking Water Works Permit issued under Part V of the SDWA.			

Question ID	DWMMR1016000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Is the owner in compliance with the conditions associated with maximum flow rate or the rated capacity conditions in the MDWL issued under Part V of the SDWA?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			

The owner was in compliance with the conditions associated with maximum flow rate or the rated capacity conditions in the Municipal Drinking Water Licence issued under Part V of the SDWA.

Question ID	DWMR1018000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Has the owner ensured that all equipment is installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner had ensured that all equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit.			

Question ID	DWMR1020000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Is the owner/operating authority able to demonstrate that, when required during the inspection period, Form 1 documents were prepared in accordance with their Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner/operating authority was in compliance with the requirement to prepare Form 1 documents as required by their Drinking Water Works Permit during the inspection period.			

Question ID	DWMR1021000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Is the owner/operating authority able to demonstrate that, when required during the inspection period, Form 2 documents were prepared in accordance with their Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner/operating authority was in compliance with the requirement to prepare Form 2 documents as required by their Drinking Water Works Permit during the inspection period.			

Question ID	DWMR1025000	Question Type	Legislative
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Legislative Requirement(s):

SDWA | 31 | (1);

Question:

Were all parts of the drinking water system that came in contact with drinking water (added, modified, replaced or extended) disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit?

Compliance Response(s)/Corrective Action(s)/Observation(s):

All parts of the drinking water system were disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit.

Question ID	DWMR1023000	Question Type	Legislative
<p>Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (2);</p>			
<p>Question: Do records indicate that the treatment equipment was operated in a manner that achieved the design capabilities required under Ontario Regulation 170/03 or a DWWP and/or MDWL issued under Part V of the SDWA at all times that water was being supplied to consumers?</p>			
<p>Compliance Response(s)/Corrective Action(s)/Observation(s): Records did not indicate that the treatment equipment was operated in a manner that achieved the design capabilities required under O. Reg. 170/03 or a Drinking Water Works Permit and/or Municipal Drinking Water Licence issued under Part V of the SDWA at all times that water was being supplied to consumers.</p> <p>Records reviewed indicate the drinking water system was operated to achieve the necessary CT requirements and filter performance criteria for primary disinfection purposes during the inspection cycle except for the month of April 2023.</p> <p>The Kincardine WTP experienced an extreme high turbidity event on April 5 caused by a significant rainfall event. Raw NTU entering the plant was over 800. Operations staff ensured there was no adverse event by backwashing the filters more often and directing water to waste. All water directed to users was disinfected. During the event on April 5 the turbidity entering the plant was slightly elevated compared to past monthly averages.</p> <p>For the month of April filters did not meet the performance criterion for filtered water turbidity of less than or equal to 0.3 NTU in 95% of the measurements each month as per the Procedure for Disinfection of Drinking Water in Ontario.</p> <p>The owner notified the undersigned provincial officer on May 1, 2023 that the filter performance criteria was not met for the month of April. The municipality notified the the spills action center, MOH and submitted AWQI forms 2A and 2B. No action required.</p>			

Question ID	DWMMR1026000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-6 (1);			
Question: If primary disinfection equipment that does not use chlorination or chloramination is provided, is the equipment equipped with alarms or shut-off mechanisms that satisfy the standards described in Section 1-6 (1) of Schedule 1 of Ontario Regulation 170/03?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The primary disinfection equipment was equipped with alarms or shut-off mechanisms that satisfied the standards described in Section 1-6 (1) of Schedule 1 of O. Reg. 170/03.			

Question ID	DWMMR1024000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (2);			
Question: Do records confirm that the water treatment equipment which provides chlorination or chloramination for secondary disinfection purposes was operated as required?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records confirmed that the water treatment equipment which provides chlorination or chloramination for secondary disinfection purposes was operated so that at all times and all locations in the distribution system the chlorine residual was never less than 0.05 mg/l free or 0.25 mg/l combined.			

