



The Corporation of the Township of Huron-Kinloss

Council Meeting Minutes

Date: March 18, 2024
Time: 7:00 pm
Location: Council Chambers

Members Present Don Murray, Mayor
Jim Hanna, Deputy Mayor
Larry Allison, Councillor
Shari Flett, Councillor
Scott Gibson, Councillor
Ed McGugan, Councillor
Carl Sloetjes, Councillor

Staff Present Jennifer White, Clerk
Mary Rose Walden, Chief Administrative Officer
Mike Fair, Director of Community Services
Jodi MacArthur, Treasurer
Christine Heinisch, Deputy Treasurer
John Yungblut, Director of Public Works

1. Call to Order

Mayor Murray called the meeting to order at 7:00 p.m.

2. Disclosure of Pecuniary Interest

2.1 Jim Hanna - Request for Concurrence-Telecommunication Antenna Structure STC0249- Silver Lake Rd, BLDG-2024-03-10

6.1 a - family member owns property.

3. Adoption of Minutes

Resolution No.: 03/18/2024 - 1

Moved By Jim Hanna
Seconded By Larry Allison

THAT the minutes of the Council meeting of March 11, 2024 be adopted as presented.

Carried

4. Delegations

Derek Nunn of Walker Construction provided a presentation to Council on pavement preservation options, specifically regarding the bonded wearing course product which was applied to Township roads in 2023.

Nunn spoke to the financial benefits of preserving roads, rather than rebuilding or constructing roads. The type of treatment suggested by Walker Construction for each road type and condition is intended to keep good roads good and Nunn indicated this would affect the various types of treatments they would recommend applying.

Bonded Wearing Course is an ultra-thin hot mix paving product and its application was described by Nunn. The product is used as a wear coat to extend the life of the roadway, but does not restore or improve the condition of the road.

Nunn spoke to how Walker Construction intends to facilitate repairs to the areas that were not successfully bonded during the 2023 application.

Nunn inquired of Staff whether there was an appetite to change the consistency (smoother texture) for the mix. Nunn and Staff confirmed that the rough texture of the product will naturally smooth out with use, as a natural attribute of the product. Council was not supportive of changing the consistency of a proven product.

Council noted the centre line of the road is showing seams, and inquired whether this could be improved.

Nunn confirmed that in the Spring, Walker Construction will work with staff to address areas where joints are noticeable. Nunn noted that as part of this, Council should be aware that small spots may not be feasible to correct, due to the way that repairs are made.

Walker Construction have been applying this product since 2011. With this product, the expectation is 8-12 years of extended use of the roads. Nunn

confirmed that the warranty starts when the spring work is done, and will be as per the contract.

5. Financial Reports

5.1 February 2024 Accounts, TR-2024-03-8

Resolution No.: 03/18/2024 - 2

Moved By Shari Flett

Seconded By Scott Gibson

That the Township of Huron-Kinloss Council receives for information Report TR-2024-03-8 prepared by Jodi MacArthur, Treasurer;

AND FURTHER hereby ratifies and confirms payment of the February 2024 accounts in the amount of \$2,744,270.54

Carried

5.2 Revenue and Expenditure Reports to February 29, 2024, TR-2024-03-19

Resolution No.: 03/18/2024 - 3

Moved By Ed McGugan

Seconded By Carl Sloetjes

That Township of Huron-Kinloss Council receives for information Report TR-2024-03-19 Revenue and Expenditure Reports to February 29, 2024 prepared by Jodi MacArthur, Treasurer.

Carried

5.3 March 2024 Accounts, TR-2024-03-20

Resolution No.: 03/18/2024 - 4

Moved By Larry Allison

Seconded By Shari Flett

THAT the Township of Huron-Kinloss Council hereby receives for information Report TR_2024-03-20 prepared by Sarah Phelan, Administrative Assistant/Finance;

AND FURTHER authorizes payment of the March accounts in the amount of \$ 473,009.25.

Carried

6. Staff Report

6.1 Building and Planning

6.1.a Request for Concurrence-Telecommunication Antenna Structure STC0249- Silver Lake Rd, BLDG-2024-03-10

Jim Hanna declared a conflict on this item. (6.1 a - family member owns property.)

Deputy Mayor Hanna did not participate in the discussion of this item, and did not participate in the vote.

Council inquired about the expected coverage zone of the tower and noted that this tower is expected to be shared services.

Resolution No.: 03/18/2024 - 5

Moved By Scott Gibson

Seconded By Ed McGugan

THAT the Township of Huron-Kinloss Council hereby receive for information Report BLDG-2024-03-10 prepared by Michele Barr, Deputy Chief Building Official;

AND FURTHER provide a statement of concurrence to Share Tower Inc in support of the installation of a 65metre self-support tower structure STC0249 at Lt 21 Range 1 SDR Kinloss, Pts 3, 4 & 5 3R3658 Township of Huron Kinloss in accordance with the governing regulations set out by Innovation, Science and Economic Development Canada (ISED)

AND FURTHER THAT Council is aware that the jurisdiction for approval of the noted facility rests strictly with ISED Canada, and that the Township's role is one of a commenting body to ISED Canada and the Applicant.

