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that cultivates opportunities and  
embraces our rural lifestyle.

We deliver services that responsibly utilize  
resources, respect our environment, and  
foster a community ready to shape its future.

## Council Meeting Minutes

Date: July 15, 2024  
Time: 7:00 pm  
Location: Council Chambers

Members Present Don Murray, Mayor  
Jim Hanna, Deputy Mayor  
Shari Flett, Councillor  
Scott Gibson, Councillor  
Ed McGugan, Councillor  
Carl Sloetjes, Councillor

Members Absent Larry Allison, Councillor

Staff Present Jennifer White, Clerk  
Jodi MacArthur, Chief Administrative Officer  
Christine Heinisch, Manager of Financial Services/Treasurer

### 1. Call to Order

Mayor Murray called the meeting to order at 7:00 p.m.

### 2. Disclosure of Pecuniary Interest

None disclosed.

### 3. Adoption of Minutes

**Resolution No.:** 07/15/2024 - 01

**Moved By** Jim Hanna

**Seconded By** Ed McGugan

THAT the minutes of the Council meeting of June 17, 2024 and Committee of the Whole meeting of July 3, 2024 be adopted as presented.

**Carried**

**4. Financial Reports**

**4.1 Previous Month Actual Accounts – June 2024, TRE-2024-07-43**

Members of Council requested clarification on items as needed.

**Resolution No.:** 07/15/2024 - 02

**Moved By** Shari Flett

**Seconded By** Scott Gibson

THAT the Township of Huron-Kinloss Council hereby ratifies and confirms payment of the June 2024 accounts in the amount of \$ 4,816,755.71

**Carried**

**4.2 Revenue and Expenditure Reports to June 30, 2024, TRE-2024-07-44**

**Resolution No.:** 07/15/2024 - 03

**Moved By** Ed McGugan

**Seconded By** Carl Sloetjes

THAT the Township of Huron-Kinloss Council hereby reviews and receives the summary revenue and expenditure reports to June 30, 2024 prepared by Christine Heinisch, Treasurer.

**Carried**

**4.3 July 2024 Accounts, TRE-2024-07-47**

Members of Council requested clarification on items as needed.

**Resolution No.:** 07/15/2024 - 04

**Moved By** Scott Gibson

**Seconded By** Ed McGugan

THAT the Township of Huron-Kinloss Council hereby authorizes payment of the July accounts in the amount of \$ 942,301.30.

**Carried**

**5. Staff Reports**

## 5.1 Treasury

### a. Minutes of Settlement July 2024, TRE-2024-07-40

**Resolution No.:** 07/15/2024 - 05

**Moved By** Carl Sloetjes

**Seconded By** Jim Hanna

THAT the Township of Huron-Kinloss Council hereby receives for information Report TRE-2024-07-40 as prepared by Phyllis Hunter; Taxation/Revenue Clerk.

AND FURTHER THAT Council approve the applications as outlined in this report.

**Carried**

### b. Quarterly Tax Arrears Report July 2024, TRE-2024-07-41

Council questioned the annual difference in percentage rate outstanding year to year and inquired if this can be attributed to a downturn in the economy.

Staff noted that there are payment plans in place, which contribute to the increase in percentage but which may decrease by year-end as payments are made. This report also includes water and other fees counted within the tax arrears. The Townships interest charges may not be as high as other liabilities, and residents may be paying other high interest debts first. Staff are not concerned about the trend at this point.

**Resolution No.:** 07/15/2024 - 06

**Moved By** Carl Sloetjes

**Seconded By** Shari Flett

THAT the Township of Huron-Kinloss Council hereby receives for information Report TRE-2024-07-41 as prepared by Phyllis Hunter, Taxation/Revenue Clerk.

**Carried**

### c. Asset Management Plan Update, TRE-2024-07-45

Council discussed transparency in the procurement policy, and the requirement for quotes to be provided. Staff noted that in this case there were extenuating circumstances as outlined in the report, where providing an exemption to this requirement is expected to provide efficiencies, and other benefits while staying within budgeted amounts for the project. To maintain openness and transparency in procurement processes, Staff are required to provide validations to Council when requesting an exemption from established policy.

