



The Corporation of the Township of Huron-Kinloss
Council Meeting Minutes

Date: November 20, 2023
Time: 7:00 pm
Location: Council Chambers

Members Present Don Murray, Mayor
Jim Hanna, Deputy Mayor
Larry Allison, Councillor
Shari Flett, Councillor
Scott Gibson, Councillor
Ed McGugan, Councillor
Carl Sloetjes, Councillor

Staff Present Jennifer White, Clerk
Mary Rose Walden, Chief Administrative Officer
Bill Klingenberg, Manager of Building & Planning Services
Jodi MacArthur, Treasurer
John Yungblut, Director of Public Works

1. Call to Order

The Mayor called the meeting to order at 7:00 p.m.

2. Disclosure of Pecuniary Interest

None disclosed.

3. Adoption of Minutes

Resolution No.: 11/20/23 - 01

Moved By Jim Hanna

Seconded By Ed McGugan

THAT the minutes of the Council Meeting of October 11, 2023, Council Meeting of October 16, 2023, Special Meeting of Council November 6, 2023 and the Committee of the Whole Meeting of November 6, 2023 be adopted as presented.

Carried

4. Delegations

4.1 Strategic Plan Deloitte

Clark Hoskin, Senior Manager from Deloitte provided an update to Council with respect to the progress developing the Strategic Plan 2023-2033: Blueprint for our Future.

Council discussed the proposed vision, mission statement, and guiding principles and strategic directions.

Council provided suggestions for updates and general feedback on what has been proposed so far to the consultant.

5. Financial Reports

5.1 Previous Month Actual Accounts – October 2023, TR-2023-11-71

Resolution No.: 10/20/23 - 02

Moved By Carl Sloetjes

Seconded By Larry Allison

THAT the Township of Huron-Kinloss Council hereby receives for information Report TR-2023-11-71 prepared by Jodi MacArthur, Treasurer;

AND FURTHER ratifies and confirms payment of the October 2023 accounts in the amount of \$2,060,255.28.

Carried

5.2 Revenue and Expenditure Reports to October 31, 2023, TR-2023-11-72

Resolution No.: 10/20/23 - 03

Moved By Shari Flett

Seconded By Scott Gibson

THAT the Township of Huron-Kinloss Council hereby receives for information Report TR-2023-11-72 prepared by Jodi MacArthur, Treasurer.

Carried

5.3 November Accounts 2023, TR-2023-11-74

Resolution No.: 10/20/23 - 04

Moved By Ed McGugan

Seconded By Carl Sloetjes

THAT the Township of Huron-Kinloss Council hereby receives for information Report TR-2023-11-74 prepared by Sarah Phelan, Administrative Assistant Finance;

AND FURTHER authorizes payment of the November accounts in the amount of \$1,652,766.91.

Carried

6. Staff Report

6.1 Building and Planning

6.1.1 Commercial Fertilizer, BLDG-2023-11-26

Council inquired about timing for the planning application. Staff suggested that with notice requirements, it would be brought forward for Council consideration the first of the new year. Council inquired about how the issue would be controlled if there is stockpiling of the product prior to the amendment being passed.

Staff suggested that speaking to the owner directly to inform them that this clarification was being brought forward and excessive quantities would now be considered a commercial activity. Council discussed whether an update should be put forward in the next electronic newsletter to indicate that regulation is being brought forward early in the new year. Staff will send a letter to the company indicating the proposed changes.

The Mayor reported that a delegation with the Minister has been requested at the ROMA conference specifically on bio-solid storage and regulation.

Council discussed that the issue is also how and when the product is being spread. Staff indicated that municipalities do not appear to have jurisdiction to regulate in this area.

Resolution No.: 10/20/23 - 05

Moved By Larry Allison

Seconded By Shari Flett

THAT the Township of Huron Kinloss Council hereby receives for information Report BLDG-2023-11-26 prepared by Bill Klingenberg, Manager of Building and Planning for information;

AND FURTHER authorizes Staff to include changes to the definition of Commercial business in the next housekeeping amendment of the Comprehensive Zoning By-law;

AND FURTHER THAT Staff be directed to send a letter to the provider of commercial bio-solid fertilizers noted in Report BLDG-2023-05-12 advising them of the proposed changes to the zoning by-law.

Carried

6.2 Fire Department

6.2.1 Community Emergency Preparedness Grant, FIRE-2023-11-38

Council inquired about the electric garage door opening, and whether there was a safety concern.

