

# Lucknow & District Joint Recreation Board



7:00 pm - Via Zoom

November 20, 2024

## MINUTES

The Lucknow & District Joint Recreation Board met on the 20<sup>th</sup> day of November 2024 at 7:00 p.m. through Zoom, an online video conferencing platform.

This meeting is being held electronically as per the Township of Ashfield-Colborne-Wawanosh By-Law 83-2021, Section 3.10 which allows for Electronic Participation of Board Meetings.

### MEMBERS

Larry Allison	(X)
Wayne Forster	(X)
Scott Gibson	(X)
Jim Hanna	Absent
Glen McNeil	(X)
Jennifer Miltenburg	(X)

### OTHERS

Steve Bushell, Facility Manager / Recreation Co-ordinator	(X)
Mark Becker, CAO (Board Secretary)	(X)

### 1.0 CALL TO ORDER

Chairperson Wayne Forster.

### 2.0 DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

### 3.0 ADOPTION OF PREVIOUS MEETING MINUTES

3.1 Board Meeting Minutes – October 23, 2024

Moved by Jennifer Miltenburg  
Seconded by Larry Allison

ADOPTION  
OF #1  
MINUTES

THAT the Lucknow & District Joint Recreation Board hereby adopts the October 23, 2024 Meeting Minutes as written.

Carried.

**4.0 DELEGATIONS**

No items scheduled.

**5.0 REPORT OF THE CHAIRPERSON**

Chairperson Wayne Forster.

**6.0 REPORT OF FACILITY MANAGER / RECREATION CO-ORDINATOR**

6.1 Lucknow & District Outdoor Pool – Update

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

6.2 Ice Resurfacers

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard along with a copy of the 15-year Equipment Replacement Plan.

STAFF COMMENTS: That the Board supports the recommendation as provided and adopts the following resolution.

ACTION: The Board supported the recommendations as provided and adopted the following resolution.

Moved by Glen McNeil  
Seconded by Scott Gibson

<p>PRE- BUDGET #2 APPROVAL ICE RESURFACER</p>	<p>THAT the Lucknow &amp; District Joint Recreation Board hereby gives pre-budget approval for the replacement of the Ice Resurfacers, and authorizes the Facility Manager and the CAO to accept the appropriate tender/quote in the amount of up to \$120,000.</p>
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Carried.

6.3 Real Ice Water Treatment

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard along with a copy of the Rink Savings Profile.

STAFF COMMENTS: That the Board supports the recommendation as provided and adopts the following resolution.

ACTION: The Board supported the recommendations as provided and adopted the following resolution.

Moved by Glen McNeil  
 Seconded by Larry Allison

SAVEONENERGY  
 GRANT FOR A #3  
 REAL ICE WATER  
 TREATMENT  
 SYSTEM &  
 TRANSFER TO  
 RESERVES

THAT the Lucknow & District Joint Recreation Board hereby supports staff to apply for the SaveONEnergy grant to install a Real Ice Water Treatment System, and furthermore, approves the transfer of \$40,000 in 2024 into a Reserve, to be used for the purchase of the Real Ice Water Treatment System in 2025.

Carried.

#### 6.4 Spring Ice

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: That the Board supports the recommendation as provided.

ACTION: The Board supported the recommendations as provided and adopted the following resolution.

Moved by Glen McNeil  
 Seconded by Jennifer Miltenburg

APPROVE  
 ICE INTO #4  
 MAY 2025

THAT the Lucknow & District Joint Recreation Board hereby agrees to keep the ice installed at the Lucknow & District Sports Complex into May 2025 as required by the West Coast Whitecaps, providing that the minimum threshold of hours booked as determined by the Facility Manager/Recreation Coordinator is met.

Carried.

### **7.0 ACCOUNTS**

#### 7.1 Revenue/Expenditure Report – October 2024

Moved by Jennifer Miltenburg  
 Seconded by Scott Gibson

REVENUE/  
 EXPENDITURE #5  
 REPORT

THAT the Lucknow & District Joint Recreation Board hereby accepts the Revenue/Expenditure Report as presented.

Carried.

### **8.0 OTHER BUSINESS**

*(items to be brought forward to a future meeting)*

### **9.0 IN-CAMERA / CLOSED SESSION**

No items scheduled.

**10.0 ADJOURNMENT**

Moved by Scott Gibson  
Seconded by Larry Allison

ADJOURN #6 THAT the Lucknow and District Joint Recreation Board  
does now adjourn to meet again on December 18, 2024 at  
7:00 p.m. or at the Call of the Chairperson.

Carried.

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Chairperson, Wayne Forster

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Secretary, Mark Becker