



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: Manager of Building & Planning Services Chief Building Official

Resignation

Date: May. 6, 2024

Report Number: CAO-2024-05-19

Department: CAO

File Number: C11-CAO24

Prepared By: Leanne Scott, Human Resources Generalist

Attachments: None

Recommendation:

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CAO-2024-05-19 prepared by Leanne Scott, Human Resources Generalist;

AND accepts with regret the resignation of Bill Klingenberg, Manager of Building & Planning Services/Chief Building Official.

Background:

Bill Klingenberg has submitted his resignation and his last day with the Township will be May 17th, 2024. Since joining in the Township in 2023, Bill has made valuable contributions in our Building & Planning department. The Township expresses gratitude for his service and extends best wishes for his future endeavours.

Discussion/Analysis/Overview:

The recruitment process for this position will start immediately.

Financial Impacts:

Wages for this position are included in the operating budget.

Performance Measurement:

Successfully recruiting positions in an appropriate timeframe.

Strategic Area:

- | | |
|---|--|
| <input type="checkbox"/> Embrace a thriving rural lifestyle | <input checked="" type="checkbox"/> Enhance Municipal Service Delivery |
| <input type="checkbox"/> Prepare for Inclusive Growth | <input type="checkbox"/> Ensure Financial Stability |

Strategic Goal: Support employee recruitment and retention

Respectfully Submitted By:

Leanne Scott, Human Resources Generalist

Report Approved By:

Jodi MacArthur, Chief Administrative Officer