Staff indicated that a generator could be used instead of the manual solution, but only if it was not alternatively required during an emergency. Staff indicated that the generator was unable to start in last year's power outage during the winter storm event.

Resolution No.: 10/20/23 - 06

Moved By Scott Gibson

Seconded By Jim Hanna

THAT the Township of Huron-Kinloss Council hereby receives for information Report Fire-2023-11-38 prepared by Mel Moulton, Emergency Services/ Health & Safety Coordinator.

Carried

6.3 Treasury

6.3.1 Minutes of Settlement, TR-2023-11-73

Resolution No.: 10/20/23 - 07

Moved By Carl Sloetjes

Seconded By Larry Allison

THAT the Township of Huron-Kinloss Council hereby receives for information Report TR-2023-11-73 as prepared by Phyllis Hunter; Taxation/Revenue Clerk.

Carried

6.4 Public Works

6.4.1 2024 Garbage Collection Contract, PW-2023-11-55

Council inquired about the inclusion of specific contractors within the by-law. Staff indicated that BASWR will continue to operate the recycling until the mandated changes to the Recycling Program are implemented.

Staff indicated that at this time, Council was not being asked to consider between Option 1 or 2 in the report, that the RFP would be issued with both options. This allows for a more fulsome consideration of those options when the Request For Proposals are brought back to Council.

Resolution No.: 10/20/23 - 08

Moved By Shari Flett

Seconded By Scott Gibson

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information, Report Number PW-2023-11-55, prepared by John Yungblut, Director of Public Works;

AND FURTHER approves the changes to the Waste Management By-Law and authorizes the appropriate by-law be brought forward as a matters arising at tonights meeting.

Carried

6.5 Chief Administrative Officer

6.5.1 Risk Management Enforcement Renewal Agreement, CAO-2023-11-39

Council discussed what types of areas would require a plan. Information was provided on the types of industries/uses of land within a Wellhead protection area that may require a plan. It was noted that Huron-Kinloss had a greater number of wellhead protection areas than other municipalities in the source water protection area.

Resolution No.: 10/20/23 - 09

Moved By Jim Hanna

Seconded By Ed McGugan

THAT the Council of the Township of Huron-Kinloss receives for information Report CAO-2023-11-39, prepared by Mary Rose Walden, Chief Administrative Officer;

AND FURTHER, THAT Council direct Staff to bring forward a By-law for the November 20, 2023 regular meeting authorizing the Mayor and Clerk to sign an agreement with the Ausable Bayfield Conservation Authority for the delivery of Part IV Clean Water Act services;

AND FURTHER THAT Council directs Staff to incorporate \$7,578.51 into the draft 2024 budget for Part IV Clean Water Act Services.

Carried

6.6 Legislative Services

6.6.1 Drinking Water Source Protection Nomination Update, CLK-2023-11-67

Resolution No.: 10/20/23 - 10

Moved By Larry Allison

Seconded By Shari Flett

THAT the Township of Huron-Kinloss Committee of the Whole receive for information Report No. CLK-2023-11-67, prepared by Jennifer White, Manager of Legislative Services/Clerk;

AND FURTHER THAT Jim Hanna be put forward for nomination to the Drinking Water Source Protection Committee.

Carried

7. Correspondence Requiring Direction

7.1 Resident Correspondence - Concerns with Driveway Entrance off of the Southline

Staff provided the criteria required for placement of a driveway, and noted that there is no reason to deny the placement as suggested as it meets this Criteria.

Staff to provide information to Council on whether this would require Site Plan approval according to policies.

Resolution No.: 10/20/23 - 11

Moved By Scott Gibson

Seconded By Jim Hanna

THAT the matters in agenda item 7.1 be referred to Staff.

Carried

8. By-Laws and Agreements

8.1 Repeal Dry Culvert Policy By-Law

Resolution No.: 10/20/23 - 12

Moved By Ed McGugan

Seconded By Carl Sloetjes

THAT the "Repeal Dry Culvert Policy By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023 - 113.

Carried

8.2 Adopt Volunteer Policy By-Law

Resolution No.: 10/20/23 - 13

Moved By Shari Flett

Seconded By Scott Gibson

THAT the "Adopt Volunteer Policy By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023 - 114.