Question ID	DWMMR1033000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 7-2 (3); SDWA O. Reg. 170/03 7-2 (4);			
Question: Is the secondary disinfectant residual measured as required for the large municipal residential distribution system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The secondary disinfectant residual was measured as required for the large municipal residential distribution system. Subsections 7-2 (3) of Schedule 7, O. Reg. 170/03 requires the Owner and Operating Authority (OA) of a large municipal residential system that provides secondary disinfection to ensure that at least seven distribution system samples are taken each week and tested immediately for free chlorine residual. Where secondary disinfection monitoring is not being done on a daily basis, Subsection 7- 2(4) of Schedule 7. O. Reg. 170/03 requires that at least four of the seven			

required tests be taken on one day of the week at least 48 hours after the last samples were taken the week previous, while the remaining three tests are required to be collected within the same week and at least 48 hours after the initial four.

Records provided by the Owner and reviewed during the inspection indicate that they complied with these requirements, testing free chlorine residual for secondary disinfection monitoring purposes daily, 7 days a week. The municipality continuously monitors free chlorine at the Gary ST Booster Station, Kincardine Tower and Inverhuron Booster Station.

Question ID	DWMMR1030000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 7-2 (1); SDWA O. Reg. 170/03 7-2 (2);			
Question: Is primary disinfection chlorine monitoring being conducted at a location approved by MDWL and/or DWWP issued under Part V of the SDWA, or at/near a location where the intended CT has just been achieved?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Primary disinfection chlorine monitoring was conducted at a location approved by Municipal Drinking Water Licence and/or Drinking Water Works Permit issued under Part V of the SDWA, or at/near a location where the intended CT has just been achieved. The Owner is reminded that Schedule E of the current MDWL, issued November 10, 2020, states that at all times, CT provided shall be greater than or equal to the CT required to achieve the log removal credits assigned. Gaps in data should correlate to times when the plant was not treating water, or for maintenance of the analyzer. The alarm set points for the POE chlorine analyzer provides a low alarm call out at 0.70 mg/l. When triggered, the system locks the highlift pumps out ensuring the system meets their CT			

Question ID	DWMMR1032000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 7-3 (2);			
Question: If the drinking water system obtains water from a surface water source and provides filtration, is continuous monitoring of each filter effluent line being performed for turbidity?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Continuous monitoring of each filter effluent line was being performed for turbidity.			

Question ID	DWMMR1035000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-5 (1)1-4; SDWA O. Reg. 170/03 6-5 (1)5-10;			

Question:

Are operators examining continuous monitoring test results and are they examining the results within 72 hours of the test?

Compliance Response(s)/Corrective Action(s)/Observation(s):

Operators were examining continuous monitoring test results and they were examining the results within 72 hours of the test.

The data logger and SCADA trends are reviewed by a licenced operator at a minimum of every 72 hours. Abnormal operating conditions are documented on SCADA log sheet which is dated and initialed. In addition, the Compliance Officer is responsible for the review of relevant sampling, testing and monitoring results and providing monthly summaries of the data.

Question ID	DWMR1038000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-5 (1)1-4;			
Question: Is continuous monitoring equipment that is being utilized to fulfill O. Reg. 170/03 requirements performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O. Reg. 170/03 and recording data with the prescribed format?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements was performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O. Reg. 170/03 and recording data with the prescribed format.			

Question ID	DWMR1037000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-5 (1)1-4; SDWA O. Reg. 170/03 6-5 (1)5-10; SDWA O. Reg. 170/03 6-5 (1.1);			
Question: Are all continuous monitoring equipment utilized for sampling and testing required by O. Reg. 170/03, or MDWL or DWWP or order, equipped with alarms or shut-off mechanisms that satisfy the standards described in Schedule 6?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All continuous monitoring equipment utilized for sampling and testing required by O. Reg. 170/03, or Municipal Drinking Water Licence or Drinking Water Works Permit or order, were equipped with alarms or shut-off mechanisms that satisfy the standards described in Schedule 6.			

