

**South Bruce OPP Detachment Board  
BOARD MINUTES**

**Wednesday, October 16, 2024, 9:30 a.m.  
Gordon Jarrell Boardroom**

Members Present: Moiken Penner, Municipality of Arran-Elderslie  
Tim Elphick, Municipality of Brockton  
Don Murray, Municipality of Huron-Kinloss  
Rory Cavanagh, Municipality of Kincardine  
Nigel Van Dyk, Municipality of South Bruce  
Margaret Visser - Community Representative  
Joe Dietrich - Community Representative

Staff Present: Christine Fraser-McDonald, Recording Secretary  
Jennifer Lawrie, Recording Secretary  
Trish Serratore, Chief Financial Officer, Municipality of Brockton

**1. Call to Order**

Don Murray agreed to act as the Interim Chair for the meeting. A permanent Chair will be elected at the next meeting.

The meeting was called to order and a quorum was present.

**2. Disclosures of Conflict of Interest and/or Pecuniary Interest and General Nature Thereof**

None at this time.

**3. Approval of Agenda**

Subsequent to further discussion, the Board passed the following resolution:

**Moved by:** Moiken Penner

**Seconded by:** Joe Dietrich - Community Representative

Be It Resolved that the agenda for the South Bruce OPP Detachment Board Meeting of October 16, 2024 be received and adopted, as distributed by the Recording Secretary.

**Carried**

#### **4. Approval of Past Minutes**

##### **4.1 April 26, 2024 Minutes**

Subsequent to further discussion, the Board passed the following resolution:

**Moved by:** Moiken Penner

**Seconded by:** Rory Cavanagh

Be It Resolved that the South Bruce OPP Detachment Board adopt the minutes of the meeting held on April 26, 2024.

**Carried**

##### **4.2 September 16, 2024 Minutes**

Subsequent to further discussion, the Board passed the following resolution:

**Moved by:** Rory Cavanagh

**Seconded by:** Moiken Penner

Be It Resolved that the South Bruce OPP Detachment Board adopt the minutes of the meeting held on September 16, 2024.

**Carried**

#### **5. Business from Previous Meetings**

#### **6. Reports**

##### **6.1 Harassment Policy**

Clerk Jen Lawrie discussed the Harassment Policy with the Board. This policy must be adopted by the Board in order for the Board to have insurance. This requirement came from the insurer. They would not provide insurance until an Abuse Policy had been adopted. There has been no guidance provided from the OAPSB.

Member Tim Elphick noted that the policy should make reference to the Occupational Health and Safety Act and asked that it could be included in the proposed policy and that the reference to the Criminal Code be removed.

Subsequent to further discussion, the Board passed the following resolution:

**Moved by:** Tim Elphick

**Seconded by:** Moiken Penner

Be it resolved that the South Bruce OPP Detachment Board approves the Harassment Policy as presented.

**Carried**

## **6.2 Board Insurance**

Clerk Jen Lawrie updated the insurance situation with the Board. The policy cost was \$3,600.

## **6.3 Draft Board Budget**

Jen Lawrie discussed the draft Budget with the Board.

There have been funds included for the OAPSB membership, training etc. Board remuneration has not been included at this point. It will be retroactive for the two public members once this has been decided.

This will be brought back to the next available board meeting.

## **6.4 Walkerton Legion Memorial Wreath Request**

Each municipality will look after their wreaths for their respective municipality.

## **7. Correspondence**

### **7.1 Crime Stoppers of Grey Bruce Funding Request**

This will be brought back to the next meeting for further discussion.

## **8. Next Meeting**

The next meeting will be held on November 19, 2024 @ 100 P.M.

## **9. Adjournment**

Subsequent to further discussion, the Board passed the following resolution:

**Moved by:** Nigel Van Dyk

**Seconded by:** Rory Cavanagh

Be It Resolved that the meeting be adjourned at 9:47 a.m.

**Carried**

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Board Chair

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Board Secretary