



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: Emergency Management and Health and Safety August 2024 Summary

Date: Sep. 4, 2024

Report Number: FIR-2024-09-22

Department: Fire & Emergency Services

File Number: C11 FIR 24

**Prepared By: Mel Moulton, Emergency Services and Health & Safety Coordinator
CEMC**

Attachments: None

Recommendation:

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report FIR-2024-09-22 prepared by Mel Moulton, Emergency Services/ Health & Safety Coordinator-CEMC.

AND FURTHER authorizes the Community Emergency Management Coordinator (CEMC) to issue the Special Events Permit for Ripley Agricultural Society Annual Fall Fair when permit conditions are met.

Background:

In 2016 the Township of Huron-Kinloss Council implemented a Special Events By-Law regulating all special events within the Township of Huron-Kinloss which meet certain criteria.

This Special Events By-law requires that all organizers of special events complete an application and an Operational Emergency Response plan to be reviewed by impacted Township Departments and Staff and to be approved by the CEMC.

This report also includes monthly emergency management and health and safety updates.

Discussion/Analysis/Overview:

Emergency Management

The Special Events By-law stipulates Special Events where more than 5,000 people are planned or anticipated to be in attendance only council has the authority to issue or refuse the permit.

The Ripley Agricultural Society organizers expect more than 5,000 spectators during the event.

Organizers have submitted the necessary applications, noise by-law exemptions, tent permits applications, and emergency planning documentation. Senior Staff will review the emergency response plan.

Two special event permit applications were received during August.

1. Lucknow Agricultural Society Annual Fall Fair
2. Kites in The Fields

One special event permit was issued to Lucknow's Music in The Fields in August.

Health & Safety

One incident occurred in August a slow-moving truck struck a building.

Earlier this year council inquired with staff about radon testing. Currently there is no requirement for workplace testing however Public Health recommends testing homes with basements. Staff reviewed the need and determined only buildings where staff worked in a basement could be beneficial to assess. The Joint Health and Safety Committee (JHSC) was consulted and three 90+ day tests were purchased and placed in the basement of the Municipal Office. The tests were sent to a lab for analysis. Two of the three tests returned with results in the 'normal' range (keeping in mind these are thresholds for residential buildings) the third test was higher but was placed in a room with a sump pump. The JHSC discussed and recommended sealing the sump pump hole, Community Services was tasked with this action.

Financial Impacts:

There is no financial impact or budget implications associated with this report.

Performance Measurement:

N/A

Strategic Area:

- | | |
|-------------------------------------------------------------|------------------------------------------------------------------------|
| <input type="checkbox"/> Embrace a thriving rural lifestyle | <input checked="" type="checkbox"/> Enhance Municipal Service Delivery |
| <input type="checkbox"/> Prepare for Inclusive Growth | <input type="checkbox"/> Ensure Financial Stability |

Strategic Goal: Facilitate Community Well Being

Respectfully Submitted By:

Mel Moulton, Emergency Services and Health & Safety Coordinator- CEMC

Report Approved By:

Jodi MacArthur, Chief Administrative Officer