



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: 2025 Rates and Fees

Date: Nov. 4, 2024

Report Number: TRE-2024-11-63

Department: Treasury

File Number: C11 TRE 24

Prepared By: Christine Heinisch, Manager of Financial Services/Treasurer

Attachments: 2025 Draft Proposed Rates and Fee; 2025 Draft Proposed Rates and Fees-Schedule P; Proposed Water and Wastewater 2025.

Recommendation:

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives Report TRE-2024-11-63 prepared by Christine Heinisch, Treasurer;

AND FURTHER that the appropriate by-laws be brought forward to adopt the 2025 Rates and Fees.

Background:

Rates and Fees are imposed on users that need extra services, allowing for the recovery of costs associated with those additional services provided on a requested basis. This helps offset the tax burden to ratepayers. A regular review of the rates and fees is done to ensure that the cost is kept current to operating (including staffing) costs and consistent with neighbouring municipalities.

Discussion/Analysis/Overview:

As an extensive review was done last year, there are fewer updates, and generally smaller increases proposed for the upcoming year. Any updates and changes have been highlighted in yellow.

Schedule A-Administration, Staff is proposing a few incremental updates and a couple additional fees that were addressed in policies previously. Staff is working on moving all fees stated in policies to the Consolidated Rates and Fees By-Law. Tax Registration fee is new to cover the cost of staff time to prepare a property for registration.

Schedule C – Planning, Staff is proposing a few updates to application fees and deposit amounts have been increased to ensure costs incurred are covered up front.

Schedule E – Emergency Services, Staff is proposing some rates updated to MTO rates to ensure staff and vehicle costs incurred are recoverable. Fees for inspection/permits and licences have been increased to cover the staff cost.

Schedule G – Recreation Program, Staff are proposing a few incremental updates, and a few new programs were added.

Schedule H – Licencing fees, Staff is proposing a few incremental updates and one change to dog tag fees; proposed to have just one fee for the year and any past due accounts would be charged interest.

Schedule L – Landfill fees, Staff is proposing small incremental updates.

Schedule P – Development Charges – This schedule will be added to the Consolidated rates and fees by-law so that the charges can be indexed yearly.

Water & Wastewater Fees – Staff have updated the water rates by 1% and both the wastewater fees by approx. 5.6% for each system as per the Asset Management Plan. The major facilities charge has been updated to reflect the new development charges for those systems for 2025.

Financial Impacts:

The 2025 rates and fees will be incorporated into the 2025 operating budget. The new rates and fees would commence January 1 or as otherwise reflected in the draft fees.

Performance Measurement:

The rates and fees are covering the cost of the service and offset the cost to ratepayers.

Strategic Area:

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|---|--|
| <input type="checkbox"/> Embrace a thriving rural lifestyle | <input type="checkbox"/> Enhance Municipal Service Delivery |
| <input type="checkbox"/> Prepare for Inclusive Growth | <input checked="" type="checkbox"/> Ensure Financial Stability |

Strategic Goal: Commit to financial health and sustainability

Respectfully Submitted By:

Christine Heinisch, Manager of Financial Services/Treasurer

Report Approved By:

Jodi MacArthur, Chief Administrative Officer