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that cultivates opportunities and
embraces our rural lifestyle.

We deliver services that responsibly utilize
resources, respect our environment, and
foster a community ready to shape its future.

Council Meeting Minutes

| | |
|-----------------|--|
| Date: | November 18, 2024 |
| Time: | 7:00 pm |
| Location: | Council Chambers |
| Members Present | Don Murray, Mayor Jim Hanna, Deputy Mayor Larry Allison, Councillor Shari Flett, Councillor Scott Gibson, Councillor Ed McGugan, Councillor |
| Members Absent | Carl Sloetjes, Councillor |
| Staff Present | Jennifer White, Clerk Christine Heinisch, Manager of Financial Services/Treasurer John Yungblut, Director of Public Works |

1. Call to Order

Mayor Murray called the meeting to order at 7:02 p.m.

2. Disclosure of Pecuniary Interest

None disclosed.

3. Adoption of Minutes

Resolution No.: 11/18/2024 - 01

Moved By Scott Gibson

Seconded By Jim Hanna

THAT the minutes of the Council meeting of October 21, 2024 and the Committee of the Whole minutes of November 4, 2024 be adopted as presented.

Carried

4. Delegations

None.

5. Financial Reports

5.1 Previous Month Actual Accounts – October 2024, TRE-2024-11-65

Council inquired about a purchase, which Staff identified as a pressure washer purchase. Council encouraged Staff to shop local whenever possible and practicable.

Resolution No.: 11/18/2024 - 02

Moved By Jim Hanna

Seconded By Larry Allison

THAT the Township of Huron-Kinloss Council hereby ratifies and confirms payment of the October 2024 accounts in the amount of \$ 1,500,406.55

Carried

5.2 Revenue and Expenditure Reports to October 31, 2024, TRE-2024-11-66

Council inquired about whether a surplus could be determined yet at this time. Staff noted that it was too early to speculate as there are outstanding payments for capital projects which have yet to be included.

Resolution No.: 11/18/2024 - 03

Moved By Shari Flett

Seconded By Scott Gibson

THAT the Township of Huron-Kinloss Council hereby reviews and receives the summary revenue and expenditure reports to October 31, 2024 prepared by Christine Heinisch, Treasurer.

Carried

5.3 November Accounts 2024, TRE-2024-11-67

Resolution No.: 11/18/2024 - 04

Moved By Ed McGugan
Seconded By Jim Hanna

THAT the Township of Huron-Kinloss Council hereby authorizes payment of the November accounts in the amount of \$ 291,913.52

Carried

6. Staff Report

6.1 Treasury

a. Minutes of Settlement, TRE-2024-11-64

Resolution No.: 11/18/2024 - 05

Moved By Larry Allison
Seconded By Shari Flett

THAT the Township of Huron-Kinloss Council hereby receives Report TRE-2024-11-64 as prepared by Phyllis Hunter; Taxation/Revenue Clerk.

AND FURTHER THAT Council approve the applications as outlined in this report.

Carried

6.2 Public Works

a. Water and Wastewater Operations RFP, PW-2024-12-49

Council inquired about how costs were attributed in the proposal. Staff noted that it is the same operators who are doing the same work, and assumption has been made in the proposal about the ratio of time spent on each. Staff noted that the water systems are more complex than our current sewer systems and are expected to take up more of the operators time.

Council inquired whether this meant that the cost of wastewater may be shifted to ratepayers who do not use that system. Staff to ensure that the burden for sewer is not being allocated to those who do not have sewers. Staff will keep track of and audit actual costs and re-evaluate the water/wastewater fees after the first year to realign them to actual costs in the 2026 rates and fees.

Council inquired about reasoning behind a switch when the costs are not significantly different between the two proposals. Staff would like to make changes to how asset management is conducted, and the current supplier would not commit to a plan to prolong the life of water and wastewater assets. Staff also noted that there has been turnover in staff with the current provider, so the historic knowledge has not necessarily been retained.

Staff noted that they have heard positive feedback about Ontario Clean Water Agency (OCWA).

Council discussed the expected challenges with the transition between the two providers. This will primarily be the responsibility of the new Manager of Environmental Services.