Question ID	DWMR1040000	Question Type	Legislative
Legislative Requirement(s):			

SDWA | O. Reg. 170/03 | 6-5 | (1)1-4; SDWA | O. Reg. 170/03 | 6-5 | (1)5-10;

Question:

Are all continuous analysers calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation?

Compliance Response(s)/Corrective Action(s)/Observation(s):

All continuous analysers were calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation.

Question ID	DWMMR1108000	Question Type	Legislative
Legislative Requirement(s):			
SDWA O. Reg. 170/03 6-5 (1)1-4; SDWA O. Reg. 170/03 6-5 (1)5-10; SDWA O. Reg. 170/03 6-5 (1.1);			
Question:			
Where continuous monitoring equipment used for the monitoring of free chlorine residual, total chlorine residual, combined chlorine residual or turbidity, required by O. Reg. 170/03, an Order, MDWL, or DWWP issued under Part V, SDWA, has triggered an alarm or an automatic shut-off, did a qualified person respond in a timely manner and take appropriate actions?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			
Where required continuous monitoring equipment used for the monitoring of chlorine residual and/or turbidity triggered an alarm or an automatic shut-off, a qualified person responded in a timely manner and took appropriate actions.			

Question ID	DWMMR1039000	Question Type	Legislative
Legislative Requirement(s):			
SDWA O. Reg. 170/03 1-6 (3);			
Question:			
If primary disinfection equipment that does not use chlorination or chloramination is provided, has the owner and operating authority ensured that the equipment has a recording device that continuously records the performance of the disinfection equipment?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			
The owner and operating authority ensured that the primary disinfection equipment had a recording device that continuously recorded the performance of the disinfection equipment.			

Question ID	DWMMR1109000	Question Type	Legislative
Legislative Requirement(s):			
SDWA O. Reg. 170/03 1-6 (1);			
Question:			
If the system uses equipment for primary disinfection other than chlorination or chloramination			

and the equipment has malfunctioned, lost power or ceased to provide the appropriate level of disinfection, causing an alarm or an automatic shut-off, did a qualified person respond in a timely manner and take appropriate actions?

Compliance Response(s)/Corrective Action(s)/Observation(s):

When failure(s) of primary disinfection equipment, other than that used for chlorination or chloramination, caused an alarm to sound or an automatic shut-off to occur, a certified operator responded in a timely manner and took appropriate actions.

Question ID	DWMMR1099000	Question Type	Information
Legislative Requirement(s):			
Not Applicable			
Question:			
Do records show that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O. Reg. 169/03)?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			
Records showed that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O. Reg. 169/03).			

Question ID	DWMMR1081000	Question Type	Legislative
Legislative Requirement(s):			
SDWA O. Reg. 170/03 10-2 (1); SDWA O. Reg. 170/03 10-2 (2); SDWA O. Reg. 170/03 10-2 (3);			
Question:			
For LMR systems, are all microbiological water quality monitoring requirements for distribution samples being met?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			
All microbiological water quality monitoring requirements prescribed by legislation for distribution samples in a large municipal residential system were being met.			
<p>The owner of a large municipal residential drinking water system shall ensure that if the system serves a population of 100,000 or less, at least 8 distribution samples plus one for every thousand people served by the system are taken every month. At least one of the samples must be taken each week. As Kincardine population is over 1000 residents, eight samples must be collected monthly as a minimum requirement from the distribution system plus 1 sample per thousand. These samples are required to be tested for E.Coli and total coliform; and at least 25 percent of the samples are required to be tested for general bacteria populations expressed as colony counts on a heterotrophic plate count.</p> <p>A review of the sample results supplied by the Owner indicates that the operators are routinely collecting five distribution samples each week in order to comply with the regulatory</p>			

requirement. Each of those samples were tested for E.Coli, total coliform, and approximately half of the samples were tested for general bacteria populations expressed as colony counts on a heterotrophic plate count.