Carried

6.2 Treasury

6.2.a 2023 Statement of Remuneration, TR-2024-03-17

Resolution No.: 03/18/2024 - 6

Moved By Carl Sloetjes

Seconded By Jim Hanna

That Township of Huron-Kinloss Council hereby receives for information Report TR-2024-03-17 prepared by Jodi MacArthur, Treasurer.

Carried

6.2.b 2023 Statement of Development Charges, TR-2024-03-18

Resolution No.: 03/18/2024 - 7

Moved By Shari Flett

Seconded By Scott Gibson

THAT the Township of Huron-Kinloss Council hereby receives for information Report TR-2024-03-18 prepared by Jodi MacArthur, Treasurer.

Carried

6.2.c Quarterly Tax Arrears Report, TR-2024-03-21

Staff clarified that 67.05% of total tax arrears are attributed to the 2023 year.

Council inquired about the 50% of the 2020 arrears which are not noted as in process. Staff clarified that there are several payment plan arrangements made to reduce the arrears. So long as these continue, no further action will be taken.

Resolution No.: 03/18/2024 - 8

Moved By Ed McGugan

Seconded By Jim Hanna

That the Township of Huron-Kinloss Council hereby receives for information Report TR-2024-03-21 as prepared by Phyllis Hunter, Taxation/Revenue Clerk.

Carried

6.3 Community Services

6.3.a Ripley Medical Centre Update, CS-2024-03-15

Resolution No.: 03/18/2024 - 9

Moved By Carl Sloetjes

Seconded By Shari Flett

That the Township of Huron-Kinloss Council hereby receives for information Report CS-2024-03-15 prepared by Mike Fair, Director of Community Services.

Carried

6.4 Chief Administrative Officer

6.4.a March 2024 Hiring, CAO-2024-03-14

Resolution No.: 03/18/2024 - 10

Moved By Ed McGugan

Seconded By Scott Gibson

That the Township of Huron-Kinloss Council hereby receives for information Report CAO-2024-03-14 prepared by Leanne Scott, Human Resources Generalist.

Carried

7. Correspondence Requiring Direction

8. By-Laws and Agreements

8.1 Pollock Municipal Drain Repair 2024 By-law

Resolution No.: 03/18/2024 - 11

Moved By Larry Allison

Seconded By Jim Hanna

THAT the " Pollock Municipal Drain Repair 2024 By-law" be deemed to be read a first, second, third time and finally passed and numbered at By-law No. 2024-18.

Carried

8.2 Wilken Municipal Drain Repair 2024 By-law

Resolution No.: 03/18/2024 - 12

Moved By Scott Gibson

Seconded By Shari Flett

THAT the " Wilken Municipal Drain Repair 2024 By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-19.

Carried

8.3 Sutton Municipal Drain Branch A Repair 2024 By-law

Resolution No.: 03/18/2024 - 13

Moved By Jim Hanna

Seconded By Shari Flett

THAT the " Sutton Municipal Drain Branch A Repair 2024 By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-20.

Carried

8.4 Guest Branch of Black Creek Municipal Drain Repair 2024 By-law

Resolution No.: 03/18/2024 - 14

Moved By Carl Sloetjes

Seconded By Scott Gibson

THAT the " Guest Branch of Black Creek Municipal Drain Repair 2024 By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-21.

Carried

8.5 Thompson Lamont Deyell Municipal Drain Actual Cost Apportionment By-law

Resolution No.: 03/18/2024 - 15

Moved By Jim Hanna

Seconded By Shari Flett

THAT the " Thompson Lamont Deyell Municipal Drain Actual Cost Apportionment By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-22.

Carried

8.6 Ripley Fire Hall Use Agreement - Ontario Provincial Police By-law

This agreement is intended to facilitate the relocation of the OPP use of space from the Ripley Medical Centre to the Ripley Fire Hall, and is consistent with the agreement for use of space at the Lucknow Fire Hall.

Resolution No.: 03/18/2024 - 16

Moved By Carl Sloetjes

Seconded By Ed McGugan

THAT the " Ripley Fire Hall Use Agreement - Ontario Provincial Police By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-23.

Carried

8.7 Van Diepenbeek Drainage (JC Millwrights Inc.) Tender Acceptance By-law

Resolution No.: 03/18/2024 - 17

Moved By Carl Sloetjes

Seconded By Shari Flett

THAT the " Van Diepenbeek Municipal Drain (JC Millwrights Inc.) Tender Acceptance By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-24.