Resolution No.: 11/18/2024 - 06

Moved By Scott Gibson

Seconded By Ed McGugan

THAT the Township of Huron-Kinloss Council hereby receives Report PW-2024-12-49, prepared by John Yungblut, Director of Public Works.

AND FURTHER accepts the proposal from Ontario Clean Water Agency (OCWA) for the provision of water and wastewater operation and maintenance services over a five-year term in the amount of \$4,331,276.12, not including HST.

AND FURTHER directs staff to immediately begin contract negotiations with OCWA.

Carried

6.3 Chief Administrative Officer

a. Hiring Report November, CAO-2024-11-37

Resolution No.: 11/18/2024 - 07

Moved By Shari Flett

Seconded By Jim Hanna

That the Township of Huron-Kinloss Council hereby receives for information Report CAO2024-11-37 prepared by Leanne Scott,

Human Resources Generalist confirming the hiring of the seasonal Snow Plow Operators and the Manager of Environmental Services;

AND FURTHER authorizes the appropriate by-law to come forward as matters arising on tonight's agenda confirming the hiring of Cory Dulong as Manager of Environmental Services.

Carried

6.4 Legislative Services

a. Civil Marriage Solemnization Services and Marriage Commissioners, CLK-2024-11-46

Resolution No.: 11/18/2024 - 08

Moved By Shari Flett

Seconded By Scott Gibson

THAT the Township of Huron-Kinloss Council hereby receives Report CLK2024-11-46 prepared by Jennifer White, Manager of Legislative Services/Clerk;

AND FURTHER authorizes the appropriate by-law come forward as a matters arising.

Carried

7. Correspondence Requiring Direction

7.1 Maitland Valley Conservation Authority Draft CA Strategy

Council discussed the draft Conservation Authorities Strategy. Council commented that the document was concise, well-written and easy to follow. Council expressed appreciation for the work that the Maitland Valley Conservation Authority (MVCA) does within the community with respect to building partnerships, tree planting and other ecological preservation projects. It was noted that with camping providing such strong financial benefits in the two areas permitted in the MVCA area, that there may be consideration within the strategy to increase opportunities for camping on MCVA lands. Additionally, a suggestion of increasing the number of multi-use trails would be beneficial, and that these uses include all-terrain vehicles as a permitted use.

Council discussed challenges around municipal drain maintenance approvals, and suggested advocacy from the Conservation Authorities and municipalities to the province to streamline and expedite the approval process. Staff to investigate delegation opportunities at the Rural Ontario Municipal Association Conference respecting drainage.

Resolution No.: 11/18/2024 - 09

Moved By Jim Hanna
Seconded By Shari Flett

THAT the Township of Huron-Kinloss Council direct Staff to provide comments to the Maitland Valley Conservation Authority as discussed.

Carried

8. By-Laws and Agreements

8.1 Development Charges By-law

Resolution No.: 11/18/2024 - 10

Moved By Ed McGugan
Seconded By Jim Hanna

THAT the "Development Charges By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-103.

Carried

8.2 Incorporate Municipal Tax Sale Administration Fee within the Rates and Fees By-law

Resolution No.: 11/18/2024 - 11

Moved By Scott Gibson
Seconded By Larry Allison

THAT the "Incorporate Municipal Tax Sale Administration Fee within the Rates and Fees By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-104.

Carried

8.3 2025 Consolidated Rates and Fees By-law

Resolution No.: 11/18/2024 - 12

Moved By Scott Gibson

Seconded By Ed McGugan

THAT the "2025 Consolidated Rates and Fees By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-105.

Carried

8.4 2025 Water and Wastewater Fees By-law

Resolution No.: 11/18/2024 - 13

Moved By Larry Allison

Seconded By Jim Hanna

THAT the "2025 Water and Wastewater Fees By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-106.

Carried

8.5 Her Strength Studio Agreement By-Law

Resolution No.: 11/18/2024 - 14

Moved By Shari Flett

Seconded By Jim Hanna

THAT the "Her Strength Studio Agreement By-Law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-107.

