



The Corporation of the Township of Huron-Kinloss
Committee of the Whole Meeting Minutes

Date: December 4, 2023
Time: 7:00 pm
Location: Council Chambers

Members Present Don Murray, Mayor
Jim Hanna, Deputy Mayor
Larry Allison, Councillor
Scott Gibson, Councillor
Ed McGugan, Councillor
Carl Sloetjes, Councillor

Members Absent Shari Flett, Councillor

Staff Present Jennifer White, Manager of Legislative Services/Clerk
Mary Rose Walden, Chief Administrative Officer
Mike Fair, Director of Community Services
Jodi MacArthur, Treasurer
John Yungblut, Director of Public Works
Bill Klingenberg, Manager of Building & Planning Services
Shane Watson, Fire Chief

1. Call to Order

Mayor Murray called the meeting to order at 7:00 p.m.

2. Disclosure of Pecuniary Interest

None disclosed.

3. Delegations

3.1 Kincardine and Community Health Care Foundation

Murray Elston of the Kincardine and Community Health Care Foundation presented to Council an update on to the Kincardine Hospital

Redevelopment, and the announcement of a new Magnetic Resonance Imaging (MRI) project.

Elston announced that the CT Scanner is now in use, and that 1238 scans have been completed to date on the new scanner. The CT Scanner was included in the Phase 1 Redevelopment project. The MRI is expected to have 2500 scans done per year. The benefits to patients of including an MRI in the redevelopment project include a reduced wait time, a decrease in travel required (particularly evening/night travel), and better access/appointment times for patients.

Including the MRI in fundraising goals, increases the Foundation's fundraising goal effectively from \$12 million to \$18 million. Because of the benefits of the MRI, the Foundation is requesting that the Township of Huron-Kinloss consider revising its financial commitment to the campaign by contributing \$900,000 (\$150,000 per year for 6 years) to help fund this essential medical service. Similar scaled requests are currently being made to the County of Bruce, and Municipality of Kincardine to reflect the immense benefit all will receive from having this valuable medical resource in our community.

Elston speculated that the Wingham hospital would not be obtaining an MRI machine.

Committee indicated that this request would be considered during budget deliberations.

4. Staff Reports

4.1 Building & Planning

4.1.1 November Monthly Building Status Report, BLDG-2023-12-27

Committee of the Whole Staff bring back information on outstanding septic inspections which were due, but had not been done.

Resolution No.: 12/04/23 - 01

Moved by: Larry Allison

Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Committee of the Whole receives for information, Report BLE-2023-12-27 prepared by Bill Klingenberg, Manager of Building and Planning, CBO.

Carried

4.2 By-law Enforcement

4.2.1 November 2023 Monthly Municipal By-Law Enforcement Status Report, BLE-2023-12-26

Resolution No.: 12/04/23 - 02

Moved by: Jim Hanna

Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report BLE-2023-12-26 prepared by Heather Falconer, Municipal By-Law Enforcement Officer.

Carried

4.3 Fire Department

4.3.1 Emergency Management and Health and Safety November 2023 Summary, FIRE-2023-12-39

Resolution No.: 12/04/23 - 03

Moved by: Carl Sloetjes

Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report FIRE-2023-12-39, prepared by Mel Moulton, Emergency Services/ Health & Safety Coordinator-CEMC.

Carried

4.3.2 Fire and Emergency Services Report – November 2023 Summary, FIRE-2023-12-40

NFPA certification status was updated. Staff confirmed that the target for completion is dependent on the availability of courses.

Staff reported that Critical Incident Stress Management (CISM) has been activated for Fire Fighters who may require it based on a recent mutual aid fire call.

Resolution No.: 12/04/23 - 04

Moved by: Jim Hanna

Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report FIRE-2023-12-40 prepared by Shane Watson, Fire Chief.

Carried

4.4 Treasury

4.4.1 2024 Consolidated Fees, TR-2023-12-75

Committee discussed the holding removal request fee.

Resolution No.: 12/04/23 - 05

Moved by: Scott Gibson

Seconded by: Larry Allison

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report TR 2023-12-75 prepared by Jodi MacArthur, Treasurer;

AND FURTHER THAT the Township of Huron-Kinloss Consolidated Fees By-Law be amended to include the 2024 recommended fees and that the appropriate by-law be brought forward.

Carried

4.4.2 2024 Cemetery Fees, TR-2023-12-76

Committee discussed the difference in fees for a single grave versus a niche. Staff provided information that the Bereavement Authority of Ontario (BAO) regulates some pricing. Staff will look into whether the single grave price needs to increase and the impact this would have to other pricing based on regulations. Staff will report back if the review requires changes to the proposed fees.

Resolution No.: 12/04/23 - 06

Moved by: Scott Gibson
Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report TR 2023-12-76 prepared by Jodi MacArthur, Treasurer;

AND FURTHER THAT the proposed Cemetery rates be included with the Township of Huron-Kinloss Consolidated Fees By-Law amendment;

AND THAT the appropriate by-law be brought forward.