Question ID	DWMR1083000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 10-3;			
Question: For LMR systems, are all microbiological water quality monitoring requirements for treated samples being met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All microbiological water quality monitoring requirements prescribed by legislation for treated samples were being met.			

Question ID	DWMR1096000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-3 (1);			
Question: Do records confirm that chlorine residual tests are being conducted at the same time and at the same location that microbiological samples are obtained?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records confirmed that chlorine residual tests were being conducted at the same time and at the same location that microbiological samples were obtained.			

Question ID	DWMR1084000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-2;			
Question: Are all inorganic water quality monitoring requirements prescribed by legislation conducted within the required frequency?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All inorganic water quality monitoring requirements prescribed by legislation were conducted within the required frequency. Sampling and testing for inorganic parameters has been conducted for the drinking water system in accordance with Schedule 13-2 of Ontario Regulation 170/03. The regulation requires that samples are to be collected every 12 months and tested for each parameter listed in Schedule 23; this requirement has been met. The most recent samples were collected on October 12, 2022 and there were no concerns identified from the results.			

Question ID	DWMR1085000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-4 (1); SDWA O. Reg. 170/03 13-4 (2); SDWA O. Reg. 170/03 13-4 (3);			
Question: Are all organic water quality monitoring requirements prescribed by legislation conducted within the required frequency?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All organic water quality monitoring requirements prescribed by legislation were conducted within the required frequency. Sampling and testing for organic parameters has been conducted for the drinking water system in accordance with Schedule 13-4 of Ontario Regulation 170/03. The regulation requires that samples are to be collected every 12 months and tested for each parameter listed in Schedule 24; this requirement has been met. The most recent samples were collected on October 12, 2022 and there were no concerns identified from the results.			

Question ID	DWMR1086000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-6.1 (1); SDWA O. Reg. 170/03 13-6.1 (2); SDWA O. Reg. 170/03 13-6.1 (3); SDWA O. Reg. 170/03 13-6.1 (4); SDWA O. Reg. 170/03 13-6.1 (5); SDWA O. Reg. 170/03 13-6.1 (6);			
Question: Are all haloacetic acid water quality monitoring requirements prescribed by legislation conducted within the required frequency and at the required location?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All haloacetic acid water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location. All haloacetic acid water quality monitoring requirements prescribed by legislation are being conducted within the required frequency and at the required location. Section 13-6.1 (1) of Schedule 13, O. Reg. 170/03 requires the Owner and the Operating Authority to ensure that at least one distribution sample is taken every 3 months from a point in the drinking water system's distribution system that is connected to the drinking water system, that is likely to have an elevated potential for the formation of Haloacetic Acids (HAA), and tested for HAAs. Section 6- 1.1 of Schedule 6, O. Reg.170/03 requires that these samples be taken at least 60 days, and not more than 120 days, after a sample was taken for that purpose in the previous three month period. The standard for HAA's came into effect on January 1, 2020. It will be expressed as a Running Annual Average (RAA), where the RAA is defined as the average for quarterly HAA results for a drinking water system. HAA's will generally form at the beginning of the distribution system. During the inspection time period, the Owner complied with these requirements when they			

conducted the required monitoring on October 12, 2022 , January 9, April 11th and July 10, 2023.

Question ID	DWMR1087000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-6 (1); SDWA O. Reg. 170/03 13-6 (2); SDWA O. Reg. 170/03 13-6 (3); SDWA O. Reg. 170/03 13-6 (4); SDWA O. Reg. 170/03 13-6 (5); SDWA O. Reg. 170/03 13-6 (6);			
Question: Have all trihalomethane water quality monitoring requirements prescribed by legislation been conducted within the required frequency and at the required location?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All trihalomethane water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location. All trihalomethane (THM's) water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location. Section 13-6 of Schedule 13, O.Reg.170/03 requires the Owner and the Operating Authority to ensure that at least one distribution sample is taken every 3 months from a point in the drinking water system's distribution system, or in plumbing that is connected to the drinking water system, that is likely to have an elevated potential for the formation of THM's and tested for THMs. Section 6-1.1 of Schedule 6, Reg. 170/03 requires that these samples be taken at least 60 days, and not more than 120 days, after a sample was taken for that purpose in the previous three-month period. During the inspection time period, the Owner complied with these requirements when they conducted the required monitoring on October 12, 2022 , January 9, April 11th and July 10, 2023.			

