



## Staff Report

**Report Title: 2023 December Parks and Facilities Update**

**Prepared By: Matt McClinchey, Parks and Facilities Supervisor**

**Department: Community Services**

**Date: Dec. 4, 2023**

**Report Number: CS-2023-12-57**

**File Number: C11 CS 23**

### **Attachments:**

---

### **Recommendation:**

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CS-2023-11-57 prepared by Matt McClinchey, Parks, and Facilities Supervisor.

### **Background:**

The Community Services Department operates and maintains various facilities, parks, and trails in the Township throughout the calendar year.

### **Discussion:**

#### Lucknow Library

The furnace in the Lucknow Library had to be replaced. A faulty heat exchanger caused the Carbon Monoxide detectors to go off. Staff turned the furnace off immediately and the Library Branch closed until the furnace was replaced November 28<sup>th</sup>. The cost to replace the heat exchanger was the same cost as replacing the furnace. With the furnace being 13 years old, the decision was made to replace the entire furnace. Estimated costs are \$5000.

#### Point Clark Community Center

A Salto access control system has been installed at the community center in Point Clark. This system lets users to access the hall using a Key Fob. The system allows staff to open the hall remotely, track all entries and control timeframes that users have access to the hall.

## Natural Gas Conversions

Furnaces at the Ripley Medical Center and Ripley Library were converted to natural gas.

Conversions at the Point Clark Community Center are expected to take place this month. This will include converting two furnaces and connecting the Sommers generator for the building.

## Ripley Winter Carnival

This year's Ripley Winter Carnival will be held February 17<sup>th</sup>. Once again, the carnival will include a pancake breakfast and a full day of hockey, skating and winter activities. The Community Services department relies heavily on the support of local volunteers to make the breakfast a success. If any staff or council members would like to help with this year's breakfast, please reach out to myself. The shifts will be 7am-10am and 10am-1pm. This would be a great opportunity for students to collect volunteer hours.

## Municipal Office Flooring

The flooring installation at the municipal office has been delayed due to the flooring project at the Ripley Huron Community Center taking longer than expected. The flooring in the stairwells, landings and foyers of the municipal office are expected to be completed in December 2023.

### **Financial Impacts:**

The cost to replace the Library furnace was not anticipated. A surplus in the Lucknow Town Hall capital budget will cover this expense.

### **Strategic Alignment / Link:**

We are a vibrant community that values our uniqueness and creativity.  
By creating places where people want to be

### **Respectfully Submitted By:**

Matt McClinchey, Parks and Facilities Supervisor

### **Report Approved By:**

Mary Rose Walden, Chief Administrative Officer