Carried

8.8 Special Events Amendment (1) By-law

Resolution No.: 03/18/2024 - 18

Moved By Scott Gibson

Seconded By Jim Hanna

THAT the " Speical Events (Amendment 1) By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-25.

Carried

8.9 2024 Budget By-law

Resolution No.: 03/18/2024 - 19

Moved By Ed McGugan

Seconded By Larry Allison

THAT the " 2024 Budget By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-26.

Carried

8.10 2024 Tax Rate By-law

Resolution No.: 03/18/2024 - 20

Moved By Shari Flett

Seconded By Jim Hanna

THAT the " 2024 Tax Rate By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-27.

Carried

8.11 Health Care Reserve Fund By-law

Resolution No.: 03/18/2024 - 21

Moved By Larry Allison

Seconded By Carl Sloetjes

THAT the " Health Care Reserve Fund By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-28.

Carried

8.12 Dust Control (da-Lee Dust Control Ltd.) 2024 By-law

Council inquired about the wording of pricing within the by-law. Staff noted that the cost amount was variable depending on usage needs and would be within budgeted amounts.

Resolution No.: 03/18/2024 - 22

Moved By Jim Hanna
Seconded By Ed McGugan

THAT the " 2024 Dust Control (Da-Lee Dust Control Ltd.) By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-29.

Carried

8.13 Huron Landfill and Kinloss Landfill Engineering Services (GM BluePlan Engineering Limited) Quote Acceptance By-law

Resolution No.: 03/18/2024 - 23

Moved By Scott Gibson
Seconded By Shari Flett

THAT the "Huron Landfill and Kinloss Landfill Engineering Services (GM BluePlan Engineering Limited) Quote Acceptance By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-30.

Carried

8.14 Hydro One Services Agreement (Lake Range Drive) By-law

Resolution No.: 03/18/2024 - 24

Moved By Shari Flett
Seconded By Carl Sloetjes

THAT the " Hydro One Services Agreement (Lake Range Drive) By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-31.

Carried

8.15 Appoint Jeff Bradley Fire Chief By-law

Resolution No.: 03/18/2024 - 25

Moved By Carl Sloetjes

Seconded By Larry Allison

THAT the " Appointment of Fire Chief Jeff Bradley By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-32.

Carried

8.16 Appoint Jessie Cepek as Landfill Attendant By-law

Resolution No.: 03/18/2024 - 26

Moved By Jim Hanna

Seconded By Ed McGugan

THAT the " Appoint Cepek as Landfill Attendant By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-33.

Carried

8.17 Dissolve Police Services Board By-law

Resolution No.: 03/18/2024 - 27

Moved By Scott Gibson

Seconded By Shari Flett

THAT the " Dissolve the Police Services Board By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-34.

Carried

9. Information

Second Annual Housing Forum - Councillor McGugan and Mayor Murray are registered.

Resolution No.: 03/18/2024 - 27

Moved By Shari Flett

Seconded By Ed McGugan

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 9.

Carried

9.1 Bruce County 2nd Annual Housing Forum

9.2 Ministry of the Environment, Conservation and Parks - Comprehensive Environmental Assessment Projects Regulation

9.3 Saugeen Conservation - Changes to Section 28 and 29 Regulations, effective April 1, 2024

9.4 Lake Huron 2022-2026 Lakewide Action and Management Plan

10. Township Committee Minutes Received

Resolution No.: 03/18/2024 - 28

Moved By Carl Sloetjes

Seconded By Larry Allison

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 10.

Carried

10.1 Lucknow and District Joint Recreation Board

11. Other Agency Minutes and Reports Received

Resolution No.: 03/18/2024 - 29

Moved By Carl Sloetjes

Seconded By Jim Hanna

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 11.

Carried

11.1 Maitland Valley Conservation Authority, Maitland Source Protection Authority

11.2 Maitland Conservation

11.3 Ontario Association of Police Services Board - Zone 5

11.4 Community Safety and Well-Being Advisory Committee

12. New Business/ Council Reports

Council discussed the use of and maintenance of road allowances by abutting land owners.

Staff have previously been directed to bring forward a report on unmaintained road allowances, and Council requested that this be brought forward sooner rather than later.

Members of Council provided remarks and good wishes to the Chief Administrative Officer. This meeting marks the last meeting prior to her Retirement. Council expressed appreciation to Mary Rose Walden for her 34 years of service to the Township and community.

13. Confirming By-Law

Resolution No.: 03/18/2024 - 30

Moved By Scott Gibson

Seconded By Ed McGugan

THAT the "Confirmatory March (2) 2024" By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-35.

Carried

14. Adjournment

Resolution No.: 03/18/2024 -

Moved By Carl Sloetjes

Seconded By Scott Gibson

THAT this meeting adjourn at 8:11 p.m.

Mayor

Clerk