



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: Cloudpermit Renewal 2024-2027

Date: Jun. 3, 2024

Report Number: BLD-2024-06-13

Department: Building

File Number: C11 BLD 24

Prepared By: Staff

Attachments: None

Recommendation:

THAT the Township of Huron-Kinloss Committee of the Whole hereby received Report BLD-2024-06-13 as prepared by Staff;

AND FURTHER THAT a By-law authorizing staff to sign the agreement be brought forward on June 17, 2024.

Background:

The current agreement with Cloudpermit is expiring on September 15, 2024. Staff have requested a renewal quote and have received a 3 year quote as this is the standard renewal that Cloudpermit issues.

Discussion/Analysis/Overview:

Staff are currently satisfied with the Cloudpermit system and the functionality of the web-based program. The contractors are familiar with it as all the surrounding municipalities use the program. For 2023-2024 the annual billable amount is \$14,690.00 and we have been paying that amount since we started using Cloudpermit in the fall of 2020. Cloudpermit is raising their fees to cover software enhancements and have phased it in over the three-year term. The proposed renewal is an annual amount in year 1 \$20,000, year 2 \$25,000 and year 3 \$30,000.

Financial Impacts:

With the phase in of the increase the impact to 2024 budget will be minimized. The building department budget can access their reserves if required.

Performance Measurement:

This program supports enhancing municipal service delivery by increasing staff efficiency and improving online services for residents.

Strategic Area:

- | | |
|---|--|
| <input type="checkbox"/> Embrace a thriving rural lifestyle | <input checked="" type="checkbox"/> Enhance Municipal Service Delivery |
| <input type="checkbox"/> Prepare for Inclusive Growth | <input type="checkbox"/> Ensure Financial Stability |

Strategic Goal: Strive for continuous improvement and increased efficiency

Respectfully Submitted By:

Christine Heinisch, Treasurer

Report Approved By:

Jodi MacArthur, Chief Administrative Officer