

Lucknow & District Joint Recreation Board



7:00 pm - Via Zoom

October 23, 2024

MINUTES

The Lucknow & District Joint Recreation Board met on the 23rd day of October 2024 at 7:00 p.m. through Zoom, an online video conferencing platform.

This meeting was held electronically as per the Township of Ashfield-Colborne-Wawanosh By-Law 83-2021, Section 3.10 which allows for Electronic Participation of Board Meetings.

MEMBERS

Larry Allison	(X)
Wayne Forster	(X)
Scott Gibson	Absent
Jim Hanna	Absent
Glen McNeil	(X)
Jennifer Miltenburg	(X)

OTHERS

Steve Bushell, Facility Manager / Recreation Co-ordinator	(X)
Mark Becker, CAO (Board Secretary)	(X)

1.0 CALL TO ORDER

Chairperson Wayne Forster.

2.0 DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

3.1 Board Meeting Minutes – March 20, 2024

Moved by Jennifer Miltenburg
Seconded by Glen McNeil

ADOPTION
OF #1
MINUTES

THAT the Lucknow & District Joint Recreation Board
hereby adopts the March 20, 2024 Meeting Minutes
as written.

Carried.

4.0 DELEGATIONS

No items scheduled.

5.0 REPORT OF THE CHAIRPERSON

No report.

6.0 REPORT OF FACILITY MANAGER / RECREATION CO-ORDINATOR

6.1 Huff n Puff Tournament Donation

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell and a copy of the email received from the organizers in this regard.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

6.2 Winter Staff Hiring

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

6.3 Full Time Facility Operator & Parks Maintainer Hiring

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

6.4 Huron Bruce Minor Hockey Association Letter

We have provided the Board with a copy of the letter received from Huron Bruce Minor Hockey Association as well as a report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

6.5 Regional Electric Vehicle Charging Strategy

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

6.6 Grant Application

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: That the Board supports the recommendation as provided and adopts the following resolution.

ACTION: The Board supported the recommendations of staff and adopted the following resolution.

Moved by Jennifer Miltenburg
Seconded by Larry Allison

SUPPORT
APPLICATION #2
FOR
CSRIF

THAT the Lucknow & District Joint Recreation Board hereby agrees to support the submission of an application to the Community Sport and Recreation Infrastructure Fund (CSRIF) for the replacement of the arena boards and glass which is in need of replacement.

Carried.

6.7 Ice Time Allocation Policy

We have provided the Board with a copy of the policy as well as a report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: That the Board supports the recommendation as provided and adopts the following resolution.

ACTION: The Board agreed to approve the revised Ice Time Allocation Policy as presented and adopt the following resolution.

Moved by Jennifer Miltenburg
Seconded by Glen McNeil

ICE TIME #3
ALLOCATION
REVISED
POLICY

THAT the Lucknow & District Joint Recreation Board hereby agrees to approve the revised Ice Time Allocation Policy as provided.

Carried.

6.8 Bruce County Land Acquisition

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: That the Board supports the recommendation as provided.

ACTION: The Board supported staff recommendations to proceed with the acquisition of the lands as provided in the report.

7.0 ACCOUNTS

7.1 Revenue/Expenditure Report – September 2024

Moved by Jennifer Miltenburg
Seconded by Larry Allison

REVENUE/ #4 THAT the Lucknow & District Joint Recreation Board
EXPENDITURE hereby accepts the Revenue/Expenditure Report as
REPORT presented.

Carried.

8.0 OTHER BUSINESS

(items to be brought forward to a future meeting)

The Board requested staff to prepare a report for a future Board meeting, with respect to an update on the Lucknow Pool and more specifically, the pool hiring, the behaviour policy, and number of participants.

9.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

10.0 ADJOURNMENT

Moved by Jennifer Miltenburg
Seconded by Glen McNeil

ADJOURN #5 THAT the Lucknow and District Joint Recreation Board does now adjourn to meet again on November 20, 2024 at 7:00 p.m. or at the Call of the Chairperson.

Carried.

~

Chairperson, Wayne Forster

Secretary, Mark Becker