

# Lucknow and District Fire Board



## August 20, 2020 Minutes

The Lucknow and District Fire Board met on August 20, 2020 at 7:00 pm through Zoom, an online video conferencing platform.

### Members Present:

Township of Ashfield-Colborne-Wawanosh	Bill Vanstone
Township of Ashfield-Colborne-Wawanosh	Gloria Fisher
Township of Ashfield-Colborne-Wawanosh	Glen McNeil
Township of Huron-Kinloss	Don Murray
Township of Huron-Kinloss	Jim Hanna
Township of Huron-Kinloss	Carl Sloetjes

### Staff and Others Present:

Board Secretary	Florence Witherspoon
Fire Chief	Peter Steer
Deputy Fire Chief	Clint Hamilton
Secretary	Steve Bushell

### 1. Call to Order

Chair Don Murray called the meeting to order.

### 2. Disclosure of Pecuniary Interest

None declared.

### 3. Adoption of Previous Minutes

	Moved by: Bill Vanstone
Resolution	Seconded by: Gloria Fisher
No. 1	THAT the minutes dated June 18, 2020 of the Lucknow and District Fire Board be adopted as circulated.

CARRIED

### 4. Business Arising from the Minutes

None.

### 5. Report from Fire Chief Steer

The Board reviewed the August 2020 Interim Activity Report prepared by Fire Chief Steer.

### 6. Budget to Actual Report

The Board reviewed the Actual vs. Budget Statement from January to August 17, 2020.

### 7. Fire Department Policies - Standard Operating Guidelines

The Lucknow Fire Department provided the current Standard Operating Guidelines with 12 Sections in total. Section 11: Occupational Health, Safety and Wellness was reviewed by the Board.

	Moved by: Jim Hanna
Resolution	Seconded by: Carl Sloetjes
No. 2	

THAT the Lucknow and District Fire Board receive the updated Standard Operated Guidelines, including Section 11.

CARRIED

8. Closed Session

Moved by: Glen McNeil  
Seconded by: Bill Vanstone  
Resolution No. 3 THAT the Lucknow and District Fire Board move into Closed Session, in accordance with Section 239 of the Municipal Act, 2001, with the Secretary Florence Witherspoon, remaining in attendance at 7:05 pm for the purposes of the discussing:

- 1. Matters of Negotiation

CARRIED

Moved by: Carl Sloetjes  
Resolution No. 4 Seconded by: Bill Vanstone  
THAT the Lucknow and District Fire Board reconvene into Open Session at 7:45 pm.

CARRIED

9. Business Arising from Closed Session

None.

10. New Business

Chair Don Murray requested at members of ACW Council support the Huron-Kinloss resolution supporting the trucking industry.

11. Next Meeting

September 17, 2020 at 7:00 pm or at the call of the Chair.

12. Adjournment

Moved by:  
Resolution No. 5 Seconded by:  
THAT the Lucknow and District Fire Board adjourn at 7:50 pm.

CARRIED

ORIGINAL SIGNED BY

Chair, Don Murray

ORIGINAL SIGNED BY

Secretary, Florence Witherspoon