

Lucknow and District Fire Board Minutes

Date: December 19, 2024

Time: 7:00 pm

Location: Lucknow, ON

Members Present Bill Vanstone, Chair
Curtis Blake
Scott Gibson
Jim Hanna
Glen McNeil
Carl Sloetjes

Staff Present Jeff Bradley, Fire Chief
Jennifer White
Jodi MacArthur

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.

2. Disclosure of Pecuniary Interest

None disclosed.

3. Adoption of Minutes

Motion No.: 12/19/24 LDFB - 01

Moved By Glen McNeil

Seconded By Jim Hanna

That the minutes of the Lucknow and District Fire Board meeting of September 19, 2024 be adopted as presented.

Carried

4. Closed Session

Motion No.: 12/19/24 LDFB - 02

Moved By Bill Vanstone

Seconded By Scott Gibson

THAT the Lucknow and District Fire Board move into closed meeting at 7:00 p.m. for the purpose of considering:

1) personal matters about an identifiable individual, including municipal or local board employees (Fire Chief Wages);

2) personal matters about an identifiable individual, including municipal or local board employees (personnel)

pursuant to Section 239 (2) of the Municipal Act, 2001 as amended;

AND FURTHER THAT the Lucknow and District Fire Board return to regular open meeting upon completion.

Carried

5. Matters Arising from Closed Session

The Chair reported that a closed meeting had been held and information was received on two matters.

6. Financial Reports

6.1 Financial Report Year to Date 2024, LDFB-2024-12-07

Motion No.: 12/19/24 LDFB - 03

Moved By Scott Gibson

Seconded By Glen McNeil

THAT the Lucknow and District Fire Board receive for information Report LDFB-2024-12-07.

Carried

7. Staff Reports

7.1 Lucknow and District Fire Board Periodic Activities Report - December, LDFB-2024-12-08

Motion No.: 12/19/24 LDFB - 04

Moved By Curtis Blake

Seconded By Bill Vanstone

That the Lucknow & District Fire Board hereby receives for information Report LDFB-2024-12-08 prepared by Jeff Bradley, Fire Chief.

Carried

7.2 Budget Estimates 2025, LDFB-2024-12-09

Motion No.: 12/19/24 LDFB - 05

Moved By Jim Hanna

Seconded By Scott Gibson

THAT the Lucknow & District Fire Board hereby approves Report LDFD-2024-12-09 prepared by Jeff Bradley, Fire Chief;

AND FURTHER approves the proposed Lucknow Fire Board budget, confirming that it fulfills the requirements of the Joint Fire Services Agreement Section 4(a);

AND FURTHER recommends approval of the proposed Budget by each respective Council.

Carried

8. Information

None.

9. New Business

None noted.

10. Meeting Schedule

The Board discussed the 2025 meeting schedule. The Fire Board Rules of Procedure state:

The Lucknow and District Fire Board will meet quarterly or at the call of the Chair. The annual schedule of its regular meetings shall be on the fourth Thursday of the following months: January, May, September, December.

For 2025, those dates would be January 23, 2025; May 22, 2025; September 26, 2025; and December 25, 2025.

The committee discussed the requirements for meeting dates, and whether the January and December meetings, should proceed as scheduled.

Motion No.: 12/19/24 LDFB -06

Moved By Glen McNeil
Seconded By Jim Hanna

THAT the Board approve an amendment to the meeting schedule to permit the December meeting to be held on December 19, 2025.

Carried

11. Adjournment

Motion No.: 12/19/24 LDFB - 07

Moved By Bill Vanstone
Seconded By Curtis Blake

THAT the meeting adjourn at 7:24 p.m.

Carried

Chair

Secretary