



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: Huron Lakeshore Friendship Club Agreement

Date: Nov. 4, 2024

Report Number: CS-2024-11-45

Department: Community Services

File Number: C11 CS 24

Prepared By: Mike Fair, Director of Community Services

Attachments: Huron Lakeshore Friendship Club Agreement

Recommendation:

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives Report CS-2024-11-45 prepared by Mike Fair, Director of Community Services;

AND FURTHER authorizes a by-law come forward to enter into an agreement with the Huron Lakeshore Friendship Club for use of the Point Clark Community Centre.

Background:

The Huron Lakeshore Friendship Club (HLFC) is a seniors club that operates out of the Point Clark Community Centre since 1989 and provides weekly seniors activities including, cards, shuffleboard, crafts, and general social events promoting social inclusion to the membership.

The Huron Lakeshore Friendship Club (HLFC) has been using the Point Clark Community Centre since 1989. The club has been providing the Township with a \$2000 annual donation. The HLFC has also donated more than \$20 000 for various upgrades / items located at the Point Clark Community Centre since construction.

Since 1989 the HLFC has been given permission by the Township to have exclusive use of the main floor and storage room in basement of facility on Mondays and Thursdays and Four (4) special event days including June Brunch, September Harvest Dinner, October Craft Show, and Christmas Dinner.

The Township may schedule use from time to time and will notify the HLFC for elections, extended maintenance / renovations and emergencies as required.

Discussion/Analysis/Overview:

Other than an informal statement dated back to 1989 there has not been a formal agreement with clear responsibilities, but rather informal / verbal agreements from time to time. A formal agreement provides future staff and HLFC members clear direction for responsibilities.

Staff have been meeting with the HLFC for over a year to determine a path forward for a formal agreement / memorandum of understanding (MOU), and an annual

donation increase with the associated use. The proposed annual donation increase is 2% annually and included in the MOU as Schedule A of the agreement.

Staff has also determined that the HLFC does carry an insurance policy and the Township of Huron-Kinloss named additionally insured.

Staff recommends that Council bring forward a By-law for the agreement attached.

Financial Impacts:

A 2% annual increase in revenues for the use of the Point Clark Community Centre.

Performance Measurement:

Increased revenues for the Point Clark Community Centre

Strategic Area:

- | | |
|------------------------------------------------------------------------|----------------------------------------------------------------|
| <input checked="" type="checkbox"/> Embrace a thriving rural lifestyle | <input type="checkbox"/> Enhance Municipal Service Delivery |
| <input type="checkbox"/> Prepare for Inclusive Growth | <input checked="" type="checkbox"/> Ensure Financial Stability |

Strategic Goal: Facilitate Community Well Being

Respectfully Submitted By:

Mike Fair, Director of Community Services

Report Approved By:

Jodi MacArthur, Chief Administrative Officer