Carried

4.4.3 2024 Water and Wastewater Fees, TR-2023-12-77

Resolution No.: 12/04/23 - 07

Moved by: Ed McGugan
Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report TR 2023-12-77 prepared by Jodi MacArthur, Treasurer;

AND FURTHER THAT the draft 2024 water and wastewater fees be approved fees and that the appropriate by-law be brought forward.

Carried

4.5 Community Services

4.5.1 2023 December Community Services Status Report, CS-2023-12-53

Resolution No.: 12/04/23 - 08

Moved by: Larry Allison
Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CS-2023-12-53 prepared by Mike Fair, Director of Community Services.

Carried

4.5.2 Heritage Park Community Engagement, CS-2023-12-54

Resolution No.: 12/04/23 - 09

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CS-2023-12-54 prepared by Mike Fair, Director of Community Services.

Carried

4.5.3 2023 December - Community Services Programming, CS-2023-12-55

Resolution No.: 12/04/23 - 10

Moved by: Larry Allison

Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CS-2023-12-55 prepared by Elyse Dewar, Administrative Assistant/Program Coordinator.

Carried

4.5.4 2023 December Parks and Facilities Update, CS-2023-12-57

Resolution No.: 12/04/23 - 11

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CS-2023-11-57 prepared by Matt McClinchey, Parks, and Facilities Supervisor.

Carried

4.5.5 Pickleball Court Location and Construction Estimates, CS-2023-12-56

Committee members requested information on the potential for noise complaints. Staff provided feedback that it can be noisy. Several areas were investigated, however this area impacted the least residents while meeting the requirements for courts. Staff verified that the proposed area is the least intrusive along the shoreline, while maintaining current green spaces.

Committee inquired if the cover proposed would minimize sound carrying through the community. Staff speculated that it could. Committee inquired about dual purpose with tennis courts, and whether that could be a cost savings. Staff indicated that it was possible but may not be recommended.

Resolution No.: 12/04/23 - 12

Moved by: Larry Allison

Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CS-2023-12-56 prepared by Mike Fair, Director of Community Services.

Carried

4.5.6 Permanent Liquor Sale Licence and Alcohol Risk Management Policy, CS-2023-12-58

Resolution No.: 12/04/23 - 13

Moved by: Jim Hanna

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report CS-2023-12-58 prepared by Mike Fair, Director of Community Services;

AND FURTHER authorizes the appropriate by-laws coming forward.

Carried

4.5.7 Point Clark Community Centre Basement Lease, CS-2023-12-59

Council inquired about the term. Staff confirmed that it would be a one year term with a right to renew at the end.

Resolution No.: 12/04/23 - 14

Moved by: Larry Allison

Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives Report CS-2023-12-59 prepared by Mike Fair, Director of Community Services;

AND FURTHER authorizes a by-law come forward pending legal review of the agreement.

Carried

4.6 Public Works

4.6.1 Transportation December 2023, PW-2023-12-56

Committee inquired about asphalt issues noted on the 4th concession. Staff speculated that the vehicle of traffic on the road, soon after the product was applied may not have allowed the product to set correctly.

Committee inquired about the warranty period. Staff suggested the warranty would be for several years yet, and that they don't have concerns about the workmanship of the company in general. A more thorough investigation will occur in the spring, to determine the exact reasons why there was a product failure and ways to mitigate this.

Committee discussed the Southwest Ripley Street Rebuilding. They noted that the plan called for trees to be cut down to bring the area to a more urban streetscape. Committee supported from a safety perspective, the installation of sidewalks over saving the trees.

Committee inquired about the location of sidewalks on the north side of that road rather than the south side. Staff indicated that this had been considered in planning. The grade of the hill on the south side did not support a sidewalk on that side.

Committee inquired about the maintenance of walkways, and whether there was a policy on maintaining walkways. Staff suggested that although the report suggested this walkway could be maintained, that the Township does not maintain any walkways in urban areas. This is consistent across the various urban areas.

Resolution No.: 12/04/23 - 15

Moved by: Jim Hanna

Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information, Report PW-2023-12-56, prepared by John Yungblut, Director of Public Works.

Carried

4.6.2 Water Wastewater December 2023, PW-2023-12-57

Resolution No.: 12/04/23 - 16

Moved by: Larry Allison

Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information, Report PW-2023-12-57 prepared by John Yungblut, Director of Public Works.

Carried

4.7 Business & Economic Development

4.7.1 December 2023 Manager of Strategic Initiatives Status Update, BED-2023-12-44

Resolution No.: 12/04/23 - 17

Moved by: Jim Hanna

Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report BED-2023-12-44, prepared by Michelle Goetz, Manager of Strategic Initiatives.

Carried

4.7.2 November 2023 – The Hub Status Report, BED-2023-12-45

Resolution No.: 12/04/23 - 18

Moved by: Carl Sloetjes

Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report BED-2023-12-45 prepared by Will LeGrand, Business Development Coordinator.