Question ID	DWMR1088000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-7;			
Question: Are all nitrate/nitrite water quality monitoring requirements prescribed by legislation conducted within the required frequency for the DWS?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All nitrate/nitrite water quality monitoring requirements prescribed by legislation were conducted within the required frequency. Section 13-7 of Schedule 13, O.Reg.170/03 requires the Owner/Operator to ensure that at least one water sample is taken every three months and tested for nitrates and nitrites. Section 6-1.1 of Schedule 6, O.Reg.170/03 requires that these samples be taken at least 60			

days, and not more than 120 days, after a sample was taken for that purpose in the previous three-month period.

During the inspection time period, the Owner complied with these requirements when they conducted the required monitoring on October 12, 2022 , January 9, April 11th and July 10, 2023.

Question ID	DWMR1089000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-8;			
Question: Are all sodium water quality monitoring requirements prescribed by legislation conducted within the required frequency?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All sodium water quality monitoring requirements prescribed by legislation were conducted within the required frequency. Section 13-8 of Schedule 13, O. Reg.170/03 requires that the Owner and the Operating Authority ensure that a treated water sample is taken every 60 months and is tested for sodium. Records provided by the Owner and reviewed during the inspection, indicate that the Owner conducted sampling for sodium on November 5, 2018 and achieved a result of 4.46 mg/L.			

Question ID	DWMR1090000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-9;			
Question: Where fluoridation is not practiced, are all fluoride water quality monitoring requirements prescribed by legislation conducted within the required frequency?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All fluoride water quality monitoring requirements prescribed by legislation were conducted within the required frequency. Section 13-9 of Schedule 13, O.Reg.170/03 requires the Owner and the Operating Authority to ensure that at least one water sample is taken every 60 months and tested for Fluoride. The Owner last conducted Fluoride sampling on October 12, 2022, and achieved a result of 0.06 mg/L.			

Question ID	DWMR1094000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Are all water quality monitoring requirements imposed by the MDWL and DWWP being met?			

Compliance Response(s)/Corrective Action(s)/Observation(s):

All water quality monitoring requirements imposed by the MDWL or DWWP issued under Part V of the SDWA were being met.

Question ID	DWMR1101000	Question Type	Legislative
Legislative Requirement(s):			
SDWA O. Reg. 170/03 17-1; SDWA O. Reg. 170/03 17-10 (1); SDWA O. Reg. 170/03 17-11; SDWA O. Reg. 170/03 17-12; SDWA O. Reg. 170/03 17-13; SDWA O. Reg. 170/03 17-14; SDWA O. Reg. 170/03 17-2; SDWA O. Reg. 170/03 17-3; SDWA O. Reg. 170/03 17-4; SDWA O. Reg. 170/03 17-5; SDWA O. Reg. 170/03 17-6; SDWA O. Reg. 170/03 17-9;			
Question:			
For LMR Systems, have corrective actions (as per Schedule 17 of O. Reg. 170/03) been taken to address adverse conditions, including any other steps as directed by the Medical Officer of Health?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			
Corrective actions (as per Schedule 17), including any other steps that were directed by the Medical Officer of Health, had been taken to address adverse conditions.			

