



## Staff Report

**Report Title: 2024 Garbage Collection Contract RFP**

**Prepared By: John Yungblut, C.E.T., Director of Public Works**

**Department: Public Works**

**Date: Jan. 15, 2024**

**Report Number: PW-2024-01-1**

**File Number: C11 PW23**

### Attachments:

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### Recommendation:

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information, Report Number PW-2024-01-01, as prepared by John Yungblut, Director of Public Works;

AND FURTHER accepts the proposal from Bruce Area Solid Waste Recycling (BASWR) for curbside garbage collection service over a two-year term in the amount of \$389,185.94 not including HST.

AND FURTHER authorizes the appropriate by-law be brought forward as matters arising at today's meeting.

### Background:

#### 2024 Garbage Collection Contract

The Township's current contract for the collection and disposal of curbside garbage expires on March 31, 2024. An RFP that includes both the following options was issued with two disposal option:

Option 1: Curbside garbage to be collected and disposed of at another licensed landfill outside of the Township.

One proposal was received under Option 1. All costs shown do not include HST:

<b>Proponent</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Total</b>
Waste Management of Canada	\$615,216.04	\$639,820.56	\$1,280,532.60

The Waste Management Option 1 proposal would result in all curbside garbage being transferred to a transfer station in Mount Forest where it will be eventually landfilled at the Twin Creeks Environmental Centre near Watford, Ontario.

Option 2: Curbside garbage to be collected and disposed of at the Huron Landfill, which is consistent with our previous garbage collection contracts.

Two proposals were received under Option 2. All costs shown do not include HST:

<b>Proponent</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Total</b>
BASWR	\$194,592.97	\$194,592.97	\$389,185.94
Waste Management of Canada	\$490,212.00	\$509,820.48	\$1,000,032.48

**Discussion:**

The proposal from BASWR would maintain the existing curbside collection service, with the only alteration being that they will hold garbage collected on Wednesdays and dispose at the Huron Landfill on Thursdays. This will allow for staff to not be on site on Wednesdays as stated in the RFP.

Both proposals from Waste Management will require a transition from a user pay bagged collection system to a cart collection system because they are no longer taking on new bagged garbage collection contracts.

Under the Waste Management proposal, all properties in the Township that currently received curbside garbage collection will be provided with a 64-gallon cart that will be used for collection. Waste Management collection trucks will be equipped with devices to pick up wheeled carts instead of drivers picking up bagged garbage. This system would require the elimination of bag tags for collection purposes, so the waste collection costs would have to be funded from another source. Both proposals from Waste Management include the supply of one cart per customer with the option to purchase or lease additional carts.

Township staff see value in preserving the landfill capacity by diverting some of our waste to another landfill, however, there is no financial justification for an increased expenditure of nearly \$900,000 over a two-year period.

By maintaining the existing collection system there will be an increased urgency to decide on our waste management plan after the closure of the Huron Landfill, which is currently estimated to occur in 2029. Township staff are in the process of collecting information regarding three options that appear to be most viable at this time:

1. Increase approved landfill volume at the Huron Landfill. This could be a short term solution as it is unlikely that we will be able to acquire significant additional volume within this property.

2. Convert the Huron Landfill to a transfer station. This could be either a short term or long term solution, but it does rely on available landfill capacity elsewhere.

3. Expand the Kinloss Landfill. This is the option recommended in the Dillon Consulting report, along with a transfer station. It will include mining the existing solid waste at the Kinloss Landfill to maximize the available volume and constructing the required facilities and infrastructure. The Dillon report estimated that this project would cost between \$6 million and \$9 million, so this option is only feasible if the Township commits to purchasing property to expand the landfill further, which is not included in the cost estimate. This is the only option that would provide the Township with landfill capacity in our municipality over the long term.

### **Financial Impacts**

If the next garbage collection contract is awarded before the 2024 Budget Meeting, staff will be able to include the cost of the new contract in the 2024 Operating Budget.

### **Strategic Alignment / Link:**

We are an accessible community by being open and transparent.

We are an environmentally conscious community that are good stewards of our natural environment by being aware and taking responsibility.

### **Respectfully Submitted By:**

John Yungblut, Director of Public Works

### **Approved By:**

Mary Rose Walden, Chief Administrative Officer