



Policy

Section: 1.0 Facilities

Policy: Permanent Liquor Sales Licence Policy

By-Law: 2013-94 as amended by 2014-141, 2017-40, 2019-35, 2022-37,
TBD

Date: 3 October 2023

Revision: [Click here to enter text.](#)

Coverage:

This policy shall cover all facilities owned and managed by the Township of Huron-Kinloss.

Policy Statement:

The Permanent Liquor Sales Licence for the Ripley-Huron Community Centre and Catering Endorsement for other Township Facilities will provide a fair and equitable process for the distribution of the proceeds from the sale of alcohol and a quality service to the community.

Legislative Authority:

Liquor Licence Act, Liquor Control Act

Contents:

1. General Municipal Policy for Liquor Licence
 - a. All events where liquor is served shall do so under the Municipal Permanent Liquor Licence and abide by existing Township of Huron-Kinloss Alcohol Risk Management Policy and the Ontario Liquor License Act.
 - b. The Township of Huron-Kinloss is the Licence holder and responsible for ensuring compliance with the Liquor Licence Act for all events held under the Liquor licence.
2. Special Occasion Permits (SOP's)
 - a. Special Occasion Permits may be obtained by the rental group and used for the service of wine purchased or made by the rental group or individual at permitted municipal venues between 11:00am and 1:00am.

- b. Special Occasion Permits may be obtained for Ripley Memorial Park Pavilion for the Annual Mush Ball Tournament and Fall Fair events.
 - c. Exemptions for Special Occasion Permits will be considered by Council. Application for exemption must be completed and submitted on form "Appendix B SOP Application of Alcohol Risk Management Policy" to the Director of Community Services 90 days prior to event.
3. Catering Endorsement
- a. A Catering Endorsement provision will be operated for all other Municipal Facilities

Catering Endorsement Locations:

Lewis Park Pavilion
Lions Park Pavilion
Lucknow Fire Hall
Lucknow Theatre
Point Clark Community Centre
Point Clark Community Centre Pavilion
Point Clark Lighthouse Park
Ripley Municipal Office
Ripley Memorial Park Pavilion
Ripley Fire Hall

And any other municipally owned facility that may not be listed.

4. Net Revenue Share

a. The Township of Huron-Kinloss offers a "Net Revenue Share" opportunity for events where alcohol is served at municipal facilities. The following rules apply to all Net Revenue Share events:

b. "Net Revenue Share" shall be defined as a total of 75% of Net liquor sales which will be issued to the renter using the profit share as per the recreation fees schedule

b. Huron-Kinloss Community Groups and Stag / Doe qualify for 85% of the Net sales (This is not transferable to other groups) using the profit share price as per the recreation fees schedule.

c. Huron-Kinloss Community Groups are the Ripley and District Lions Club, Ripley and Lucknow Agricultural Societies, Ripley and Lucknow Horticulture Societies, Lucknow Kinsmen, Lucknow Lions Club, Lucknow Kinettes,

HAWK Theatre, Lucknow and District Chamber, Huron-Bruce Minor Hockey, Ripley Figure Skating Club, Ripley Wolves, Lucknow Lancers, Ripley Classics, BBFG (Bruce Botanical Food Garden), RBC (Ripley Business Community), Muskies, Ripley Legion, Ripley Reunion Committee and any other Committees of Council.

d. Net Revenue Share will only apply to events utilizing the profit share drink price as per the recreation fees schedule.

e. Renters may sell drinks for less or have a “Private Party Agreement: with no Net Revenue Share and will be billed for the base price as per the recreation fees schedule.

f. If the Net bar receipts is less than \$300.00 there will be no Revenue Share issued plus the renter will be responsible to pay the bartender fee per hour listed in the recreation fees schedule for set up, the event, and restocking of bar.

g. Staff Bartenders may request wages be waived to renter upon request.

h. Rental Groups listed in “Section C” may sell drinks for more that the Municipal Profit Share price. If a renter requested to sell drinks above the minimum profit share price, then all proceeds above the profit share price excluding HST will be paid to the renter.

Ripley-Huron Community Centre 17 Queen Street Ripley, Ontario N0G 2R0

Indoor Licensed Areas:	Capacity
North Centre Section Arena Floor -	1541
West Section Dressing Room 1-	32
West Section Dressing Room 2-	32
West Section Dressing Room 3-	32
West Section Dressing Room 4-	32
West Section Wolves Room-	45
West Section Dressing Room 5-	15
West Section Dressing Room 6-	15
Southwest Section Social Room-	106
South Section Auditorium-	223
East Section Tiered Seating-	192

Caterer’s Endorsement