



# Membership Minutes

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## Membership Meeting #11-2023

November 15, 2023

**Members Present:** Alison Lobb, Ed McGugan, Alvin McLellan, Evan Hickey,  
Anita van Hittersum, Sharen Zinn, Megan Gibson, Ed Podniewicz,  
Andrew Fournier

**Regrets:** Matt Duncan

**Staff Present:** Phil Beard, General Manager-Secretary-Treasurer  
Steward Lockie, Conservation Areas Coordinator  
Michelle Quipp, Executive Assistant

### Others Present:

#### 1. Call to Order

Vice Chair, McGugan welcomed everyone and called the meeting to order at 7:00pm.

#### 2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

#### 3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #10-2023 held on October 18, 2023. Motion FA #78-23

#### Motion FA #78-23

**Moved by: Anita van Hittersum**

**Seconded by: Megan Gibson**

THAT the minutes from the General Membership Meeting #10-2023 on October 18, 2023 be approved.  
(carried)

#### 4. Business Out of the Minutes

- a) Review of Cost Apportionment (Levy) Options: Report #55-2023

Report #55-2023 was presented to the members and the following motion was made:

**Motion FA #79-23**

**Moved by: Alison Lobb**

**Seconded by: Andrew Fournier**

THAT 207,858 be used to develop the draft apportionment table.  
(defeated)

**Motion FA #80-23**

**Moved by: Alvin McLellan**

**Seconded by: Ed Podniewicz**

THAT \$175,000 be used to develop a draft apportionment table.  
(carried)

**Motion FA #81-23**

**Moved by: Alvin McLellan**

**Seconded by: Megan Gibson**

THAT \$175,000 be used for the draft budget forecast for 2025 and 2026  
(carried)

**5. Business Requiring Decision and or Direction:**

- a) Proposed Authority Funded Projects 2024 Budget: Report #56-2023

Report #56-2023 was presented to the members and the following motion was made:

**Motion FA #82-23**

**Moved by: Alison Lobb**

**Seconded by: Evan Hickey**

THAT the authority funded projects outlined in Report #56-2023 be included in the 2024 draft budget and work plan AND THAT the additional projects outlined in Report #56-2023 be investigated to determine if there is support from the appropriate Member municipalities.  
(carried)

- b) Direction on Cost of Living Increase for 2024: Report #57-2023

Report #57-2023 was presented to the members and the following motion was made:

**Motion FA #83-23**

**Moved by: Megan Gibson**

**Seconded by: Evan Hickey**

THAT the cost-of-living increase to be included in the draft 2024 budget be 4.3%.  
(carried)

c) Review of Fees Policy: Report #58-2023

Report #58-23 was presented to the members for their information and direction.

**Motion FA #84-23**

**Moved by: Alison Lobb**

**Seconded by: Alvin McLellan**

THAT the Fees Policy be amended to include fees related to the use of conservation areas.  
And THAT religious/spiritual groups be included in the exemptions list.  
(carried)

d) Proposed Fee Changes for 2024: Report #59-2023

Report #59-23 was presented to the members for their information and direction.

**Motion FA #85-23**

**Moved by: Megan Gibson**

**Seconded by: Anita van Hittersum**

THAT the proposed fee changes be posted for comment for 30 days.  
(carried)

**Motion FA #86-23**

**Moved by: Alvin McLellan**

**Seconded by: Evan Hickey**

THAT Member Per Diems-Mileage-Honorariums be left at the existing rates  
(carried)

**6. Chair and Members Updates:**

Megan Gibson advised that the event held at the Gorrie Conservation Area for the Howick Trails grand opening was well attended and a success.

**7. Consent Agenda:**

The following items were circulated to the Members for their information:

a) Revenue/Expenditure Report October: Report #60-2023

- b) Carbon Footprint Initiative Meeting Summary: Report #61-2023
- c) Agreements Signed: Report #62-2023
- d) Office Hours over Christmas: Report #63-2023
- e) What Are the Neighbours Up To Now: Story in Rural Voice

The following motion was made:

**Motion FA #87-23**

**Moved by: Alvin McLellan**

**Seconded by: Alison Lobb**

THAT Report #60-23 through Report #63-23 along with their respective motions as outlined in the Consent Agenda be approved.  
(carried)

**9. Adjournment: Next meeting: December 20, 2023, at 7:00 pm.**

**Motion FA #88-23**

**Moved by: Anita van Hittersum**

**Seconded by: Alison Lobb**

THAT the Members Meeting be adjourned at 8:55pm.  
(carried)



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Matt Duncan  
Chair

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Phil Beard  
General Manager / Secretary-Treasurer