Carried

4.7.3 December 2023 Business and Economic Officer Status Report, BED-2023-12-46

Resolution No.: 12/04/23 - 19

Moved by: Jim Hanna

Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information, Report BED-2023-12-46 prepared by Amy Irwin, Business and Economic Officer.

Carried

4.8 Chief Administrative Officer

4.8.1 NWMO 2023/2024 Community Initiatives Update - Nov. 2023, CAO-2023-12-40

Resolution No.: 12/04/23 - 20

Moved by: Carl Sloetjes

Seconded by: Larry Allison

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CAO-2023-12-40, prepared by Mike Bartlett, Administrative Coordinator.

Carried

4.8.2 Employee Years of Service Recognition 2023, CAO-2023-12-41

Congratulations were expressed by Committee of the Whole.

Resolution No.: 12/04/23 - 21

Moved by: Scott Gibson

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Council hereby receives for information Report CAO-2023-12-41 prepared by Leanne Scott, Human Resources Generalist.

Carried

4.8.3 Hiring Report November, CAO-2023-12-42

Resolution No.: 12/04/23 - 22

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Council hereby receives Report CAO-2023-12-42 prepared by Leanne Scott, Human Resources Generalist;

AND FURTHER authorizes and confirms the hiring of John Barger as seasonal Snow Plow Operator.

Carried

4.9 Legislative Services

4.9.1 Multi-Year Accessibility Plan 2024-2028, CLK-2023-12-66

Committee expressed thanks for support of the plan and Saugeen Mobility and Transit.

Resolution No.: 12/04/23 - 23

Moved by: Larry Allison

Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby receive for information Report CLK-2023-12-66 prepared by Kelly Lush, Deputy Clerk.

Carried

4.9.2 Pine River Water Monitoring Reports March 2023, CLK-2023-12-69

Resolution No.: 12/04/23 - 24

Moved by: Ed McGugan

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CLK-2023-12-69 prepared by Kelly Lush, Deputy Clerk.

Carried

4.9.3 Communications Status Report December 2023, CLK-2023-12-70

Committee discussed consistent tone in messaging and the benefits of maintaining it.

Resolution No.: 12/04/23 - 25

Moved by: Larry Allison

Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CLK-2023-12-70 prepared by Kristen Prentice, Communications Coordinator.

Carried

5. Correspondence Requiring Direction

5.1 Mult-Municipal Energy Working Group - Battery Storage Systems in Grey Highlands

Committee discussed Battery Storage Systems and what concerns or questions had been discussed at the Multi Municipal Energy Working Group.

Committee inquired about the possibility of including changes within the zoning by-law to regulate where these are included. It is not being included in the housekeeping amendment but could be considered in future updates.

Committee expressed concerns about how batteries would be disposed of at end of life.

Resolution No.: 12/04/23 - 26

Moved by: Jim Hanna

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole support the resolution from the Municipality of Grey Highlands requesting Public Safety and Technical Guidelines be provided to municipalities prior to the establishment of Battery Energy Storage Systems in the municipality;

AND FURTHER THAT Staff be directed to distribute as they see fit.

Carried

6. Information

6.7 General Correspondence - Test home for Radon - Maitland Valley Conservation Authority offices have noted that radon is present there and there would be changes to the construction of the building.

Committee requested Staff consider testing for municipal buildings as well to establish a baseline and to report back to Council.

Resolution No.: 12/04/23 - 27

Moved by: Larry Allison

Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information all items listed in Section 6.0.

Carried

6.1 Bruce County - Notice of Passing of Development Charges

6.2 Committee of Safety and Well-Being Steering Committee - Invitation to screen Love in the Time of Fentanyl

6.3 Ministry of Transportation - Ontario Micromobility Pilot Data Collection Questionnaire

6.4 Ministry of Public and Business Service Delivery - Helping Contain Costs of Building Roads and New Homes

6.5 AMO AMCTO Correspondence

6.6 Bruce County Correspondence

6.7 General Correspondence

7. New Business/Council Reports

Councillor McGugan provided notice of motion on a request to revise the by-law to stay with the 2018 Kennel Code instead of moving to the updated one.

8. Closed Session

Deputy Mayor Hanna was not present for the taking of the vote.

Resolution No.: 12/04/23 - 28

Moved by: Carl Sloetjes

Seconded by: Ed McGugan

THAT Committee of the Whole move into closed meeting at 8:01 for the purpose of considering

Personal matters about an identifiable individual, including municipal or local board employees; (personnel matters)

pursuant to Section 239(2) of the *Municipal Act, 2001*, as amended;

AND FURTHER THAT Committee of the Whole return to regular open meeting upon completion.

Carried

9. Business Arising from the Closed Session

Council arose from Closed Session at 8: 32 p.m. The Mayor reported that direction was given on a personnel matter and information was received on another personnel matter.

10. Adjournment

Resolution No.: 12/04/23 - 29

Moved by: Larry Allison

Seconded by: Scott Gibson

THAT the Township of Huron-Kinloss Council hereby adjourn at 8:33 p.m.

Carried

Mayor

Clerk