



The Corporation of the Township of Huron-Kinloss

Staff Report

Report Title: 2025 Building Permit Fees Review

Date: Dec. 2, 2024

Report Number: BLD-2024-12-25

Department: Building and Planning

File Number: C11

Prepared By: Brett Pollock, Manager of Building and Planning/CBO

Attachments: 2025 Draft Proposed Building Permit Fees

Recommendation:

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report BLD-2024-12-25 prepared by Brett Pollock, Manager of Building and Planning/CBO;

AND FURTHER approves amending the building fees as outlined in the report;

AND FURTHER THAT a public meeting be held in accordance with the Building Code Act and notice of the public meeting be provided in accordance with the Act;

AND FURTHER authorizes a by-law be brought back amending the fees following the public meeting.

Background:

The intent of building permit fees is to ensure that the cost of administering and enforcing the Act does not exceed the anticipated reasonable costs. As a result, fees are reviewed by staff regularly with adjustments proposed to Council as required. The last adjustments to building permit fees were made in 2022 and 2023 however only slight adjustments have been made.

Discussion/Analysis/Overview:

A review of the current fees and reserve has been completed and comparison made with both the Township of ACW and Municipality of Kincardine. The proposed fees are consistent with both ACW and Kincardine and when considering the future growth, the needs of the community and the goal to improve the service level it was determined the current fees be increased as indicted in the attached table.

Financial Impacts:

A result of the proposed increases is shown below for your information.

1800 SF Bungalow with unfinished basement and 600 SF attached garage

Proposed - \$4168 Current - \$2710

6400 SF farm building without livestock

Proposed - \$1920 Current - \$1280

10,000 SF livestock facility – no liquid manure storage

Proposed - \$3500 Current - \$2500

Performance Measurement:

The revenue generated from the proposed increases would bring the Township closer to covering costs of current and future expenditures.

Strategic Area:

- | | |
|--|--|
| <input type="checkbox"/> Embrace a thriving rural lifestyle | <input checked="" type="checkbox"/> Enhance Municipal Service Delivery |
| <input checked="" type="checkbox"/> Prepare for Inclusive Growth | <input checked="" type="checkbox"/> Ensure Financial Stability |

Strategic Goal: Commit to financial health and sustainability

Respectfully Submitted By:

Brett Pollock, Manager of Building and Planning/CBO

Report Approved By:

Jodi MacArthur, Chief Administrative Officer