Carried

8.6 Huron Lakeshore Friendship Club Agreement By-law

Resolution No.: 11/18/2024 - 15

Moved By Scott Gibson
Seconded By Ed McGugan

THAT the "Huron Lakeshore Friendship Club Agreement By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-108.

Carried

8.7 Ripley Medical Centre Occupancy Agreement 2024 – 2034 By-Law

Resolution No.: 11/18/2024 - 16

Moved By Jim Hanna
Seconded By Shari Flett

THAT the "Ripley Medical Centre Occupancy Agreement (2024 – 2034) By-Law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-109.

Carried

8.8 BluewaterTown and Country Snowmobile Club land use MOU By-law

Resolution No.: 11/18/2024 - 17

Moved By Ed McGugan
Seconded By Scott Gibson

THAT the "Bluewater Town and Country Snowmobile Club land use MOU By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024 -110.

Carried

8.9 Routine Disclosure Active Dissemination Policy By-law

Resolution No.: 11/18/2024 - 18

Moved By Larry Allison
Seconded By Scott Gibson

THAT the "Routine Disclosure/Active Dissemination Policy By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-111.

Carried

8.10 Amend the Waterworks Agreement 3 Pine Street By-law

Resolution No.: 11/18/2024 - 19

Moved By Shari Flett

Seconded By Ed McGugan

THAT the "Amend the Waterworks Agreement 3 Pine Street By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-112.

Carried

8.11 Amendments for AMPS Enforcement By-law

Resolution No.: 11/18/2024 - 20

Moved By Jim Hanna

Seconded By Shari Flett

THAT the "Amendments for AMPS Enforcement By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-113.

Carried

8.12 Lucknow Medical Centre Lease Agreement Extension By-law

Resolution No.: 11/18/2024 - 21

Moved By Ed McGugan

Seconded By Jim Hanna

THAT the "Lucknow Medical Centre Lease Agreement Extension By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-114.

Carried

8.13 Matters Arising

a. Appoint Manager of Environmental Services

Resolution No.: 11/18/2024 - 22

Moved By Larry Allison

Seconded By Jim Hanna

THAT the "Appoint Manager of Environmental Services By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-115.

Carried

b. Civil Services Solemnization By-law

Resolution No.: 11/18/2024 - 23

Moved By Jim Hanna

Seconded By Scott Gibson

THAT the "Civil Services Solemnization By-law" be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-116.

Carried

9. Information

10. Township Committee Minutes Received

Resolution No.: 11/18/2024 - 24

Moved By Shari Flett

Seconded By Jim Hanna

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 10.

Carried

10.1 Lucknow and District Joint Recreation Board

10.2 Ripley Summer Sports Committee

11. Other Agency Minutes and Reports Received

Resolution No.: 11/18/2024 - 25

Moved By Ed McGugan
Seconded By Scott Gibson

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 11.

Carried

11.1 Maitland Valley Conservation Authority

11.2 Multi-Municipal Energy Working Group

12. New Business/ Council Reports

There is an open house upcoming for the first business to open within the Township's Business Light Industrial Park (Ripley Industrial Park).

The Clerk reported on attendance at a South Bruce Grey Health Centre community information meeting held in Kincardine.

Council requested Staff submit a delegation requests to speak to Provincial Ministers at the Rural Ontario Municipal Association Conference regarding the following items: provincial funding for health care specific to penalties to physicians when residents access services at urgent care clinics and expediting drainage construction and maintenance permit approvals.

The Mayor reported on a recognition ceremony attended by the Mayor and Fire Chief for the Kincardine Fire Department who successfully rescued some Huron-Kinloss residents from the lake this past summer.

13. Confirming By-Law

Resolution No.: 11/18/2024 - 26

Moved By Shari Flett
Seconded By Ed McGugan

THAT the "Confirmatory November 2024" By-law be deemed to be read a first, second, third time and finally passed and numbered as By-law No. 2024-117.

Carried

14. Adjournment

Resolution No.: 11/18/2024 - 27

Moved By Scott Gibson
Seconded By Shari Flett

THAT this meeting adjourn at 7:51 p.m.

Carried

Mayor

Clerk