



# The Corporation of the Township of Huron-Kinloss

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## Staff Report

**Report Title: Emergency Management Summary July 2024**

**Date: Aug. 7, 2024**

**Report Number: FIR-2024-08-17**

**Department: Fire & Emergency Services**

**File Number: C11 FIRE 24**

**Prepared By: Mel Moulton, Emergency Services/ Health & Safety Coordinator- CEMC**

**Attachments: None**

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### **Recommendation:**

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report FIR-2024-08-17 prepared by Mel Moulton, Emergency Services/ Health & Safety Coordinator-CEMC.

AND FURTHER authorizes the Community Emergency Management Coordinator (CEMC) to issue the Special Events Permit for Lucknow's Music In The Fields when permit conditions are met.

### **Background:**

In 2016 the Township of Huron-Kinloss Council implemented a Special Events By-Law regulating all special events within the Township of Huron-Kinloss which meet certain criteria.

This Special Events By-law requires that all organizers of special events complete an application and an Operational Emergency Response plan to be reviewed by impacted Township Departments and Staff and to be approved by the CEMC.

### **Discussion/Analysis/Overview:**

The Special Events By-law stipulates Special Events where more than 5,000 people are planned or anticipated to be in attendance only council has the authority to issue or refuse the permit.

The Lucknow's Music In the Fields organizers expect 7,000 spectators during the event.

Organizers have submitted the necessary applications, noise by-law exemptions, tent permits applications, special occasion permit and emergency planning documentation. Senior Staff have reviewed the emergency response plan.

### **Financial Impacts:**

There is no financial impact or budget implications associated with this report.

### **Performance Measurement:**

N/A

**Strategic Area:**

- Embrace a thriving rural lifestyle
- Enhance Municipal Service Delivery
- Prepare for Inclusive Growth
- Ensure Financial Stability

**Strategic Goal: Facilitate Community Well Being**

**Respectfully Submitted By:**

Mel Moulton, Emergency Services/ Health & Safety Coordinator- CEMC

**Report Approved By:**

Jodi MacArthur, Chief Administrative Officer