

April 17, 2024

**Maitland Source Protection Authority (MSPA) Meeting #3-24  
Minutes**

**Members Present:** Alison Lobb, Ed McGugan, Alvin McLellan, Matt Duncan, ,  
Sharen Zinn, Megan Gibson, Andrew Fournier, Evan Hickey,  
Anita van Hittersum, Ed Podniewicz

**Members Absent:** Vanessa Kelly

**Staff Present:** Phil Beard, General Manager-Secretary-Treasurer  
Stewart Lockie, Conservation Areas Services Coordinator  
Patrick Huber-Kidby, Planning and Regulations Supervisor  
Donna Clarkson, Source Water Protection Specialist  
Jayne Thompson, Communications, GIS, IT Coordinator  
Michelle Quipp, Executive Assistant

**Others Present:** Cory Bilyea, Midwestern Newspapers

a) Approval of the Minutes from MSPA Meeting #2-2024 held on March 20, 2024.

**Motion MSPA #7-24**

**Moved by:** Andrew Fournier

**Seconded by:** Alvin McLellan

THAT the minutes from the MSPA meeting #2-24 of March 20, 2024 be approved.  
(carried)

b) Amendment to Maitland Source Protection Plan: Report #4-2024

Report #4-2024 was presented to the members and the following motion was made:

**Motion MSPA #8-24**

**Moved by:** Evan Hickey

**Seconded by:** Andrew Fournier

THAT the Source Protection Authority receives SPA report 4-2024 for information.



c) Annual Progress Report: Report #5-2024

Report #5-2024 was presented to the members and the following motion was made:

**Motion MSPA #9-24**

**Moved by:** Sharen Zinn

**Seconded by:** Ed Podniewicz

THAT the Maitland Valley Source Protection Authority approve the Annual Progress Report for submission to the Ministry of Environment, Conservation and Parks (MECP).

(carried)

d) Adjournment of MSPA meeting

The meeting adjourned at 8:17pm with this motion:

**Motion MSPA #10-24**

**Moved by:** Megan Gibson

**Seconded by:** Anita Van Hittersum

THAT the MSPA meeting be adjourned.

(carried)



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Ed McGugan  
Chair

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Phil Beard  
General Manager / Secretary-Treasurer