**Resolution No.:** 07/15/2024 - 07

**Moved By** Ed McGugan

**Seconded By** Jim Hanna

THAT the Township of Huron-Kinloss Council hereby receives Report TRE-2024-07-45 prepared by Christine Heinisch, Manager of Financial Services/Treasurer;

AND FURTHER THAT Council for reasons outlined in the report approve an exemption from By-law 2022-196 Purchasing & Procurement Policy Section 5.0 to permit non-competitive procurement to deliver a 2025 O.Reg 588/17 compliant Asset Management Plan.

**Carried**

## **6. By-Laws and Agreements**

### **6.1 Canada Community-Building Fund Agreement By-law**

**Resolution No.:** 07/15/2024 - 08

**Moved By** Shari Flett

**Seconded By** Jim Hanna

THAT the "Canada Community-Building Fund Agreement By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-67.

**Carried**

### **6.2 Cloudpermit Agreement By-law**

**Resolution No.:** 07/15/2024 - 09

**Moved By** Scott Gibson  
**Seconded By** Ed McGugan

THAT the "Cloudpermit Agreement By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-68.

**Carried**

**6.3 Repeal By-law 2023-86 Appoint Relief By-law Officers**

**Resolution No.:** 07/15/2024 - 10

**Moved By** Carl Sloetjes  
**Seconded By** Jim Hanna

THAT the " Repeal By-law 2023-86 Appoint Relief By-law Officers" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-69.

**Carried**

**6.4 Hydro One Undertaking (Ripley Industrial Park) By-law**

**Resolution No.:** 07/15/2024 - 11

**Moved By** Ed McGugan  
**Seconded By** Shari Flett

THAT the "Hydro One Undertaking (Ripley Industrial Park) By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-70.

**Carried**

**7. Township Committee Minutes Received**

**Resolution No.:** 07/15/2024 - 12

**Moved By** Jim Hanna  
**Seconded By** Scott Gibson

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 7.

**Carried**

**7.1 Ripley Summer Sports Committee**

**8. Other Agency Minutes and Reports Received**

**Resolution No.:** 07/15/2024 - 13

**Moved By** Shari Flett

**Seconded By** Ed McGugan

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 8.

**Carried**

**8.1 Bruce Area Solid Waste Recycling**

**8.2 Community Safety and Well-Being Planning**

**8.3 Maitland Conservation**

**9. New Business/ Council Reports**

Members of Council provided information to Staff to follow-up regarding an entrance permit request, and the possible land transfer and assumption of a driveway. Staff will bring back a report on the possible land transfer, when the owner provides a request and further information.

**10. Closed Session**

**Resolution No.:** 07/15/2024 - 14

**Moved By** Ed McGugan

**Seconded By** Carl Sloetjes

THAT the Township of Huron-Kinloss Council move into closed meeting at 7:35 p.m. for the purpose of considering

1) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (insurance claim),

pursuant to Section 239(2) of the *Municipal Act, 2001*, as amended;

AND FURTHER THAT Council return to regular open meeting upon completion.

**Carried**

**11. Business Arising from the Closed Session**

Council arose from closed session at 7:50 p.m.

The Chair reported a closed session was held to consider litigation or potential litigation. This was considered for information only. No direction was provided to Staff.

**12. Confirming By-Law**

**Resolution No.:** 07/15/2024 - 15

**Moved By** Carl Sloetjes

**Seconded By** Jim Hanna

THAT the "Confirmatory July 2024" By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-71.

**Carried**

**13. Adjournment**

**Resolution No.:** 07/15/2024 - 16

**Moved By** Scott Gibson

**Seconded By** Shari Flett

THAT this meeting adjourn at 7:51 p.m.

**Carried**

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Mayor

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Clerk