



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: Parks Renewal and Redevelopment Strategy May 2024

Date: May. 6, 2024

Report Number: CS-2024-05-21

Department: CS

File Number: C11 CS 24

Prepared By: Mike Fair, Director of Community Services

Attachments:

Recommendation:

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CS-2024-05-21 as prepared by Mike Fair, Director of Community Services.

Background:

The Community Services Department posted a request for proposals (RFP) for a Parks Renewal and Redevelopment Strategy that closed on April 26th, 2024.

The Parks Renewal and Redevelopment Strategy was first identified through the 2022 Parks and Recreation Master Plan and will address multiple actions in the Strategic Plan Integrated Master Plan. The strategy will direct the planning, management and redevelopment of parks within the Township of Huron-Kinloss.

The key deliverables for the project include:

- Research and analysis of all background information, projected growth, and current demographics to develop a current state analysis,
- A mix of community engagement including in-person and online engagement opportunities,
- A complete inventory, assessment and classification of all parks and trails,
- A needs assessment for parks and trails (including all-wheel facilities, sports courts, etc.),
- Park concept plans for identified parks in the Township,
- A phased, capital action plan for the redevelopment of all parks
- Guidelines for trail development,
- Policy development including a fundraising policy and maintenance policies and standards,
- Development of a parkland ratio (hectare per resident)
- Assessment and recommendation of land suitable for re-development or re-purpose
- Specific engagement and concept plans for the following projects:
 - Heritage Park/Kin Bruce Park
 - Pickleball Courts

- Ripley Dog Park
- Lucknow Dog Park
- Trail Development

Discussion/Analysis/Overview:

The Township received two requests for proposals for this strategy. Using a weighted scoring matrix and by interviewing both proponents, Staff carefully reviewed each proposal to develop their recommendation.

- Pl.ural: \$64,158.75 + HST
- Thinc design: \$64,435 + HST

Based on the results of the procurement process, the proposal of Pl.ural: \$64,158.75 + HST for the development of the Parks Renewal and Redevelopment Strategy will be accepted.

Financial Impacts:

The Parks Renewal and Redevelopment Strategy is included in the 2024 budget. \$50,000 is coming from the NWMO Resource Fund and \$15,000 from reserve.

Performance Measurement:

The Parks Renewal and Redevelopment Strategy is completed on time and on budget.

Strategic Area:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Embrace a thriving rural lifestyle | <input type="checkbox"/> Enhance Municipal Service Delivery |
| <input checked="" type="checkbox"/> Prepare for Inclusive Growth | <input type="checkbox"/> Ensure Financial Stability |

Strategic Goal:

- **Facilitate Community Well Being**
- **Ensure municipal systems support future growth**
- **Protect, promote and restore our natural environment**

Respectfully Submitted By:

Mike Fair, Director of Community Services

Report Approved By:

Jodi MacArthur, Chief Administrative Officer