Question ID	DWMR1104000	Question Type	Legislative
Legislative Requirement(s):			
SDWA O. Reg. 170/03 16-6 (1); SDWA O. Reg. 170/03 16-6 (2); SDWA O. Reg. 170/03 16-6 (3); SDWA O. Reg. 170/03 16-6 (3.1); SDWA O. Reg. 170/03 16-6 (3.2); SDWA O. Reg. 170/03 16-6 (4); SDWA O. Reg. 170/03 16-6 (5); SDWA O. Reg. 170/03 16-6 (6);			
Question:			
Were all required verbal notifications of adverse water quality incidents immediately provided as per O. Reg. 170/03 16-6?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			
All required notifications of adverse water quality incidents were immediately provided as per O. Reg. 170/03 16-6.			
During the inspection period there was 5 AWQI'S;			
<ul style="list-style-type: none"> - AQWI # 161873 filter Effluent Filter Performance Criteria of <= 0.3 NTU was not met for 95% of the measurements in April . - AWQI # filter effluent >1ntu for more than 15 minutes. - AWQI # 160495 low chlorine < 0.05 mg\L in the distribution system. - AWQI # 160430 low chlorine < 0.05 mg\L in the distribution system. - AWQI # 160377 low chlorine < 0.05 mg\L in the distribution system. 			

Question ID	DWMMR1113000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 10.1 (3);			
Question: Have all changes to the system registration information been provided to the Ministry within ten (10) days of the change?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All changes to the system registration information were provided within ten (10) days of the change.			

Question ID	DWMMR1054000	Question Type	Information
Legislative Requirement(s): Not Applicable			
Question: For stand alone connected distribution systems, if the receiving system is claiming the exemptions to O. Reg. 170/03 available under subsection 5(4), does the agreement with the donor satisfy the requirements prescribed by subsection 5(4)?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The receiving system was claiming exemptions to O. Reg. 170/03 available under subsection 5 (4), and the agreement with the donor satisfied the requirements prescribed by subsection 5(4).			

Question ID	DWMMR1059000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 28;			
Question: Do the operations and maintenance manuals contain plans, drawings and process descriptions sufficient for the safe and efficient operation of the system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The operations and maintenance manuals contained plans, drawings and process descriptions sufficient for the safe and efficient operation of the system.			

Question ID	DWMMR1060000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Do the operations and maintenance manuals meet the requirements of the DWWP and MDWL issued under Part V of the SDWA?			

Compliance Response(s)/Corrective Action(s)/Observation(s):

The operations and maintenance manuals met the requirements of the Drinking Water Works Permit and Municipal Drinking Water Licence issued under Part V of the SDWA.

As per Condition 16, Schedule B of the Licence # 088-102 prescribes that an up-to-date operations and maintenance manual or manuals is maintained and applicable parts of the manual or manuals are made available for reference by all persons responsible for all or part of the operation or maintenance of the drinking water system. Operations and maintenance manuals are available to staff at the potable water plant.

The Owner has also developed and maintains standardized SOPs for the DWS, which are maintained and made fully available in an electronic format. The contents of the SOPs and manuals appear to be sufficient, enabling staff to safely operate the DWS.

Question ID	DWMMR1061000	Question Type	Legislative
Legislative Requirement(s):			
SDWA O. Reg. 128/04 27 (1); SDWA O. Reg. 128/04 27 (2); SDWA O. Reg. 128/04 27 (3); SDWA O. Reg. 128/04 27 (4); SDWA O. Reg. 128/04 27 (5); SDWA O. Reg. 128/04 27 (6); SDWA O. Reg. 128/04 27 (7);			
Question:			
Are logbooks properly maintained and contain the required information?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			
Logbooks were properly maintained and contained the required information.			

Question ID	DWMMR1062000	Question Type	Legislative
Legislative Requirement(s):			
SDWA O. Reg. 170/03 7-5;			
Question:			
Do records or other record keeping mechanisms confirm that operational testing not performed by continuous monitoring equipment is being done by a certified operator, water quality analyst, or person who meets the requirements of O. Reg. 170/03 7-5?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			
Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was being done by a certified operator, water quality analyst, or person who suffices the requirements of O. Reg. 170/03 7-5.			
Records provided for review indicate that the operators appear to be the only persons who are adjusting water treatment equipment and processes at the water treatment plant.			

