

Municipal Innovation Council Agenda
December 2, 2024, 1:00 p.m. - 3:00 p.m.
Virtual

Members Present:

Kara Van Myall, CAO, Town of Saugeen Shores (Chair)
Jodi MacArthur, CAO, Township of Huron-Kinloss
Jillene Bellchamber-Glazier, CAO, Municipality of Kincardine
Leanne Martin, CAO, Municipality of South Bruce – arrived at 1:12 pm
Peggy Van Mierlo-West, CAO, Municipality of Northern Bruce Peninsula
Emily Dance, CAO, Municipality of Arran-Elderslie
Christine MacDonald, CAO, Bruce County

Staff/Other:

Tony Houad, Director, Municipal Innovation Council
Devan Baker, Recording Secretary, Municipality of Arran Elderslie

1. Call to Order

The meeting was called to order at 1:06 p.m.

2. Additions or Amendments to the Agenda

None

3. Adoption of the September 25, 2024, Meeting Minutes

The MIC Chair advised that the Municipal Innovation Council cannot enter into agreements as its not a legal entity. The MIC Chair recommended item be updated in the minutes.

Recommendation:

Motion: MIC 2024-33

Moved by: Emily Dance

Seconded by: Christine MacDonald

That the MIC hereby adopts the September 25, 2024, Municipal Innovation Council Meeting Minutes with the following amendment to item 6.4 being replaced with;

That the Municipal Innovation Council receive for information an update on the Smart Beach Project; and

That the Municipal Innovation Council approve the Town of Saugeen Shores as the next pilot beach in the Smart Beach project subject to the University of Waterloo entering a signed agreement with the Municipal Innovation Council host municipality and completing all outstanding deliverables as in Appendix A of the agreement.

Carried.

By consensus of the group, the Municipal Innovation Council moved to agenda item 10.

4. Delegations

None

5. Reports from the Chair

None

6. Reports from MIC Director

The Municipal Innovation Council reconvened into Open Session at 1:53 p.m.

6.1 Decision Item: MIC Report 2024-24 – Communitech Challenge Update

The MIC Director reviewed Report 2024-24 regarding the Communitech Challenge and expressed the event went above his expectations. The MIC Director also reviewed the proposed next steps included in the report.

The MIC Director also made note the Ontario Centre of Innovation attended the challenge and showed interest in the work the Municipal Innovation Council has been doing, potential grant funds could be available to the Municipal Innovation Council.

Recommendation:

Motion: MIC 2024-34

Moved by: Christine MacDonald

Seconded by: Emily Dance

That the Municipal Innovation Council receive for information an update on the Communitech challenge.

Carried.

6.2 Decision Item: MIC Report 2024-25 – MIC Project Updates

The MIC Director reviewed Report 2024-25 providing updates on the ongoing Municipal Innovation Council projects.

The group discussed if SharePoint was the best platform to be using for the Communication Platform and if it allowed for 2-way communication.

Comments were shared that the Simply Brilliant submission was a good idea. It was noted that the Town of Saugeen Shores conducted a study back in October and she could share the report with the Municipal Innovation Council.

Recommendation:

Motion: MIC 2024-35

Moved by: Jillene Bellchamber-Glazier

Seconded by: Jodi MacArthur

That the Municipal Innovation Council receive for information project updates as presented.

Carried.

6.3 Decision Item: MIC Report 2024-26 – Nuclear Innovation Institute AI Proposal

The MIC Director reviewed Report 2024-26 and the proposed next steps.

Christine MacDonald, Bruce County Chief Administrative Officer, clarified the thoughts and observations were from various individuals and not direct quotes from herself.

Recommendation:

Motion: MIC 2024-36

Moved by: Jodi MacArthur

Seconded by: Emily Dance

That the Municipal Innovation Council receive for information an update on the Nuclear Innovation Institute AI Proposal.

Carried.

6.4 Decision Item: MIC Report 2024-27 – Smart Beach (Kincardine) Update

The MIC Director reviewed Report 2024-27. A discussion was had by the MIC and the conversation was paused due to ongoing concerns.

6.5 Decision Item: MIC Report 2024-28 – 2025 MIC Meeting Schedule

Recommendation:

Motion: MIC 2024-37

Moved by: Christine MacDonald

Seconded by: Peggy Van Mierlo-West

That the Municipal Innovation Council approve the 2025 MIC meeting schedule as presented.

Carried.

6.6 Decision Item: MIC Report 2024-29 – Financial Update as at October 31, 2024 and Yearend Estimates Ending December 31, 2024

The MIC Director reviewed Report 2024-29 and explained the MIC will be in a healthy position at yearend.

Recommendation:

Motion: MIC 2024-38

Moved by: Emily Dance

Seconded by: Christine MacDonald

That the Municipal Innovation Council receive for information the financial update as of October 31, 2024, and yearend estimates ending December 31, 2024.

Carried.

7. Correspondence

None

8. Member Updates and Open Discussion

The MIC Director emphasized that the Ontario Centre for Innovation will have grant funds available and showed interest in the MIC's projects.

9. Meeting Schedule

The next meeting is scheduled for January 29, 2025, at 1:00 p.m. at the County of Bruce – The meeting schedule now aligns with CAO Meetings.

10. Closed Session

The Municipal Innovation Council passed to following resolution and entered the Closed Session at 1:08 p.m.

Motion: MIC 2024-39

Moved by: Jodi MacArthur

Seconded by: Emily Dance

That the Municipal Innovation Council hereby move into closed session in accordance with Section 239 (2)(j) information belonging to the Municipal Innovation Council of technical and financial nature AND Section 239 (2)(b) personal matters about an identifiable individual.

Carried.

11. Adjournment

Motion: MIC 2024-40

Moved by: Leanne Martin

Seconded by: Emily Dance

That the MIC hereby adjourns at 2:37 p.m.

Carried.

Chair

Secretary