

The Corporation of the Township of Huron-Kinloss



BY-LAW No.

2024 - 25

Being a By-Law to amend By-law No. 2016-64; being a by-law to regulate special events in the Township of Huron-Kinloss

WHEREAS Section 8(1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

AND WHEREAS the Council of The Corporation of the Township of Huron-Kinloss passed Special Events By-law No. 2016 – 64 to regulate special events in the Township of Huron-Kinloss;

AND WHEREAS at their meeting on March 4th, 2024, Committee of the Whole approved changes to Special Events By-law No. 2016-64 as outlined Report Fire 2024-03-09;

AND WHEREAS the Council of the Corporation of the Township of Huron-Kinloss passed By-law No. 2018-123 to include a permit form for special events applications;

AND WHEREAS the Council of The Corporation of the Township of Huron-Kinloss deems it expedient to make updates to the Special Events By-law;

NOW THEREFORE the Council of The Corporation of the Township of Huron-Kinloss **ENACTS** as follows;

1. That Section 1.1(a) of By-law No. 2016-064 be repealed and replaced with the following:

Chief Administrative Officer means the Chief Administrative Officer for the Township

2. That section 1.1(g vii.) of By-law No. 2016-064 be amended to include "Grey Bruce Public Health".
3. That Section 1.1(q) of By-law No. 2016-064 be amended to include "the location of all washroom facilities" as a required indication on the Site Plan.
4. That Section 1.1(r) of By-law No. 2016-064 be repealed and replaced with the following:

Special Event" means any outdoor activity, parade, festival, concert, event, exhibition or function of any nature or kind, including those done outside but under a tent or other non-permanent building or structure, on Township Property or on Private Property at which more than 500 people are anticipated to be, or are in, attendance throughout one day of the event.

5. That Section 1.1 of By-law No. 2016-064 be amended to include the following definition and the remaining definitions renumbered accordingly:

"Exotic pets/animals" shall be defined as an animal which is thought to be a wild species and/or not native or indigenous to the Township.

6. That Section 2 of By-law No. 2016-064 be amended to include:

2.2 Exemptions

This By-law shall not apply to Special Events organized by the Township.

7. That Section 3.1 of By-law No. 2016-064 be repealed and replaced with the following:

3.1 In order to obtain a Permit, the Applicant must complete and submit to the Township an application 120 days before the event, on a form prescribed by the CEMC, which may require any of the following, at the discretion of the CEMC:

- (a) a Site Plan;
- (b) a food and beverage plan, which would indicate any plans for alcohol service and the provision of potable water;
- (c) an Advertising and Promotion Plan;
- (d) a Structural Plan;
- (e) a Fire Safety Plan;
- (f) an Emergency Plan;
- (g) a Security Plan;
- (h) a Traffic Management Plan;
- (i) a Waste Management Plan;
- (j) a Community Impact / Communication Plan;
- (k) written plans if any of the following are proposed to be used during the Special Event:
 - (i) generators, propane appliances or any other specialized equipment, including the type of fuel used to operate the specialized equipment;
 - (ii) exotic pets/animals;
 - (iii) helicopters, hot air balloons, aircraft, trains, or watercraft;
 - (iv) aerial drones; or,
 - (v) carnival or amusement-style equipment or device;
 - (vii) firework displays
- (l) where the Applicant is not the owner of the property on which the Special Event is to be held, written proof that the owner consents to the Special Event;
- (m) proof that the Applicant is at least 18 years of age or, if the Applicant is a corporation, copies of the letters of incorporation or other incorporating documents that have been duly certified by the proper authorities and that show the full corporate name, officers, and Administrators of the Applicant;
- (n) a noise study, or a noise exemption granted by the Township;
- (o) a building permit application;
- (p) special event permit checklist; or
- (q) any other information or documentation that the CEMC deems necessary.

8. That Section 8 of By-law No. 2016-64 be amended to include:

8.6 A pre-planning meeting will be held at the discretion of the CEMC and may include outside agencies.

8.7 A post event meeting will be held within 30 days of the event or at the discretion of the CEMC.

9. That Section 11.1 of By-law No. 2016-064 be repealed and replaced with the following:

A fee may be charged for each Permit application in accordance with the current Township Consolidated Fees By-law.

10. That Section 12 of By-law No. 2016-064 be repealed and replaced with the following:

12.1 This By-law may be enforced by a Police Officer, a Municipal Law Enforcement Officer, the Fire Chief, the CEMC and/or the Chief Administrative Officer.

12.2 No person shall prevent, hinder or interfere or attempt to prevent, hinder or interfere with an inspection undertaken in accordance with this by-law.

12.3 Notwithstanding any provision of this by-law, the Chief Administrative Officer may exercise sole and absolute authority over this by-law

11. That By-law No. 2018- 123 be hereby repealed.

12. That this by-law shall come into full force and effect upon its final passage.

13. That this by-law may be cited as the "Special Events (Amendment 1) By-law".

READ a FIRST and SECOND TIME this 18th day of March, 2024.

READ a THIRD TIME and FINALLY PASSED this 18th day of March, 2024.

Mayor

Clerk