Question ID	DWMMR1071000	Question Type	BMP
Legislative Requirement(s):			
Not Applicable			

Question: Has the owner provided security measures to protect components of the drinking water system?
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner had provided security measures to protect components of the drinking water system.

Question ID	DWMMR1073000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 23 (1);			
Question: Has the overall responsible operator been designated for all subsystems which comprise the drinking water system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The overall responsible operator had been designated for each subsystem.			

Question ID	DWMMR1074000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 25 (1);			
Question: Have operators-in-charge been designated for all subsystems which comprise the drinking water system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Operators-in-charge had been designated for all subsystems which comprise the drinking water system.			

Question ID	DWMMR1075000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 22;			
Question: Do all operators possess the required certification?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All operators possessed the required certification.			

Question ID	DWMMR1076000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (2);			
Question:			

Do only certified operators make adjustments to the treatment equipment?

Compliance Response(s)/Corrective Action(s)/Observation(s):

Only certified operators made adjustments to the treatment equipment.

Question ID	DWMR1116000	Question Type	BMP
Legislative Requirement(s): Not Applicable			
Question: Were the inspection questions sufficient to address other identified best practice issues?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The following issues were also noted during the inspection: Although not observed at the time of the physical site inspection due to the reservoir hatches being below grade, the operating authority informed the Inspector that after a recent ROV inspection of the reservoir, some of the access hatches for the reservoir associated with the Kincardine DWS appear to be allowing ground water to enter the reservoir. It is strongly recommended that the Owner / Operating Authority forthwith assess their reservoir hatch covers and make appropriate modifications to the hatch covers to ensure that they are functioning appropriately and, in a manner, to mitigate the entry of groundwater into the reservoir.			

Question ID	DWMR1117000	Question Type	Information
Legislative Requirement(s): Not Applicable			
Question: Are there any other DWS related items that should be recognized in this report?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The following items are noted as being relevant to the Drinking Water System: In 2022 the owner of the Kincardine DWS completed maintenance and inspection of the water plant reservoir. During the inspection of the reservoir water was supplied by the Lakeshore Well Supply System (owned by the Municipality of Huron-Kinloss) to the Huronville Subdivision Distribution System which connects to the Kincardine DWS distribution system. Water was supplied from the Lakeshore DWS from April 29 to May 20 and October 17 to November 19, 2022.			



Ontario

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APPENDIX A

REFERENCE GUIDE FOR STAKEHOLDERS

Key Reference and Guidance Material for Municipal Residential Drinking Water Systems

Many useful materials are available to help you operate your drinking water system. Below is a list of key materials owners and operators of municipal residential drinking water systems frequently use.

To access these materials online click on their titles in the table below or use your web browser to search for their titles. Contact the Public Information Centre if you need assistance or have questions at 1-800-565-4923/416-325-4000 or picemail.moe@ontario.ca.

For more information on Ontario's drinking water visit www.ontario.ca/drinkingwater and email drinking.water@ontario.ca to subscribe to drinking water news.



