



## Staff Report

**Report Title: Development Charges Update 2024**

**Prepared By: Jodi MacArthur, Treasurer**

**Department: Treasury**

**Date: Dec. 18, 2023**

**Report Number: TR-2023-12-81**

**File Number:**

**C11 TRE 23**

**Attachments: BM Ross Memo**

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### **Recommendation:**

THAT the Township of Huron-Kinloss Council hereby receives for information Report TR-2023-12-81 prepared by Jodi MacArthur, Treasurer;

AND FURTHER authorizes prebudget approval to hire B.M. Ross and Associates Limited to prepare an updated background study under the Development Charges Act at a cost of \$25,000.00 plus HST.

### **Background:**

The Township's current Development Charges [By-Law 2019-133](#) expires in 2024. Under the Development Charges Act, an updated background study must be prepared to forecast growth, required capital works and the associated costs to determine the calculation of development charges for each service area.

### **Discussion:**

This will be our first update to the development charges by-law since the amendments to the Development Charges Act were introduced. In order to allow sufficient time to staff to gather and provide the data to the consultant, the consultant to analyze the trends and make recommendations, complete the required consultation and Council to ultimately pass a new by-law, staff are requesting prebudget approval. B.M. Ross and Associates have prepared prior development charges background reports and other plans such as the Water and Wastewater Servicing Master Plan, therefore staff have confidence in their ability to complete the report.

### **Financial Impacts:**

The estimated cost for B.M. Ross and Associates to prepare the background study and conduct public consultation is \$25,000.00 plus tax. There will also be some costs for the public advertisements. We currently have approximately \$10,600.00 in reserve to offset the cost from the administrative component of the existing charge. The amendments to the Act will not permit any recovery for background studies in the future.

**Strategic Alignment / Link:**

The information provided in this report is consistent with and in keeping with the municipality's Vision & Mission.

We are a prosperous community that continues to grow in a sustainable manner by investing in infrastructure;

We are an accessible community that offers opportunities for everyone by having amenities and services nearby and being open and transparent.

**Respectfully Submitted By:**

Jodi MacArthur, Treasurer

**Report Approved By:**

Mary Rose Walden, Chief Administrative Officer