Carried

8.3 Adopt RZone - Respect and Responsibility Policy By-Law

Resolution No.: 10/20/23 - 14

Moved By Jim Hanna

Seconded By Ed McGugan

THAT the "Adopt RZone - Respect and Responsibility Policy By-Law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023 - 115.

Carried

8.4 Integrity Commissioner Appointment (Principles Integrity) By-Law

Resolution No.: 10/20/23 - 15

Moved By Carl Sloetjes

Seconded By Larry Allison

THAT the "Integrity Commissioner Appointment (Principles Integrity) By-Law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023 - 116.

Carried

8.5 Smith Municipal Drain Repair 2023 By-Law

Resolution No.: 10/20/23 - 16

Moved By Scott Gibson

Seconded By Jim Hanna

THAT the "Smith Municipal Drain Repair 2023 By-Law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023 - 117.

Carried

8.6 SVCA Category 3 Services Agreement By-Law

Resolution No.: 10/20/23 - 17

Moved By Ed McGugan

Seconded By Carl Sloetjes

THAT the "SVCA Category 3 Services Agreement By-Law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023 - 118.

Carried

8.7 Council and Committee Appointment (2022-2026) Amendment (3) By-Law

Resolution No.: 10/20/23 - 18

Moved By Larry Allison

Seconded By Shari Flett

THAT the "Council and Committee Appointment (2022-2026) Amendment (3) By-Law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023 - 119.

Carried

9. Matters Arising

Ausable Bayfield Source Protection Plan Part IV Agreement By-law

Resolution No.: 10/20/23 - 19

Moved By Jim Hanna

Seconded By Ed McGugan

THAT the "Ausable Bayfield Source Protection Plan Part IV Agreement By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023-120.

Carried

Waste Management 2023 By-law

Resolution No.: 10/20/23 - 20

Moved By Carl Sloetjes

Seconded By Larry Allison

THAT the "Waste Management 2023 By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023 - 121.

Carried

10. Information

Resolution No.: 10/20/23 - 21

Moved By Shari Flett

Seconded By Scott Gibson

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 10.0

Carried

10.1 Ministry of Infrastructure - Ontario Investing in Critical Infrastructure

10.2 Resident Correspondence - environmental programs and Staff response

11. Township Committee Minutes Received

Resolution No.: 10/20/23 - 22

Moved By Ed McGugan

Seconded By Carl Sloetjes

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 11.0

Carried

11.1 Ripley Summer Sports Committee

12. Other Agency Minutes and Reports Received

Resolution No.: 10/20/23 - 23

Moved By Larry Allison

Seconded By Shari Flett

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 12.0.

Carried

12.1 Saugeen Valley Conservation Authority

12.2 Bruce Area Solid Waste Recycling

12.3 Crime Stoppers of Grey Bruce

12.4 Ontario Association of Police Services Board

13. New Business/ Council Reports

Member of Council suggested that Kennels contribute a million dollars to the economics in the community.

Council noted they had received concerns about the topcoat applied to various roads. Staff noted they are aware of issues and they are being addressed.

Staff provided information on the request for delegations submitted to the ministers at the Rural Ontario Municipal Association (ROMA) Conference .

Council requested a report on unmaintained road allowances proposed for an agenda in the new year.

14. Closed Session

Resolution No.: 10/20/23 - 24

Moved By Scott Gibson

Seconded By Jim Hanna

THAT Council move into closed meeting at 8:03 p.m. for the purpose of considering:

- advice that is subject to solicitor-client privilege, including communications necessary for that purpose (extension of liability insurance and zoning infraction opinion)

- a proposed or pending acquisition or disposition of land by the municipality or local board (tax sale proceeding and proposed land acquisition)

pursuant to Section 239(2) of the *Municipal Act, 2001*, as amended;

AND FURTHER THAT Council return to regular open meeting upon completion.

Carried

15. Business Arising from the Closed Session

Council arose from closed session at 8:52. The Mayor reported that a closed session had been held and direction was provided to Staff on all matters.

16. Confirming By-Law

Resolution No.: 10/20/23 - 25

Moved By Carl Sloetjes

Seconded By Larry Allison

THAT the "Confirmatory November 2023" By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2023-122.

Carried

17. Adjournment

Resolution No.: 11/20/23 - 26

Moved By Shari Flett

Seconded By Scott Gibson

THAT this meeting adjourn at 8:52 p.m.

Carried

Mayor

Clerk