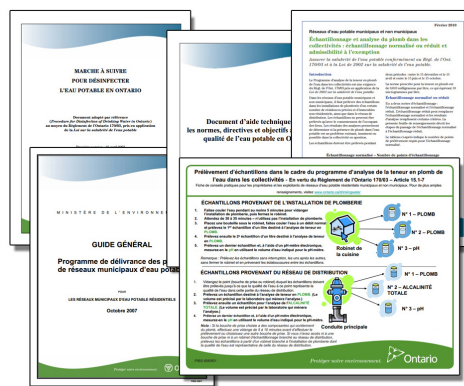
PUBLICATION TITLE	PUBLICATION NUMBER
Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils	7889e01
FORMS: Drinking Water System Profile Information, Laboratory Services Notification, Adverse Test Result Notification Form	7419e, 5387e, 4444e
Procedure for Disinfection of Drinking Water in Ontario	4448e01
Strategies for Minimizing the Disinfection Products Trihalomethanes and Haloacetic Acids	7152e
Total Trihalomethane (TTHM) Reporting Requirements Technical Bulletin (February 2011)	8215e
Filtration Processes Technical Bulletin	7467
Ultraviolet Disinfection Technical Bulletin	7685
Guide for Applying for Drinking Water Works Permit Amendments, Licence Amendments, Licence Renewals and New System Applications	7014e01
Certification Guide for Operators and Water Quality Analysts	
Guide to Drinking Water Operator Training Requirements	9802e
Taking Samples for the Community Lead Testing Program	6560e01
Community Sampling and Testing for Lead: Standard and Reduced Sampling and Eligibility for Exemption	7423e
Guide: Requesting Regulatory Relief from Lead Sampling Requirements	6610
Drinking Water System Contact List	7128e
Technical Support Document for Ontario Drinking Water Quality Standards	4449e01

ontario.ca/drinkingwater

Principaux guides et documents de référence sur les réseaux résidentiels municipaux d'eau potable

De nombreux documents utiles peuvent vous aider à exploiter votre réseau d'eau potable. Vous trouverez ci-après une liste de documents que les propriétaires et exploitants de réseaux résidentiels municipaux d'eau potable utilisent fréquemment.

Pour accéder à ces documents en ligne, cliquez sur leur titre dans le tableau ci-dessous ou faites une recherche à l'aide de votre navigateur Web. Communiquez avec le Centre d'information au public au 1 800 565-4923 ou au 416 325-4000, ou encore à picemail.moe@ontario.ca si vous avez des questions ou besoin d'aide.



Pour plus de renseignements sur l'eau potable en Ontario, consultez le site www.ontario.ca/eaupotable ou envoyez un courriel à drinking.water@ontario.ca pour suivre l'information sur l'eau potable.

TITRE DE LA PUBLICATION	NUMÉRO DE PUBLICATION
Prendre soin de votre eau potable – Un guide destiné aux membres des conseils municipaux	7889f01
Renseignements sur le profil du réseau d'eau potable, Avis de demande de services de laboratoire, Formulaire de communication de résultats d'analyse insatisfaisants et du règlement des problèmes	7419f, 5387f, 4444f
Marche à suivre pour désinfecter l'eau potable en Ontario	4448f01
Strategies for Minimizing the Disinfection Products Trihalomethanes and Haloacetic Acids (en anglais seulement)	7152e
Total Trihalomethane (TTHM) Reporting Requirements: Technical Bulletin (février 2011) (en anglais seulement)	8215e
Filtration Processes Technical Bulletin (en anglais seulement)	7467
Ultraviolet Disinfection Technical Bulletin (en anglais seulement)	7685
Guide de présentation d'une demande de modification du permis d'aménagement de station de production d'eau potable, de modification du permis de réseau municipal d'eau potable, de renouvellement du permis de réseau municipal d'eau potable et de permis pour un nouveau réseau	7014f01
Guide sur l'accréditation des exploitants de réseaux d'eau potable et des analystes de la qualité de l'eau de réseaux d'eau potable	
Guide sur les exigences relatives à la formation des exploitants de réseaux d'eau potable	9802f
Prélèvement d'échantillons dans le cadre du programme d'analyse de la teneur en plomb de l'eau dans les collectivités	6560f01
Échantillonnage et analyse du plomb dans les collectivités : échantillonnage normalisé ou réduit et admissibilité à l'exemption	7423f
Guide: Requesting Regulatory Relief from Lead Sampling Requirements (en anglais seulement)	6610
Liste des personnes-ressources du réseau d'eau potable	7128f
Document d'aide technique pour les normes, directives et objectifs associés à la qualité de l'eau potable en Ontario	4449f01

ontario.ca/eaupotable